



COUNCIL MEETING
Monday, May 17, 2021
6:30 p.m.
Council Chambers, City Hall

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ADOPTION OF AGENDA

Adoption of Agenda.

ADOPTION OF MINUTES

Adoption of minutes of the regular Council meeting held May 3, 2021.

PROCLAMATIONS

Leshia Ferguson, Saskatchewan Association of Naturopathic Doctors, will attend to proclaim May 16 to May 22, 2021 as "Naturopathic Medicine Week".

DELEGATIONS

PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS

ITEMS FOR ACTION

2020 Annual Financial Statements – Tracy Noullett and Alicia Laird of MNP LLP, City Auditors, to present.

Public Accounts – General Manager of Corporate Services to present.

- 1 Accounts.
- 4 Report regarding Water Treatment Plant Roof Rehabilitation.
- 7 Report regarding Service Centre Roof Replacement.
- 10 Report regarding Crawler Camera & Tractor.
- 12 Report regarding Self-Contained Breathing Apparatus Replacement.

REPORTS FOR INFORMATION



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BYLAWS

- Bill No. 18 – 2016 A Bylaw to amend Zoning Bylaw No. 24 - 2014 by rezoning areas in the NE ¼ 31-15-13 W3M from R-C – Reserve Commercial District to R3 – High Density Multi-Unit Dwelling Residential District; C3 – Highway Commercial District; and PW – Parkway District, and adjust any adjacent district boundaries as needed.
Notice given August 2, 2016.
- 13** Bill No. 2 – 2021 A Bylaw to amend Zoning Bylaw No. 24 - 2014 by amending Section 4.20A - DC1-R2 – Direct Control District No. 1 for Cypress Point Community and consequential textual amendments throughout to revise certain Architectural Controls.
Notice given April 6, 2021.
Will receive 2nd and 3rd reading – Councillor Christiansen.
- Bill No. 3 – 2021 A Bylaw to establish the mill rate.
Notice given May 3, 2021.
- Bill No. 4 – 2021 A Bylaw to establish the mill rate factors.
Notice given May 3, 2021.
- Bill No. 5 – 2021 A Bylaw to establish a special levy for the long-term care facility.
Notice given May 3, 2021.
- Bill No. 6 – 2021 A Bylaw to exempt the 2021 assessment of certain properties.
Notice given May 3, 2021.

UNFINISHED BUSINESS

NEW BUSINESS

- 15** Swift Current City Detachment Community Policing Report for April 2021.

COMMUNICATIONS



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ITEMS REQUESTED TO BE DISCUSSED EN CAMERA

REPORTS OF COUNCIL MEMBERS/ENQUIRIES

ADJOURNMENT

NEXT MEETING DATE:

Monday, May 31, 2021 – 6:30 p.m.

May 5, 2021

TO: Council

FROM: Kari Cobler, General Manager of Corporate Services

RE: Accounts

Enclosed are the General Revenue Fund Disbursements for the period
Apr 24 - May 5, 2021

	<u>Current</u>	<u>Year to Date</u>
Regular Accounts (2021)	153,207.97	1,318,974.13
Payroll Benefits	317,940.52	3,110,677.25
School Payments (Holy Trinity RCSSD #22)	4,823.68	204,460.76
School Payments (Minister of Finance)	51,537.06	701,825.50
Sask Power - (Energy Purchase)		3,562,190.35
Sask Power		89,614.05
SaskEnergy		257,121.50
SaskTel		62,345.48
 General Contractors:		
Action First Aid Inc	-	10,000.00
AECOM Canada Ltd	15,133.91	75,976.97
Anixter	15,336.20	50,581.91
ATAP Infrastructure Management	-	12,132.75
Big Hill Services Ltd	-	199,039.28
Blenders	-	21,480.00
Brandt Tractor Ltd	-	26,080.09
Chemtrade West Ltd	-	80,585.39
Chinook Regional Library	-	215,787.65
Cleartech Industries Inc	-	39,962.24
Crestline Coach Ltd		377,914.04
Cubex Ltd	-	250,350.47
Dickson Agencies	-	452,416.48
Done Rite Contracting	-	19,203.00
Eecol Electric	-	39,154.63
Elmwood Golf Course	69,500.00	106,500.00
Explorer Solutions	-	12,321.00
Federated Co-op Ltd	-	119,479.41
Fer-Marc Equipment Ltd	-	16,700.94
FP Teleset	-	73,500.00
Giesbrecht, Les	12,993.75	27,073.83
Gordon Ralph Tams	21,472.08	21,472.08
Impac Canada Co.	-	40,053.36
Innovation Credit Union	-	13,615.46
Insight Canada Inc	14,111.76	73,829.88
Integrated Engineering Inc	-	18,742.50
JMP Solutions	-	14,894.35

Julienne Atelier Inc	-	16,960.80
KK Golf Management	46,721.78	78,632.02
Len's Plumbing & Heating	-	28,842.94
MPE Engineering Ltd	-	46,299.44
Oracle Corporation	-	27,203.34
Perfectmind	11,550.00	11,865.00
PTW Facility	-	31,270.16
Raymax Equipment Sales Ltd	-	327,495.00
RCMP	-	748,625.00
Redden Net Custom Nets Ltd	32,235.00	32,235.00
Riverside Electric Ltd	-	30,017.98
RM of Swift Current #137	-	13,383.92
Rock Solid Trucking Ltd	-	26,460.00
Safety Base Ltd	-	14,253.75
Saskatchewan Abilities Council	-	163,788.92
Saskatchewan Public Safety Agency	-	21,792.75
SEL Schweitzer Engineering Lab	-	25,432.26
SGI	-	76,234.01
Southern Star Trucking & Excavating	-	29,472.75
Southwest Cultural Development Group	64,500.00	64,500.00
Standard Motors	-	56,143.36
Stormwind LLC	10,035.97	10,035.97
Structural Composite Technologies	-	14,305.68
SUMA	-	16,622.59
Swift Current Bronco Hockey Club	12,630.34	12,630.34
Swift Current Chambers of Commerce	-	10,130.00
Swift Current Lions Club	-	12,000.00
Tetra Tech Canada Inc	-	39,729.76
Tourism Swift Current	-	112,000.00
Trail Excavating Ltd	-	159,112.65
Triways Disposal Services	-	410,788.62
Twentyseven Global	10,977.80	16,955.38
Urban Systems Ltd	-	17,430.00
Venkata, Dr Narashimha Prasad	-	107,476.50
WSP Canada Group Ltd	-	30,605.45
TOTAL	<u>\$ 864,707.82</u>	<u>\$ 14,556,788.07</u>

RECOMMENDATION:

I recommend that \$864,707.82 in disbursements be approved.

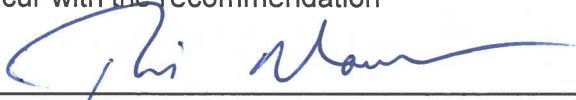
REPORT PREPARED BY:

Lisa Hagen, Accounts Payable Supervisor

SIGNATURE: 

APPROVAL: 

I concur with the recommendation



Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: May 5, 2021
To: Chief Administrative Officer
From: General Manager of Infrastructure and Operations
Subject: **Water Treatment Plant Roof Rehabilitation**

BACKGROUND

The Water Treatment Plant was built in 1936 and had additions to it in 1954, 1959 and again in 2012. These additions have increased the plant size and added roofs to maintain. Two sections of roof were replaced in 2020. The sections of the roofs that need repair are flat tar and gravel style, on one of the oldest sections of the Water Treatment Plant building. These have had numerous patches applied over the years and need to be replaced rather than patched.

The Water Treatment Plant Roof Rehabilitation project is approved for \$117,000 in the 2021 Capital Budget.

DISCUSSION

A request for proposals for the Water Treatment Plant Roof Rehabilitation project was issued on Sask Tenders on March 29th, 2021. Ten (10) companies put forward proposals; two (2) companies could not provide the requested warranty. Eight (8) companies met all requirements for replacement of the existing roofing material and insulation. There are no local companies that are qualified to provide this work.

The highest scoring proposal was from Duncan Roofing Ltd. of Moose Jaw, SK at \$108,120 (PST included, GST excluded).

Remaining budget will be used as contingency for any unforeseen repairs required when the current roofing is removed.

RECOMMENDATION


THAT Council enter into a contract with Duncan Roofing Ltd. of Moose Jaw, SK for a fee of \$108,120 (PST included, GST excluded) for the Water Treatment Plant Roof Rehabilitation and that the Mayor and the City Clerk be authorized to sign the said contract.



Mitch Minken, General Manager of Infrastructure & Operations
mm/ls/ro

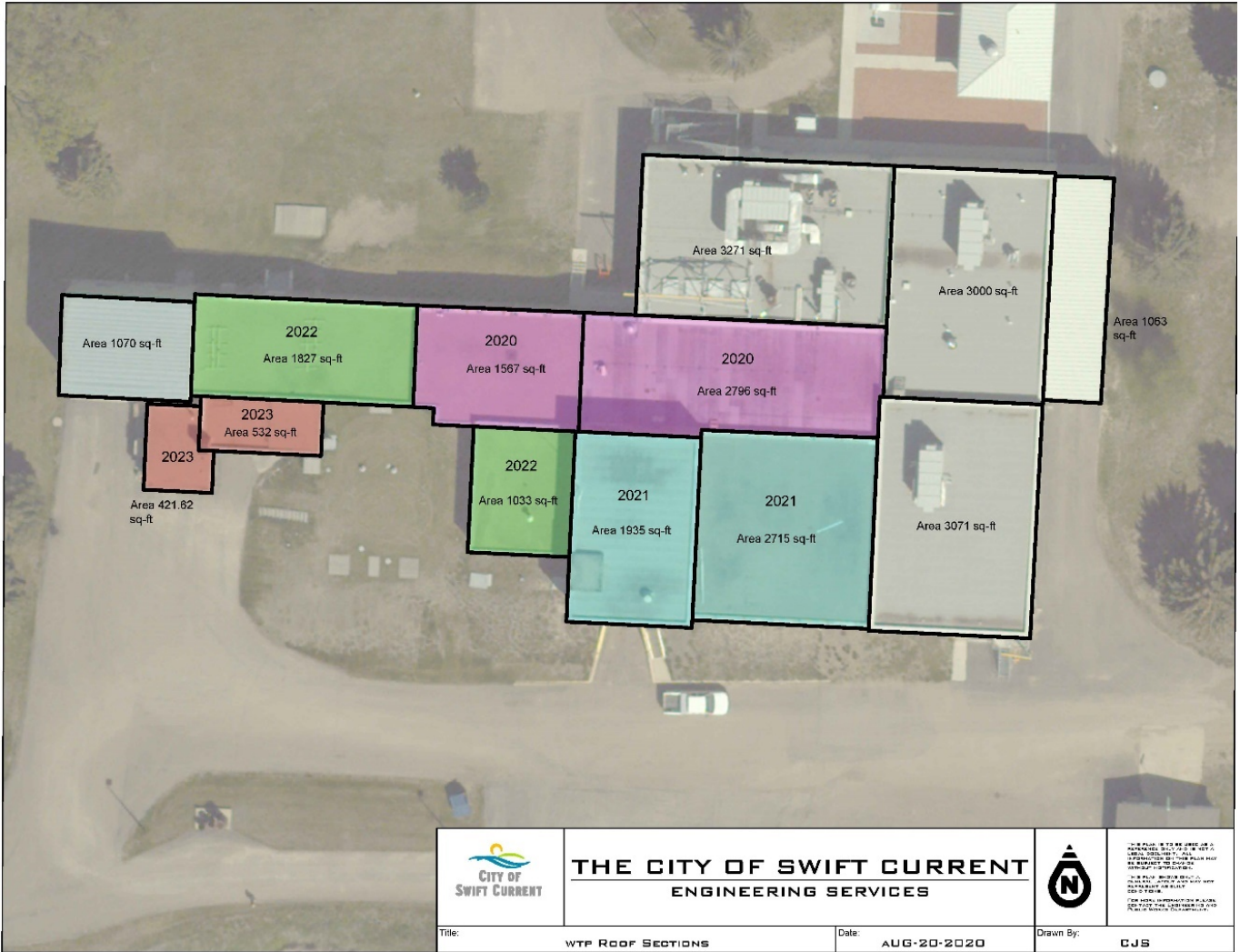
CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO

Appendix "A"



THE CITY OF SWIFT CURRENT
ENGINEERING SERVICES



THIS PLAN IS TO BE USED AS A PRELIMINARY DESIGN ONLY. IT IS NOT TO BE CONSIDERED AS A FINAL DESIGN. ALL INFORMATION ON THIS PLAN MAY BE SUBJECT TO CHANGE WITHOUT NOTICE. THE USER ASSUMES ALL LIABILITY FOR ANY DAMAGE OR INJURY RESULTING FROM THE USE OF THIS PLAN.

Title:	WTP ROOF SECTIONS	Date:	AUG-20-2020	Drawn By:	CJS
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City of Swift Current

C.A.O. Report

Date: May 5, 2021
To: Chief Administrative Officer
From: General Manager of Infrastructure and Operations
Subject: Service Centre Roof Replacement

BACKGROUND

The Service Centre is a City facility that houses the Infrastructure and Operations Division as well as the purchasing and inventory department of the Corporate Services Division. In summer of 2017 during a heavy rain event, several areas of the Service Centre roof failed causing flooding in the building. Emergency patching was completed as a short-term solution; however, the roof requires replacement. The project was identified in the 2019 Capital Budget at \$225,000 and was carried over to 2020, at which time the project was deferred due to the pandemic.

DISCUSSION

A request for proposals for the Service Centre Roof Replacement project was issued on Sask Tenders on March 29th, 2021. Ten (10) companies put forward proposals; two (2) companies could not provide the requested warranty. Eight (8) companies met all requirements for replacement of the existing roofing material and insulation. Proponents were asked to submit proposals for the section of roof in the worst condition - which was identified as the main section of roof, roughly 10,800 sq. ft. (Appendix "A"). There are no local companies who are qualified to provide this work.

The lowest cost proposal for the main section of roof was from Plato's Superior Roofing of Medicine Hat, AB at \$234,973 (PST included, GST excluded). The contract amount does not include electrical or mechanical.

In order to proceed with the most critical area of the roof replacement, a budget reallocation will be required. Budget from the 2021 Service Centre Capital Maintenance account will be reallocated to cover the shortfall of the Service Centre Roof Replacement budget.

RECOMMENDATION

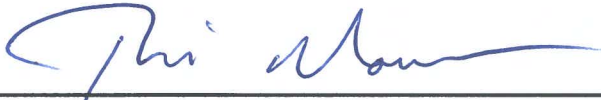
THAT Council enter into a contract with Plato's Superior Roofing of Medicine Hat, AB for a fee of \$234,973 (PST included, GST excluded) for the Service Center Roof Replacement project and that the Mayor and the City Clerk be authorized to sign the said contract.



Mitch Minken, General Manager of Infrastructure & Operations
mm/lr/ro

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO

Appendix "A"





City of Swift Current

C.A.O. Report

Date: May 3, 2021
To: Chief Administrative Officer
From: Director of Asset Management
Subject: Crawler Camera & Tractor

BACKGROUND

Condition assessments are part of the next step in continuing progress on the City's asset management program. As part of the condition assessment for storm sewer and sanitary sewers, the main lines need to have a visual inspection completed by a sewer imaging camera. These crawler cameras use a remote-controlled tractor unit with a camera attachment to drive down the main line to visually inspect for cracks, breaks, pipe condition and separations.

The City currently has approx. 210 km of sanitary and storm sewer main lines. Contract services for camera inspection would be very costly and is subject to contractor availability.

DISCUSSION

A request for proposals (RFP) was posted on Sask Tenders with three (3) different companies submitting a bid on four (4) different units. Three (3) out of the four (4) units did not meet all the required specifications. The Envirosight Rovver X Crawler Camera & Tractor meets all the specifications and was deemed to be the best value.

The approved 2021 Capital Budget for a Crawler Camera & Tractor is \$160,000.

RECOMMENDATION

THAT Council approves the proposal from Joe Johnson Equipment, for the supply and delivery of a 2021 Envirosight Rovver X Crawler Camera & Tractor for \$126,717.70 (PST included, GST excluded).

Greg Parsons, Director of Asset Management

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: May 13, 2021
To: Chief Administrative Officer
From: Fire Chief
Subject: **Self-Contained Breathing Apparatus Replacement**

BACKGROUND

Self-Contained Breathing Apparatus (SCBA) has been the single biggest improvement in Fire Fighter safety over the past 30 years. Wearing a SCBA allows every member to have clean fresh air to breath when they are working in a toxic atmosphere. The current OH&S Regulations regarding these apparatuses state that each SCBA must have an automatic Fire Fighter down alarm that signals when a Fire Fighter is trapped or incapacitated in a toxic atmosphere. The Swift Current Fire Department (SCFD) currently has 15 SCBA's that no longer meet this Regulation.

DISCUSSION

Replacement of our 15 non-compliant SCBA's meet the criteria of the Municipal Economic Enhancement Program (MEEP) funding with a total approval of \$125,000.

Keeping within MEEP purchasing guidelines, the only Saskatchewan supplier of these specific units is Acklands-Grainger with a quoted cost of \$125,292 PST included GST excluded. The difference will be absorbed within the SCFD's current Capital Budget.

RECOMMENDATION

THAT Council approves the purchase of 15 Self-Contained Breathing Apparatus units from Acklands-Grainger of Swift Current in the amount of \$125,292, PST included GST excluded.



Ryan Hunter, Fire Chief

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO

BYLAW NO. X - 2021

A BYLAW of the City of Swift Current, in the Province of Saskatchewan, to amend Zoning Bylaw No. 24 – 2014 by amending Section 4.20A and consequential textual amendments throughout.

NOW THEREFORE, COUNCIL FOR THE CITY OF SWIFT CURRENT IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Part Four Land Use Districts, Section 4.20A DC1-R2 – Direct Control District for Cypress Point Community of Zoning Bylaw No. 24 – 2014 is amended as shown on attached Appendix “A”.
2. THIS BYLAW shall come into force and have effect from the date of final reading thereof.

_____ **MAYOR** _____ **CITY CLERK**

INTRODUCED AND READ a first time this 19th day of April, 2021.

READ a second time this 17th day of May, 2021.

READ a third time and finally passed this 17th day of May, 2021.

APPENDIX "A"

TEXTUAL AMENDMENTS TO ZONING BYLAW NO. 24 – 2014

Section 4.20A is amended by *deleting, replacing, and adding* the following words:

Additional Yard Requirements

4.20A.4.2.3.1 ~~The minimum rear yard setback for a house height 9.0 meters or more is 9.0 meters.~~

The minimum rear yard setback for principal building is 8.0 meters.

~~4.20A.4.2.3.2 The minimum rear yard setback for a house height less than 9.0 meters is 8.0 meters.~~

Garage

4.20A.4.2.4.14 ~~Front-drive garages cannot project further than 4.0 metres past the front building line of the home.~~

Front-drive garages that project further than 4.0m past the front building line of the home shall incorporate additional architectural details to the garage's sidewall leading to the front entry, as if it were a front elevation.

Driveways

4.20A.4.2.4.15 ~~Front driveways must be built in cast in place concrete or concrete pavers. Concrete may be broom finished, stamped or exposed aggregate. Driveways must be built to a maximum width of 5.5 meters measured at the front property line.~~

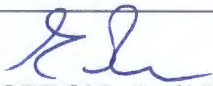
Front driveways must be built with cast in place concrete, or concrete pavers. Concrete may be broom finished, stamped, or exposed aggregate. Driveways must be built a minimum of 1.0m from the side property line. The width of a driveway at the front property line may be built up to 60% of the lot frontage to a maximum of 9.0m.

COMMUNITY POLICING REPORT

To: The Mayor City of Swift Current	From: N.C.O. In Charge Swift Current City Det.	Month of April 2021
		Date Prepared 2021-05-07
		Phone No. (306) 778-4870

OFFENCES REPORTED AND/OR COMMITTED IN COMMUNITY

VIOLATION	Apr/2021	Apr/2020	Apr/2019	YTD 2021	YTD 2020	YTD 2019
Fatal Motor Vehicle Accident	--	--	--	--	--	--
Injury Motor Vehicle Accident	1	1	1	3	8	5
Reportable Vehicle Accident	7	8	5	31	40	46
Fail to Remain (Hit & Run)	2	6	20	26	28	62
Provincial Traffic Offence	489	70	148	1673	534	403
Impaired Driving Offence	3	4	9	14	37	32
Liquor Act	2	1	4	9	15	17
Coroners Act	3	1	1	3	3	5
Mental Health Act	11	15	21	54	78	66
Other Criminal Code	30	37	44	129	105	124
Weapons Offence	--	8	3	5	25	7
Drug Enforcement	5	11	5	37	45	29
Sexual Offences	--	--	5	8	9	10
Robbery/Extortion/Harassment	7	28	13	58	72	45
Assault (excl. Sexual Assault)	16	17	7	81	93	37
Theft Under \$5,000	11	7	20	32	67	71
Theft Over \$5,000	1	1	8	5	2	13
Possession Stolen Property	--	4	3	6	22	9
Mischief	23	25	24	72	80	8
Fraud	8	9	12	38	87	42
Break & Enter – Business	--	--	1	--	7	2
Break & Enter – Residence	2	--	6	7	6	14
Break & Enter - Other	--	1	1	2	19	1
Arson	--	1	--	--	1	1
Missing Person	3	1	5	10	7	11
Peace Bond	--	--	2	2	3	2
Criminal Record Checks	148	31	250	315	462	810
Total Occurrences	415	329	486	1463	1482	1575



(E. GORDON), Staff Sergeant
 Detachment Commander
 Swift Current City Detachment