

HOME INVENTORY CHECKLIST

Swift Current Emergency Management Organization

Property loss due to fire, flood or other causes is a risk for all Swift Current residents.

The City of Swift Current encourages citizens to complete a home inventory list in case of a property loss. Having a catalogue of the contents of your home is extremely beneficial when contents have been lost as creating a list from memory can be stressful and difficult. Use this template to document your possessions now so that if a disaster occurs you will be better prepared. It is also important to take photos or video of all your possessions as well as retain receipts when at all possible.

- Complete all areas of this document and add additional details as needed
- Take pictures or video footage of all of your valuable possessions
- Save bills, receipts, warranties and instruction manuals as proof of purchase
- Review this checklist once per year and store it in a safe place - like a safety deposit box for hard copies or online for digital copies



HOME INSURANCE DETAILS

Policy number(s):

Total contents coverage:

Policy expiry date:

Insurer:

Broker name:

Broker phone number:



Living Room

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Art			
Books and bookshelves			
Cabinets and contents			
Closet contents			
Curtains and blinds			
Furniture			
Lamps			
Rugs			
Stereo and speakers			
Telephones			
Televisions			
Video game consoles			
Total			



Dining Room

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Art			
Cabinets and contents			
Curtains and blinds			
Furniture			
Lighting fixtures			
Rugs			
Tables and chairs			
Tableware			
Total			



Kitchen

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Art			
Cabinets and contents			
Cookware			
Curtains and blinds			
Dishware and utensils			
Dishwasher			
Freezer			
Fridge			
Microwave oven			
Oven, stove, range			
Small appliances			
Tables and chairs			
Total			



Family Room / Den / Office

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Art			
Books and bookshelves			
Cabinets and contents			
Closet contents			
Computers and printers			
Curtains and blinds			
Furniture			
Lamps			
Musical instruments			
Rugs			
Stereo and speakers			
Telephones			
Televisions			
Toys			
Video game consoles			
Total			



Entryway and Hallways

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Alarm system			
Art			
Closet contents			
Curtains and blinds			
Furniture			
Footwear			
Lamps			
Rugs			
Vacuum cleaners			
Total			



Master Bedroom

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Art			
Bed			
Bedding and pillows			
Clothing: Accessories Coats/jackets Dresses/skirts Hats Pants Purses/bags Scarves Shirts/tops Shoes/boots Suits Ties Other			
Curtains and blinds			
Furniture			
Jewelry			
Lamps			
Rugs			
TV and electronics			
Vanity			
Total			



Bedroom A

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Art			
Bed			
Bedding and pillows			
Clothing: Accessories Coats/jackets Dresses/skirts Hats Pants Purses/bags Scarves Shirts/tops Shoes/boots Suits Ties Other			
Curtains and blinds			
Furniture			
Jewelry			
Lamps			
Rugs			
TV and electronics			
Vanity			
Total			



Bedroom B

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Art			
Bed			
Bedding and pillows			
Clothing: Accessories Coats/jackets Dresses/skirts Hats Pants Purses/bags Scarves Shirts/tops Shoes/boots Suits Ties Other			
Curtains and blinds			
Furniture			
Jewelry			
Lamps			
Rugs			
TV and electronics			
Vanity			
Total			



Bedroom C

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Art			
Bed			
Bedding and pillows			
Clothing: Accessories Coats/jackets Dresses/skirts Hats Pants Purses/bags Scarves Shirts/tops Shoes/boots Suits Ties Other			
Curtains and blinds			
Furniture			
Jewelry			
Lamps			
Rugs			
TV and electronics			
Vanity			
Total			

Bathrooms

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Cabinets and contents			
Closet contents			
Electrical appliances			
Linens and towels			
Rugs			
Mirrors			
Toiletries			
Total			



Basement / Laundry Room

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Art			
Curtains and blinds			
Furniture			
Games			
Furnace / Heating unit			
Hot water tank			
Luggage			
Rugs			
Washing machine/dryer			
Total			





Garage / Storage

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Automobile			
Auto accessories			
Barbeque			
Bicycles			
Camping equipment			
Electric tools			
Gardening tools			
Hand tools			
Lawnmower			
Snow blower			
Sports equipment			
Total			





Extra Items / Rooms

You will need to add additional items to the following list for a complete accounting of your property.

Description	Total Items	Replacement Cost	Purchase Date / Serial #
Total			





Overview

Total the cost of the items in each room for a complete accounting of your property. This will be used to determine the insurance coverage required for the full value of your possessions.

Room	Total cost of possessions
Living room	
Dining room	
Kitchen	
Family room/den/office	
Entryway and hallways	
Master bedroom	
Bedroom A	
Bedroom B	
Bedroom C	
Bathrooms	
Basement/laundry room	
Garage/storage	
Extra rooms	
Total contents (coverage needed)	