



**COUNCIL MEETING**  
**Monday, May 31, 2021**  
**6:30 p.m.**  
**Council Chambers, City Hall**

PAGE 1

Page

**ADOPTION OF AGENDA**

Adoption of Agenda.

**ADOPTION OF MINUTES**

Adoption of minutes of the regular Council meeting held May 17, 2021.

**PROCLAMATIONS**

**DELEGATIONS**

Chris Keleher, Community Recreation Coordinator, will attend virtually to proclaim June 6 to June 12, 2021 as “June is Recreation and Parks Month Week”.

**PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS**

**ITEMS FOR ACTION**

- 1 Accounts.
- 4 Report regarding Active Transportation Expansion: Landscape Contract.
- 6 Report regarding Safe Restart Program Funding.
- 8 Report regarding Summer Council Meetings.

**REPORTS FOR INFORMATION**

**BYLAWS**

Bill No. 18 – 2016 A Bylaw to amend Zoning Bylaw No. 24 - 2014 by rezoning areas in the NE ¼ 31-15-13 W3M from R-C – Reserve Commercial District to R3 – High Density Multi-Unit Dwelling Residential District; C3 – Highway Commercial District; and PW – Parkway District, and adjust any adjacent district boundaries as needed.  
**Notice given August 2, 2016.**



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PAGE 2

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- 9 Bill No. 3 – 2021 A Bylaw to establish the mill rate.  
**Notice given May 3, 2021.**  
***Will receive three readings - Councillor Christiansen.***
- 11 Bill No. 4 – 2021 A Bylaw to establish the mill rate factors.  
**Notice given May 3, 2021.**  
***Will receive three readings - Councillor Christiansen.***
- 13 Bill No. 5 – 2021 A Bylaw to establish a special levy for the long-term care facility.  
**Notice given May 3, 2021.**  
***Will receive three readings - Councillor Christiansen.***
- 15 Bill No. 6 – 2021 A Bylaw to exempt the 2021 assessment of certain properties.  
**Notice given May 3, 2021.**  
***Will receive three readings - Councillor Christiansen.***

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**COMMUNICATIONS**

**ITEMS REQUESTED TO BE DISCUSSED EN CAMERA**

**REPORTS OF COUNCIL MEMBERS/ENQUIRIES**

**ADJOURNMENT**

**NEXT MEETING DATE:**

**Monday, June 14, 2021 – 6:30 p.m.**

May 20, 2021

TO: Council

FROM: Kari Cobler, General Manager of Corporate Services

RE: Accounts

Enclosed are the General Revenue Fund Disbursements for the period  
May 6 - May 20, 2021

	<u>Current</u>	<u>Year to Date</u>
Regular Accounts (2021)	298,265.78	1,547,004.13
Payroll Benefits	327,306.91	3,437,984.16
School Payments (Holy Trinity RCSSD #22)	-	204,460.76
School Payments (Minister of Finance)	-	701,825.50
Sask Power - (Energy Purchase)	276,678.27	3,838,868.62
Sask Power	22,416.21	112,030.26
SaskEnergy	41,747.43	298,868.93
SaskTel	15,231.46	77,576.94
 <b>General Contractors:</b>		
Action First Aid Inc	-	10,000.00
AECOM Canada Ltd	-	81,845.27
Anixter	-	50,581.91
Apex Compact Tractor Solutions	10,447.50	10,447.50
ATAP Infrastructure Management	-	12,132.75
Big Hill Services Ltd	-	207,455.11
Blenders	-	21,480.00
Brandt Tractor Ltd	-	26,080.09
Bucks Enterprises	10,460.64	10,460.64
CDW Canada	18,680.81	21,892.89
Chemtrade West Ltd	13,527.38	94,112.77
Chinook Regional Library	-	215,787.65
Clartech Industries Inc	12,336.33	56,780.88
Crestline Coach Ltd	-	377,914.04
Cubex Ltd	-	250,350.47
Dickson Agencies	-	452,416.48
Done Rite Contracting	-	19,203.00
Ecol Electric	-	41,043.24
Elmwood Golf Course	-	106,500.00
Emco	36,266.14	40,342.02
Explorer Solutions	-	12,321.00
Federated Co-op Ltd	33,313.77	152,793.18
Fer-Marc Equipment Ltd	-	16,700.94
FP Teleset	-	73,500.00
Giesbrecht, Les	14,043.75	41,117.58
Gordon Ralph Tams	-	21,472.08
Impac Canada Co.	-	40,053.36

Innovation Credit Union	-	13,615.46
Insight Canada Inc	-	83,155.98
Integrated Engineering Inc	29,452.50	48,195.00
JMP Solutions	-	14,894.35
Julienne Atelier Inc	-	16,960.80
KK Golf Management	25,524.89	104,156.91
Knudsen Excavating	20,312.25	20,312.25
Len's Plumbing & Heating	14,967.92	44,077.28
MNP LLP	16,544.70	17,352.64
MPE Engineering Ltd	-	51,150.44
Oracle Corporation	15,540.00	42,743.34
Perfectmind	-	11,865.00
PTW Facility	-	31,270.16
Raymax Equipment Sales Ltd	-	336,569.50
RCMP	-	748,625.00
Redden Net Custom Nets Ltd	-	32,235.00
Riverside Electric Ltd	-	39,227.35
RM of Swift Current #137	-	13,383.92
Rock Solid Trucking Ltd	-	27,189.75
Safety Base Ltd	-	14,253.75
Saskatchewan Abilities Council	107,989.40	271,778.32
Saskatchewan Public Safety Agency	-	21,792.75
SEL Schweitzer Engineering Lab	-	25,432.26
SGI	16,519.08	92,753.09
Southern Star Trucking & Excavating	-	29,997.75
Southwest Cultural Development Group	10,000.00	74,500.00
Standard Motors	-	56,503.63
Stormwind LLC	-	10,035.97
Structural Composite Technologies	-	14,305.68
SUMA	-	16,622.59
Swift Current Bronco Hockey Club	-	15,395.64
Swift Current Chambers of Commerce	-	10,130.00
Swift Current Lions Club	-	12,000.00
Tetra Tech Canada Inc	-	41,012.99
Tourism Swift Current	-	112,000.00
Trail Excavating Ltd	42,898.60	202,011.25
Triways Disposal Services	105,623.17	516,411.79
Twentyseven Global	-	17,438.71
Urban Systems Ltd	-	17,430.00
Venkata, Dr Narashimha Prasad	-	107,476.50
Wastequip LLC	37,159.39	37,159.39
WSP Canada Group Ltd	-	33,216.01
<b>TOTAL</b>	<b><u>\$ 1,573,254.28</u></b>	<b><u>\$ 16,130,042.35</u></b>


**RECOMMENDATION:**

I recommend that \$1,573,254.28 in disbursements be approved.

**REPORT PREPARED BY:**

Lisa Hagen, Accounts Payable Supervisor

SIGNATURE: 

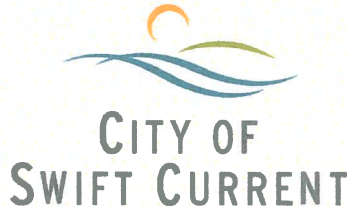
APPROVAL: 

I concur with the recommendation

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Tim Marcus, CAO



# City of Swift Current

## C.A.O. Report

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**Date:** May 19, 2021  
**To:** Chief Administrative Officer  
**From:** General Manager of Infrastructure and Operations  
**Subject:** **Active Transportation Expansion: Landscape Contract**

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### **BACKGROUND**

On May 12<sup>th</sup>, 2021 under the Investing in Canada Infrastructure Program (ICIP), the Government of Canada, Government of Saskatchewan and the City of Swift Current entered into an Ultimate Recipient Agreement (URA) for the Active Transportation Expansion Project. The project total is \$5,996,516.

### **DISCUSSION**

Following notice of conditional funding approval, the City publicly advertised a Request for Proposals (RFP) on SaskTenders and the City website for the landscape portion of the project. The landscaping contract includes:

- replacing topsoil and hydroseeding adjacent to the newly constructed pathway;
- planting trees at rest nodes and identified areas;
- planting shrubs within the rest nodes; and
- maintaining/establishment of the seed and plantings for the 2021 season.

The project has a strict completion deadline and relatively large amount of work to be done therefore, the RFP evaluation criteria focused on contractor's ability to complete the work in a timely manner, work experience and project cost. The RFP period closed on May 7<sup>th</sup>, 2021; two submissions were received.

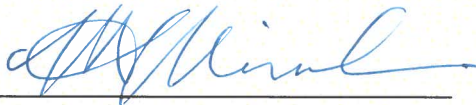
One submission was incomplete and therefore not evaluated. The remaining complete submission was received from SMG Operating Ltd. The proposed schedule meets the deadline requirement, and a detailed work plan was included in the submission. SMG has experience on larger similar projects with the City of Saskatoon and University of Saskatchewan. The references from these projects all communicated a very positive work relationship with SMG, stating that SMG has a strong project management team and a large

resource pool to complete projects on time. Their bid of \$542,036.68 (PST included and GST excluded) was within the estimated landscape value submitted for the grant application.

The design, tendering, and construction management will be completed by the City Engineering Department for this portion of the project.

**RECOMMENDATION**

THAT the Active Transportation Expansion: Landscaping Contract be awarded to SMG Operating Ltd. of Saskatoon, SK, based on unit pricing to an upset fee of \$542,036.68 (10% contingency included, PST included, and GST excluded) and that the Mayor and City Clerk be authorized to sign the Active Transportation Expansion: Landscaping Contract.

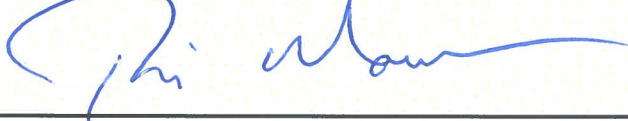


Mitch Minken, General Manager of Infrastructure & Operations  
jp/ro

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**CAO Recommendation:**

*I concur with the recommendation.*



**Tim Marcus, CAO**



# City of Swift Current

## C.A.O. Report

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**Date:** May 17, 2021  
**To:** Chief Administrative Officer  
**From:** General Manager of Community Services  
**Subject:** **Safe Restart Program Funding**

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### **BACKGROUND**

Under the Safe Restart Program, the City of Swift Current received \$990,495 in funding from the \$70.323 million in federal funding for Saskatchewan municipalities.

This funding is intended to be used to continue to put in place appropriate precautionary measures to minimize the impact of COVID-19. Municipalities have the flexibility to decide where the funding is needed most, including proactive projects and future expenses.

The City of Swift Current partners with many non-profit organizations with the desire to enhance and provide sport, culture, and recreation opportunities for all levels of competition in our community.

### **DISCUSSION**

The mandate of this program is to remain active in a time of constraint and to assist Municipalities efforts to protect the health and safety of those groups decimated by the lack of their ability to schedule events, fundraise, or simply prepare, for the past two seasons.

Annually these partners help showcase the fabric of our community by organizing events that continue to bring pride to the City by attracting people from around the Southwest.

Organizations like the Swift Current Agricultural and Exhibition Association, the Swift Current 57's, the Lyric Theatre, and the Windscape Kite Festival have now experienced two (2) seasons of cancellations while minimalizing their footprint and holding onto the hope of bringing volunteer driven events back to the citizens of Swift Current and surrounding area.

The City will provide continued support for non-profit organizations by replacing the Living Sky Community Development Corporation Grant for 2021 - 2022, as the grant would be unavailable due to COVID-19 restrictions. These funds will also support the completion of

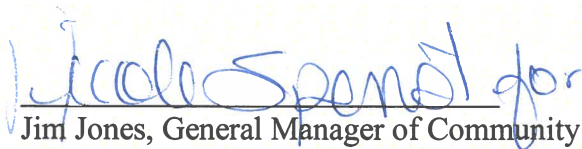


a Community Strategic Plan, that will provide current Council and Administration with a template for success that will include a new vision, mission, and values.

And finally, support for the Active Transportation Expansion project under the Investing in Canada Infrastructure Program COVID-19 Resilience Infrastructure Stream (CVRIS) that will help municipalities deal with the significant health and socio-economic challenges brought on by the COVID-19 pandemic, supporting the completion of approximately eleven (11) kilometers of pathway, sidewalk, boardwalk and bank rehabilitation on the Chinook Parkway while supplying active transportation for all ages and abilities.

**RECOMMENDATION**

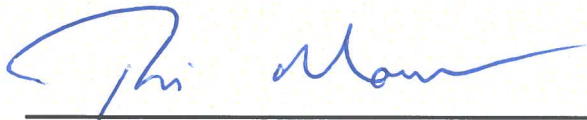
THAT Council approves the reallocation of funds from the Safe Restart Program for the total sum of \$751,518 in support of these projects and organizations.

  
Jim Jones, General Manager of Community Services

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**CAO Recommendation:**

*I concur with the recommendation.*

  
\_\_\_\_\_  
**Tim Marcus, CAO**



# City of Swift Current

## C.A.O. Report

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**Date:** May 20, 2021  
**To:** Chief Administrative Officer  
**From:** City Clerk  
**Subject:** **Summer Council Meetings**

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### **BACKGROUND**

For the past number of years, City Council has reduced the number of Council meetings held during the summer months to accommodate vacation time for members of Council and Administration.

### **DISCUSSION**

Administration will continue to work within the current time parameters to ensure all matters are brought before Council prior to the onset of summer vacation. In the event a time sensitive matter should arise, a special Council meeting can be called with Council's consent.

### **RECOMMENDATION**

THAT the Council meetings of July 12<sup>th</sup> and August 9<sup>th</sup>, 2021 be cancelled.


  
\_\_\_\_\_  
Jackie Schlamp, City Clerk

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### **CAO Recommendation:**

*I concur with the recommendation.*

  
\_\_\_\_\_  
**Tim Marcus, CAO**

**BYLAW NO. x - 2021**

A BYLAW of the City of Swift Current, in the Province of Saskatchewan, to fix and levy the annual rate of taxation and the base tax for the year 2021.

NOW THEREFORE, COUNCIL FOR THE CITY OF SWIFT CURRENT IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That the uniform rate of taxation to be levied on all taxable assessment in the City of Swift Current, Saskatchewan, for the year 2021 shall be as follows:

	<b>Uniform Mill Rate</b>
General Municipal	11.263 Mills
Chinook School Division No. 211 and Holy Trinity	
Roman Catholic Separate School Division No. 22	
- Agricultural Property	1.36 Mills
- Residential Property	4.46 Mills
- Commercial/Industrial Property:	6.75 Mills
- Resource	9.79 Mills

2. In accordance with Section 259 of *The Cities Act* the Base Tax shall be applied on the following classes of properties within the City of Swift Current:

<b>Class</b>	<b>Base Tax Amount</b>
Residential	\$ 820.00 per property
Residential Condominium	\$ 820.00 per unit

3. Where a property is classified within more than one property classification by the the City Assessor, the base tax amount will be applied to the residential portion of that property.

4. Discounts shall be allowed on all 2021 levies in accordance with the Bylaws of the City of Swift Current.
5. THAT Bylaw No. 1 - 2020 is hereby repealed.
6. THIS BYLAW shall come into force and have effect from the first (1<sup>st</sup>) day of January, 2021.

\_\_\_\_\_ MAYOR \_\_\_\_\_ CITY CLERK

***INTRODUCED AND READ a first time this 31<sup>st</sup> day of May, 2021.***

***READ a second time this 31<sup>st</sup> day of May, 2021.***

***READ a third time and finally passed this 31<sup>st</sup> day of May, 2021.***

**BYLAW NO. x - 2021**

A BYLAW of the City of Swift Current, in the Province of Saskatchewan, to establish mill rate factors.

WHEREAS Section 255 (1) of *The Cities Act*, authorizes the Council, by bylaw, to set mill rate factors for the purpose of establishing the levy for a taxable assessment; and

WHEREAS pursuant to Section 288 (7) of *The Education Act*, mill rate factors established by the municipality cannot be applied to the school tax mill rates;

WHEREAS the Council of the City of Swift Current, in the Province of Saskatchewan, deems it advisable and expedient that mill rate factors be established;

NOW THEREFORE, COUNCIL FOR THE CITY OF SWIFT CURRENT IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. THAT the City of Swift Current, in the Province of Saskatchewan, will establish a mill rate for the purpose of taxation pursuant to Section 255 of *The Cities Act*, and will apply to the aforementioned mill rate the mill rate factors that are outlined in this bylaw.
2. THAT the tax mill rate factors shall be as follows:
  - 2.1 THAT the mill rate factor to be utilized in respect to the land, improvements or both of the Agricultural classes as approved by *The Cities Act* shall be 2.3660.
  - 2.2 THAT the mill rate factor to be utilized in respect to the land, improvements or both of the Residential classes as approved by *The Cities Act* shall be .3855 for residential properties.
  - 2.3 THAT the mill rate factor to be utilized in respect to the land, improvements, or both of the Multi Unit Residential sub class as approved by *The Cities Act* shall be 1.2099.



**BYLAW NO. x - 2021**

A BYLAW of the City of Swift Current, in the Province of Saskatchewan, to provide for the creation of a special tax within the current year.

WHEREAS the Council of the City of Swift Current deems it desirable and necessary to fund the commitment to the Long Term Care Facility.

NOW, THEREFORE, the Council of the City of Swift Current in the Province of Saskatchewan, enacts as follows:

1. THAT pursuant to Section 275 of *The Cities Act*, a special tax based on each parcel of land with improvements is to be based as follows:
  - a) A flat rate of \$35.00 per property for residential with improvements;
  - b) Multi-family landlords will be charged the flat rate of \$35.00 multiplied by the number of units in the property;
  - c) Commercial properties to be based on the following:

Assessment	Amount
225,000 or less	\$ 58.00
225,001 to 325,000	\$ 93.00
325,001 to 425,000	\$128.00
425,001 to 525,000	\$163.00
525,001 to 625,000	\$198.00
625,001 to 725,000	\$233.00
725,001 to 825,000	\$268.00
825,001 or more	\$303.00

2. The revenue raised by the special tax fund the commitment to the Long Term Care Facility.
3. That interested persons may request the City to review the application or calculation of a special tax on property if they consider that an error or

omission was made in that application or calculation. They may do so by requesting the same in writing to the City's General Manager of Corporate Services.

4. This Bylaw shall have force and have effect from the first (1<sup>st</sup>) day of January, 2021, upon final reading from Council.

\_\_\_\_\_ MAYOR \_\_\_\_\_ CITY CLERK

***INTRODUCED AND READ a first time this 31<sup>st</sup> day of May, 2021.***

***READ a second time this 31<sup>st</sup> day of May, 2021.***

***READ a third time and finally passed this 31<sup>st</sup> day of May, 2021.***



**BYLAW NO. x – 2021**

A BYLAW of the City of Swift Current, in the Province of Saskatchewan to provide for the exemption from taxation for the 2021 assessment of certain properties.

WHEREAS Section 262 of *The Cities Act*, authorizes a Council to exempt from taxation in whole or in part any land, improvements or business; and

WHEREAS various charitable organizations and businesses have made application to the City of Swift Current for exemption from taxation;

NOW THEREFORE THE COUNCIL OF THE CITY OF SWIFT CURRENT IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. THAT for the year 2021, 100% of the land and improvements assessment of the following properties be exempt from taxation:
  - a) Roll No. 515202900-01  
Society for the Prevention of Cruelty to Animals  
Block 1, Plan 79SC05303  
2101 Knight Crescent
  - b) Roll No. 504815000-01  
Sask. Abilities Council Inc.  
Lots 9 - 15, Block 7, Plan DV1839  
1551 North Railway Street West
  - c) Roll No. 485200100-01  
Elmwood Golf Club  
Block D, Plan 81SC02414  
2105 Hillcrest Drive
  - d) Roll No. 515026900-01  
Southwest Homes for the Handicapped  
Lots 4 - 7, Block 2, Plan H3605  
440 South Railway Street East
  - e) Roll No. 504923450-01  
Canadian Mental Health Association  
Lot 20, Block 85, Plan 102015111  
176 4<sup>th</sup> Avenue North West

- f) Roll No. 494904800-01 & 494904850-01  
Southwest Crisis Services Inc.  
(Southwest Safe Shelter)  
Lot 10, Block A, Plan 59SC04324  
Lot B, Block A, Plan 79SC03540  
400 Begg Street
- g) Roll No. 505002600-01  
SC Lodge No 26 AF and AM GRS  
Lots 19 - 20, Block 66, Plan K5486  
106 Chaplin Street West
- h) Roll No. 504926000-01  
Sask Property Management  
(Sask. Abilities Council Portion Only)  
Block 68A, Plan 74SC08726  
350 Cheadle Street West
- i) Roll No. 504911200-01  
Pioneer Co-op  
(SARCAN Recycling Depot)  
Lots 16 - 25, Block G, Plan D5431  
995 Cheadle Street West
- j) Roll No. 504806600-01  
SeaBrook Holdings Inc.  
(Sask. Abilities Council Portion Only)  
Lots 5 - 6, Block 10, Plan EA1556  
1505 Chaplin Street West
- k) Roll No. 505007800-01  
Southwest Cultural Development Group  
Lot 7, Block 64, Plan K5486  
227 Central Avenue North
- l) Roll No. 505012450-01  
Society for the Prevention of Cruelty to Animals  
(SPCA Used Book Store)  
Lot 5, Block 49, Plan 2230  
37 – 1<sup>st</sup> Avenue North East

- m) Roll No. 465201150-01  
Dr. Noble Irwin Regional Healthcare Foundation Inc.  
(Habitat for Healthcare)  
Lot 2, Block C, Plan 101898074  
2051 Saskatchewan Drive
- n) Roll No. 505002500-01  
Mennonite Central Committee  
Lot 17, Block 66, Plan K5486  
148 1<sup>st</sup> Ave North West
- o) Roll No. 515013050-01  
Southwest Homes Inc.  
Lot 14, Block 35, Plan AD2910  
201 Gladstone Street East
- p) Roll No. 505012300-01  
East Side Church of God  
Lot 23, Block 49, Plan 98SC16073  
55 1<sup>st</sup> Avenue North East
- q) Roll No. 505008200-01  
Governing Council of the Salvation Army  
Lot 4, Block 55, Plan B4312  
151 Central Ave North
- r) Roll No. 484815900-01  
Southwest Homes Inc.  
Lot 59, Block 63, Plan 97SC08367  
514 Palliser Drive
- s) Roll No. 484904550-01  
Southwest Homes Inc.  
Lot 18, Block 39, Plan 76SC12869  
369 Walsh Trail
- t) Roll No. 505019300-01  
Southwest Homes Inc.  
Lot 7, Block 58, Plan K5486  
133 3<sup>rd</sup> Ave North East
- u) Roll No. 505209100-01  
Southwest Homes Inc.  
Lot 34/35, Block 1, Plan E5048  
1444 Crawford Avenue

- v) Roll No. 505010550-01  
Fresh Start Program Inc.  
Lot 12, Block 64, Plan K5486  
214 1<sup>st</sup> Ave North East
- w) Roll No. 484820900-01  
Fresh Start Program Inc.  
Lot 10, Block 67, Plan 101938451  
708 Cooper Drive
- x) Roll No. 525003950-01  
Southwest Homes Inc.  
Lot 2/3, Block 46, Plan G3601  
408 3<sup>rd</sup> Ave South East
- y) Roll No. 505015250-01  
Southwest Youth Emergency Shelter Inc.  
Lot 10, Block 76, Plan K5486  
205 Herbert Street East
- z) Roll No. 484920500-01  
SC Housing Authority  
(Southwest Homes Inc.)  
Lot 1, Block 45, Plan 78SC02554  
412 Milburn Crescent
- aa) Roll No. 495017250-01  
SC Housing Authority  
(Southwest Homes Inc.)  
Lot 11, Block 89, Plan AB368  
135 Sidney Street East
- bb) Roll No. 505023850-01  
Joru Developments Ltd.  
(Mennonite Central Committee Furniture Store)  
Lot 10/11, Block 46, Plan 2230  
417 North Railway Street East
- cc) Roll No. 505012750-01  
Lone Tree Investments  
(Swift Current Creation Station portion only)  
Lot 27/29, Block 49, Plan 98SC16073  
11 1<sup>st</sup> Ave NE

- dd) Roll No. 505020000-01  
David & Lorraine Dyck  
(Restoration House Church Portion Only)  
Lot 21, Block 47, Plan 98SC16073  
321 North Railway St E
  - ee) Roll No. 505204050-01  
Natural Wonders Early Learning Centre  
Lot 9/10, Block C, Plan ED3801  
1465 Winnie St E
  - ff) Roll No. 504922800-01  
Natural Wonders Early Learning Centre  
(Natural Wonders Early Learning Centre Portion Only)  
Lot 13/15, Block 86, Plan K5486  
406 Cheadle St W
  - gg) Roll No. 504923000-01  
Natural Wonders Early Learning Centre  
Lot 11, Block 85, Plan K5486  
102 4<sup>th</sup> Ave NW
  - hh) Roll No. 504701500-01  
SC Aerie 1728 Fraternal Order of Eagles  
Lot 1, Block B, Plan 62SC01510  
(Partial Exemption Only)  
1910 South Service Rd W
2. THAT this bylaw shall come into force and have effect on the day of the final passing thereof.

\_\_\_\_\_ MAYOR \_\_\_\_\_ CITY CLERK

***INTRODUCED AND READ a first time this 31<sup>st</sup> day of May, 2021.***

***READ a second time this 31<sup>st</sup> day of May, 2021.***

***READ a third time and finally passed this 31<sup>st</sup> day of May, 2021.***