

Building Permit Application

This is NOT a Building Permit

PROJECT INFORMATION	Building Address		Legal Description (Lot/Blk/Plan)			
	Description of Work (check all that apply)		<input type="checkbox"/> New	<input type="checkbox"/> Renewal	<input type="checkbox"/> Addition	<input type="checkbox"/> Demo
			<input type="checkbox"/> Accessory Building	<input type="checkbox"/> Deck/Landing	<input type="checkbox"/> Secondary Suite	<input type="checkbox"/> Change of Use
		Value of Construction Attach material & labour estimates				
PROPERTY OWNER	Contact Name/Company Name			Email		
	Address (Street, City Prov, PC)					
	Day Phone			Fax		
	Subject to subsection (2) and (3) of Part 7 of <i>The Uniform Building and Accessibility Standards Act</i> , I understand that the owner of each building in Saskatchewan shall ensure that the building is designed, constructed, erected, placed, altered, repaired, renovated, demolished, relocated, removed, used or occupied in accordance with building standards.					
	Signature of Registered Owner on Title			Date		
APPLICANT	Contact Name/Company Name			Email		
	Address (Street, City Prov, PC)					
	Day Phone			Fax		
	I acknowledge and state that the information contained is correct and agree to comply with all City of Swift Current and/or provincial regulations regarding building and occupancy. The issuance of a building permit does not relieve the owner and/or authorized agents from complying with the requirements of the National Building Code of Canada as adopted and amended by <i>The Uniform Building and Accessibility Standards Regulations</i> . I further acknowledge that the submission of this application does not give permission to begin work on this project.					
	Signature of Applicant			Date		
ARCHITECTURAL DESIGNER	Contact Name/Company Name			Email		
	Address (Street, City Prov, PC)					
	Day Phone			Fax		
STRUCTURAL DESIGNER	Contact Name/Company Name			Email		
	Address (Street, City Prov, PC)					
	Day Phone			Fax		
MECHANICAL DESIGNER	Contact Name/Company Name			Email		
	Address (Street, City Prov, PC)					
	Day Phone			Fax		
ELECTRICAL DESIGNER	Contact Name/Company Name			Email		
	Address (Street, City Prov, PC)					
	Day Phone			Fax		

PRIME CONTRACTOR	Contact Name/Company Name		Email		
	Address (Street, City Prov, PC)				
	Day Phone		Fax		
SUBMISSION REQUIREMENTS	2 COMPLETE SETS OF PLANS REQUIRED FOR ALL PERMIT APPLICATIONS OR ELECTRONIC COPY IF APPROVED BY PLANS REVIEWER				
	Missing information and incomplete submissions may result in the rejection and return of your application.				
		Document	Requirement	Submitted	Received
		Zoning Compliance Verification	Development Permit approval letter or submit review sheet	<input type="checkbox"/>	<input type="checkbox"/>
		Safety Management Plan	Summary demonstrating compliance with Part 8	<input type="checkbox"/>	<input type="checkbox"/>
		Site/grading plans	All new projects and additions	<input type="checkbox"/>	<input type="checkbox"/>
		Flood modelling	Refer to the City Flood Zone map to determine if property in affected zone	<input type="checkbox"/>	<input type="checkbox"/>
		Architectural drawings	All projects	<input type="checkbox"/>	<input type="checkbox"/>
		Ventilation Design	Where applicable	<input type="checkbox"/>	<input type="checkbox"/>
		Energy Compliance	Where 9.36 applies	<input type="checkbox"/>	<input type="checkbox"/>
		Structural plans	Any foundation construction or repair and Class 2 & 3 buildings	<input type="checkbox"/>	<input type="checkbox"/>
		Mechanical plans	All new residential and additions and Class 2 & 3 buildings	<input type="checkbox"/>	<input type="checkbox"/>
		Electrical plans	All new residential and Class 2 & 3	<input type="checkbox"/>	<input type="checkbox"/>
		Inspection reports	Required for non site built components	<input type="checkbox"/>	<input type="checkbox"/>
		Sealed drawings	Where Parts 3, 4, 5, & 6 apply	<input type="checkbox"/>	<input type="checkbox"/>
		Commitment for field review	All Part 3/Class 3 projects	<input type="checkbox"/>	<input type="checkbox"/>
		Sub-contractor list	All projects	<input type="checkbox"/>	<input type="checkbox"/>
		Authorized Agent Letter	Where someone is acting on behalf of the registered owner	<input type="checkbox"/>	<input type="checkbox"/>
		Route and Utility sign-off	When moving buildings within City limits	<input type="checkbox"/>	<input type="checkbox"/>
		Waste declaration	When demolishing structures or parts thereof	<input type="checkbox"/>	<input type="checkbox"/>
		Polyurethane Spray Foam Documentation	When foam insulation is used in any project	<input type="checkbox"/>	<input type="checkbox"/>
		Construction Build Schedule	All projects	<input type="checkbox"/>	<input type="checkbox"/>
	Preserved Wood Foundation Information	Project specific	<input type="checkbox"/>	<input type="checkbox"/>	
	Street/Sidewalk permit	Any situation where pedestrian/vehicular traffic will be affected	<input type="checkbox"/>	<input type="checkbox"/>	
	Sign Permit Application	Where applicable	<input type="checkbox"/>	<input type="checkbox"/>	

Information collected on this form is used to administer City of Swift Current bylaws and applicable provincial regulations and is protected by the privacy provision of *The Local Authority Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection, use, and/or disclosure of your personal information in this process, please contact the City Clerk for the City of Swift Current.