



**COUNCIL MEETING**  
**Monday, November 15, 2021**  
**6:30 p.m.**  
**Council Chambers, City Hall**

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**ADOPTION OF AGENDA**

Adoption of Agenda.

**ADOPTION OF MINUTES**

Adoption of minutes of the regular Council meeting held November 1, 2021.

**PROCLAMATIONS**

Carrie Davis of Victim Services – Southwest, along with City RCMP Staff Sergeant Evan Gordon, will attend virtually to proclaim November 14 to November 20, 2021 as “Victims and Survivors of Crime Week”.

Pamela Hamlin of the Alternative Measures Program will attend virtually to proclaim November 21 to November 27, 2021 as “Restorative Justice Week”.

**DELEGATIONS**

**PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS**

**ITEMS FOR ACTION**

- 1 Accounts.
- 5 Report regarding Proposal to Subdivide Parcel AA, Plan 101688734, Ext 34 (990 Dahl Street E – Parkway District).
- 10 Report regarding Appointment of an Acting City Clerk.

**REPORTS FOR INFORMATION**

**BYLAWS**

**UNFINISHED BUSINESS**



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**NEW BUSINESS**

- 11 Swift Current City Detachment Community Policing Report from October 2021.
- 12 Southwest Transportation Planning Council Inc. Executive Working Committee Meeting Minutes of October 22, 2021 and Agenda of November 12, 2021.

**COMMUNICATIONS**

**ITEMS REQUESTED TO BE DISCUSSED EN CAMERA**

**REPORTS OF COUNCIL MEMBERS/ENQUIRIES**

**ADJOURNMENT**

**NEXT MEETING DATE:**

**Monday, November 29, 2021 – 6:30 p.m.**

November 4, 2021

TO: Council

FROM: Kari Cobler, General Manager of Corporate Services

RE: Accounts

Enclosed are the General Revenue Fund Disbursements for the period  
Oct 22 - Nov 3, 2021

	<u>Current</u>	<u>Year to Date</u>
Regular Accounts (2021)	199,301.71	3,388,509.95
Payroll Benefits	336,956.78	7,538,411.37
School Payments (Holy Trinity RCSSD #22)	105,027.41	1,344,489.03
School Payments (Minister of Finance)	428,720.61	6,640,503.54
Sask Power - (Energy Purchase)		9,032,726.80
Sask Power		228,101.81
SaskEnergy		367,261.16
SaskTel		170,995.29
<b>General Contractors:</b>		
Acklands Grainger	-	178,453.56
Action First Aid Inc	-	10,000.00
AECom Canada Ltd	-	165,102.56
Anderson & Company	-	995,208.01
Anixter	-	173,858.73
Apex Compact Tractor Solutions	-	10,447.50
Armtec Inc	18,158.73	18,158.73
ATAP Infrastructure Management	-	16,059.75
ATS Traffic	19,681.77	23,714.64
Avenu Insights & Analytics	-	25,933.85
B & A Petroleum	-	255,197.44
Bayart Power Inc	-	32,389.80
Beattie Construction	-	17,778.32
Big Hill Services Ltd	-	212,313.91
Blenders	-	40,480.00
Blue Imp - SF Scott Mfg Co Ltd	-	79,410.51
Boire Trucking Ltd	260,739.00	260,739.00
Brandt Tractor Ltd	-	30,441.90
Brenntag Canada Inc	-	35,567.66
Bud's Blasting	-	13,232.90
Bucks Enterprises	-	38,189.43
C&E Piling Ltd	-	34,965.00
Canadian Mental Health Association	-	13,725.00
CDW Canada	-	44,039.30
Centaur Products Inc	-	238,671.09
Chemtrade West Ltd	-	256,458.25
Chinook Regional Library	-	454,646.89
Cleartech Industries Inc	-	185,113.84
Comprehensive Community Swift Current	-	20,500.00
Crestline Coach Ltd	-	378,427.38

Crutch's Plumbing & Heating	-	23,564.78
CMX Powersports	-	11,774.88
Cubex Ltd	-	250,350.47
Cypress Health Region	-	328,174.48
Cypress Motors	-	19,620.59
Delco Automation Inc	-	11,044.50
Dickson Agencies	-	452,416.48
Done Rite Contracting	24,864.00	69,478.23
EDA Environmental	-	16,327.46
Eecol Electric	-	102,076.71
Elmwood Golf Course	-	138,000.00
Emco	17,763.61	118,867.61
Explorer Solutions	-	12,321.00
Federated Co-op Ltd	-	152,913.48
Fer-Marc Equipment Ltd	-	22,356.63
FP Teleset	36,750.00	147,000.00
Geiger's Fence Erectors Ltd	-	27,236.07
Gescan	-	135,325.65
GFL Environmental Inc	-	77,653.78
Giesbrecht, Les	-	151,767.95
Golden West Broadcasting	-	37,195.55
Gordon Ralph Tams	-	21,472.08
Granicus Inc.	-	10,988.70
Hiebert, Shawn	-	25,463.88
HJR Asphalt	-	329,270.71
Hydrodig Canada	-	31,018.95
Iconix Waterworks LP	-	22,268.20
Imaginit Saskatchewan	-	22,585.73
Impac Canada Co.	-	125,703.75
Industrial Machine Inc.	-	13,997.33
Innovation Credit Union	-	13,615.46
Insight Canada Inc	-	192,858.07
Integrated Engineering Inc	-	48,195.00
JMP Solutions	-	14,894.35
Joe Johnson Equipment Inc	-	145,959.18
Julienne Atelier Inc	-	16,960.80
KK Golf Management	-	394,029.64
Klassen, M&D	-	126,630.00
KMS Energy Systems Inc	-	1,392,191.04
Knudsen Excavating	-	255,815.03
Kramer Holdings Inc	24,420.00	24,420.00
Lakeshore Tree Farms Ltd	28,772.26	40,338.28
Laura Soparlo Consulting	16,642.58	44,874.46
Len's Plumbing & Heating	-	89,232.16
Letnes, Glen	-	10,000.00
Levitt-Safety Limited	-	13,116.16
LK Holdings	-	53,512.44
Martin Deerline	-	43,928.11
Mastec Canada Inc - Swift Current	-	90,729.50

Melhoff Electric Ltd.	-	46,012.16
Microage	-	159,005.12
Mid Continental Pump Supply	-	18,204.00
MNP LLP	-	18,863.89
Mobile Paving	622,995.48	3,609,147.27
MPE Engineering Ltd	-	151,113.28
National Leasing	-	60,128.80
Norwood Tent & Awning Inc	-	16,930.20
Nutrien Ag-Corp Production	-	19,497.36
Oracle Corporation	-	275,828.44
P.M.P Powerline Construction	-	150,690.81
Park N Play Design Co. Ltd	-	29,822.63
Perfectmind	-	11,865.00
PTW Facility	-	55,112.72
Raymax Equipment Sales Ltd	-	339,038.18
RCMP	-	2,209,785.30
Redden Net Custom Nets Ltd	-	32,235.00
Riverdene Garden Centre	-	28,173.00
Riverscreen Inc	-	10,222.33
Riverside Electric Ltd	-	141,573.71
RM of Swift Current #137	-	21,227.72
Rock Solid Trucking Ltd	-	40,566.23
Safety Base Ltd	-	14,253.75
Salvation Army	-	10,185.00
Sask Asphalt Maintenance	-	46,784.20
Saskatchewan Abilities Council	-	544,493.47
Saskatchewan Public Safety Agency	-	21,800.08
Saskcon Repair Services	-	226,566.43
SEL Schweitzer Engineering Lab	-	25,432.26
SGI	15,545.50	139,108.37
SMG Operating Ltd	88,973.24	374,437.58
Southern Coring & Cutting Service	-	40,354.05
Southern Star Trucking & Excavating	-	36,699.76
Southwest Cultural Development Group	-	94,500.00
Southwest Paving Ltd	-	65,560.49
Standard Motors	-	59,061.99
Stevenson Industrial Refrigeration	-	53,228.97
Stormwind LLC	-	10,035.97
Structural Composite Technologies	-	14,305.68
SUMA	-	17,817.88
Swift Current Ag & Ex	20,352.00	165,076.43
Swift Current Bronco Hockey Club	-	29,210.62
Swift Current Building Supplies	-	15,732.15
Swift Current Chambers of Commerce	-	11,380.00
Swift Current Lions Club	-	12,000.00
Swift Current 57's Baseball Club	-	52,830.60
Swift Painting	38,860.00	38,860.00
TD Bank	-	10,000.00
Tetra Tech Canada Inc	-	68,189.83

Texcan Cables Ltd	-	48,594.36
The Center	-	10,240.56
Top Shot Concrete Inc	-	143,523.00
Tourism Swift Current	-	112,000.00
Trail Excavating Ltd	-	406,386.05
Trans Canada Contracting Ltd	134,745.93	749,482.62
Triways Disposal Services	-	1,052,952.74
Twentyseven Global	-	17,438.71
Urban Systems Ltd	-	17,430.00
Venkata, Dr Narashimha Prasad	-	107,476.50
Wastequip LLC	-	37,159.39
Western Underground Consulting	-	16,769.88
Westland Concrete	-	48,613.23
Wheatland Machine Shop Ltd	-	76,415.92
Windscape Kite Festival	-	11,128.50
Wolseley	-	14,595.37
WSP Canada Group Ltd	15,661.80	247,199.15
5 Point Electric	-	22,498.56
<b>TOTAL</b>	<b>\$ 2,454,932.41</b>	<b>\$ 51,672,612.46</b>

**RECOMMENDATION:**

I recommend that \$2,454,932.41 in disbursements be approved.

**REPORT PREPARED BY:**

Lisa Hagen, Accounts Payable Supervisor

SIGNATURE: 

APPROVAL: 

I concur with the recommendation

  
 \_\_\_\_\_  
 Tim Marcus, CAO

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**Date:** November 4, 2021  
**To:** Chief Administrative Officer  
**From:** General Manager, Planning and Development  
**Subject:** **Proposal to Subdivide Parcel AA, Plan 101688734 Ext 34  
990 Dahl Street E (Parkway District)**

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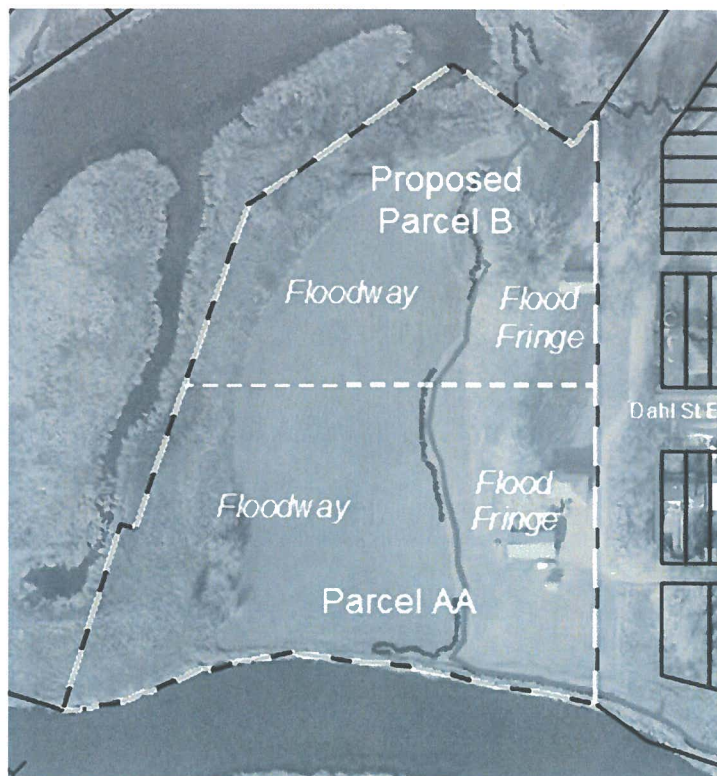
**BACKGROUND**

The City has received an application to subdivide approximately 1.0 hectares/2.4 acres of land from Parcel AA, Plan 101688734 within the NW quarter of Section 19-15-13-W3M, to accommodate the sale of privately-owned land with existing residential dwellings. This parcel is zoned PW – Parkway District, which allows for existing residential buildings as a permitted principal use. The parcel is also located within a designated area of the Zoning Bylaw’s Flood Hazard Map, and will require certain conditions in order to approve any subdivision of land.

**DISCUSSION**

The attached Plan of Proposed Subdivision will subdivide Parcel AA, Plan 101688734 to create a 1.0 hectare/2.4 acre lot, shown as Parcel B. The remainder of Parcel AA will be approximately 1.3ha/3.3ac.

The City’s Flood Hazard Mapping indicates the existing dwellings at the east side of the lots are located within the flood fringe. The west area along the creek is located within the floodway.



This proposal was also circulated to various agencies for their review. Comments received are as follows:

Department of Highways	No objection.
SaskPower	
Water Security Agency	Recommends flood mitigation measures and/or new construction established to a minimum building elevation of 739.69m within the flood fringe, and no new development within the floodway.
SaskTel	Existing facilities and easements to be maintained, relocated or terminated at Developer's cost; new facilities and easements may be required under a servicing agreement with the Developer.
City of Swift Current	
Shaw Cable	
SaskEnergy	

Under the Zoning Bylaw and section 130 of *The Planning and Development Act, 2007*, properties located within a designated area of the Flood Hazard Map may require specific design standards as a condition of subdivision approval. Based on comments received from the Saskatchewan Water Security Agency and on previous approvals within a flood hazard area, the City is requesting this proposal be approved subject to the following conditions:

1. Existing residential buildings and/or uses or environmental reserve designation will be the only permitted uses for the area to be subdivided and the remainder of Parcel AA; and
2. Any proposed change-of-use, new or re-development within the area to be subdivided and the remainder of Parcel AA will require the Developer to obtain a hydro/geotechnical investigation and report prepared by a qualified professional in order to determine any site-specific design standards and construction specifications required for development within this area. The final report is to be provided to the City at the Developer's cost with any application for development permit, building permit, rezoning, and/or subdivision, and any development will conform to the report's recommendations as a condition of permit or application approval.

In accordance with subsection 130(2) of the Act, the City will register an interest in the land titles registry for any parcel required to meet this condition of subdivision approval. Based on our mapping information, this interest will be registered on Parcels B and AA, and will run with the lands until a development permit, building permit, rezoning application, and/or subdivision application meeting the prescribed conditions has been approved by the City.



**RECOMMENDATION**

That the Plan of Proposed Subdivision of part of Parcel AA, Plan 101688734 Ext 34 be approved subject to the conditions issued in this report and pursuant to section 130 of *The Planning and Development Act, 2007*; and that the Mayor and City Clerk be authorized to sign the Certificate of Approval.




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General Manager, Planning and Development  
MS/KD/Attachment

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**CAO Recommendation:**

*I concur with the recommendation.*



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**Tim Marcus, CAO**

**PLAN OF PROPOSED SUBDIVISION**

of Part of  
 Parcel AA, Plan 101688734  
 N.W. 1/4 Sec. 19 - Twp. 15 - Rge. 13 - W.3Mer.  
 City of Swift Current  
 Saskatchewan  
 Gerald Early Johnson, S.L.S.  
 2021  
 Scale 1:1000

**OWNER(S):**

Laird Clifton

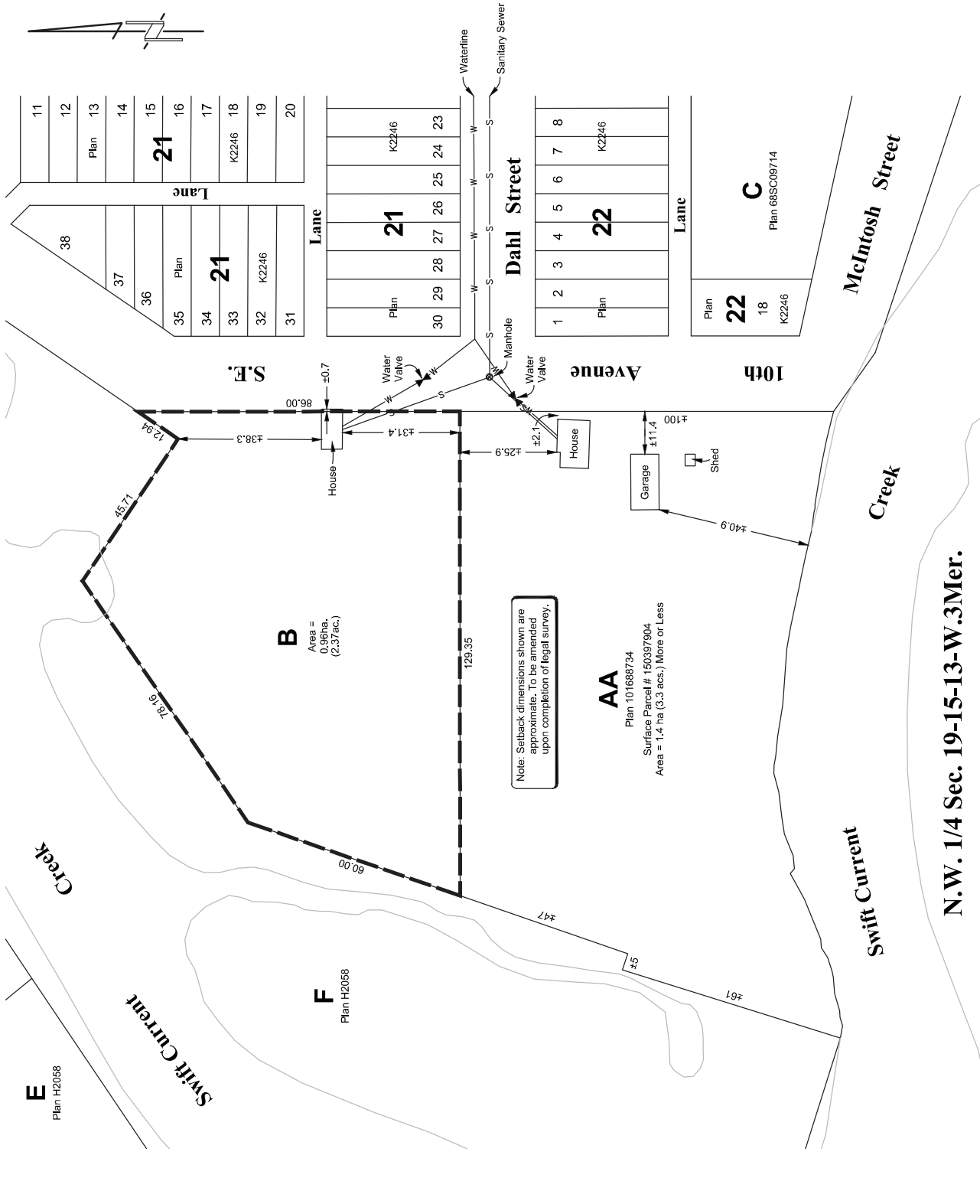
Measurements are in metres and decimals thereof.  
 Measurements are approximate and may vary by ±0.5m.  
 Area to be approved is outlined in bold dashed line  
 and contains 0.96 ha (2.37 acs).

1	Added asphalt building locations & UG info	Sep. 20, 2021	DF - TP - GJ
0	Issued	Aug. 30, 2021	TP - GJ
REV.	REVISION	DATE	INITIALS
Job No.: 21-03050 File:21-03050-001-PR_R1			
Preliminary Survey: N/A			

Dated at Swift Current in the  
 Province of Saskatchewan this  
 30th day of August, 2021.



COMMUNITY PLANNING



**N.W. 1/4 Sec. 19-15-13-W.3Mer.**


**PLAN OF PROPOSED SUBDIVISION**  
of Part of  
Parcel AA, Plan 101688734  
N.W. 1/4 Sec. 19 - Twp. 15 - Rge. 13 - W.3Mer.  
City of Swift Current  
Saskatchewan  
Gerald Early Johnson, S.L.S.  
2021  
Scale 1:1000

**OWNER(S):**  
Laird Clifton

Measurements are in metres and decimals thereof.  
Measurements are approximate and may vary by ±0.5m.  
Area to be approved is outlined in bold dashed line  
and contains 0.96 ha (2.37 acs).

1	Added as-built building locations & UG info	Sep. 20, 2021	DF - TP - GJ
0	Issued	Aug. 30, 2021	TP - GJ
REV.	REVISION	DATE	INITIALS
Job No.:	21-03050	File:	21-03050-001-PR_R1
Preliminary Survey:	N/A		

Dated at Swift Current in the  
Province of Saskatchewan this  
30th day of August, 2021.

Saskatchewan Land Surveyor  
  
GeoVerra Inc.  
Toll Free: 1-800-465-6233  
www.geoverra.com  
© 2021 GeoVerra Inc.

COMMUNITY PLANNING





# City of Swift Current

## C.A.O. Report

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**Date:** November 5, 2021  
**To:** Chief Administrative Officer  
**From:** City Clerk  
**Subject:** Appointment of an Acting City Clerk

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### BACKGROUND

Section 85(1) of *The Cities Act* indicates that “every Council shall appoint a person as City Clerk”.

### DISCUSSION

There are times during the year when the City Clerk will be away from the office and during these times, it is necessary to have an employee appointed as Acting City Clerk in order that the regular business of the City can continue in a seamless fashion.

Kelley Elliott, frontline Receptionist and Administrative Assistant, has been employed by the City for nearly four years, and has extensive knowledge of the daily functions as it pertains to Local Government Administration. Kelley is a valuable asset to the Office of the City Clerk and continues to be an ideal candidate for this position.

### RECOMMENDATION

THAT Kelley Elliott be appointed to act as City Clerk during any extended absence of the City Clerk effective January 1<sup>st</sup>, 2022 until December 31<sup>st</sup>, 2022.

Jackie Schlamp, City Clerk

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### **CAO Recommendation:**

*I concur with the recommendation.*

Tim Marcus, CAO

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## COMMUNITY POLICING REPORT

To: The Mayor City of Swift Current	From: N.C.O. In Charge Swift Current City Det.	Month of October 2021
		Date Prepared 2021-11-04
		Phone No. (306) 778-4870

### OFFENCES REPORTED AND/OR COMMITTED IN COMMUNITY

VIOLATION	Oct/2021	Oct/2020	Oct/2019	YTD 2021	YTD 2020	YTD 2019
<b>Fatal Motor Vehicle Accident</b>	--	--	--	--	--	--
<b>Injury Motor Vehicle Accident</b>	1	1	1	7	17	11
<b>Reportable Vehicle Accident</b>	11	5	9	79	81	108
<b>Fail to Remain (Hit &amp; Run)</b>	9	7	6	70	57	118
<b>Provincial Traffic Offence</b>	439	363	217	3777	2010	1527
<b>Impaired Driving Offence</b>	3	3	8	51	77	89
<b>Liquor Act</b>	4	2	3	59	43	56
<b>Coroners Act</b>	1	3	--	15	18	14
<b>Mental Health Act</b>	16	10	31	145	179	189
<b>Other Criminal Code</b>	26	38	35	307	357	365
<b>Weapons Offence</b>	1	2	4	14	49	31
<b>Drug Enforcement</b>	11	9	7	86	109	82
<b>Sexual Offences</b>	3	5	3	25	32	30
<b>Robbery/Extortion/Harassment</b>	6	16	23	148	179	159
<b>Assault (excl. Sexual Assault)</b>	24	14	20	209	216	136
<b>Theft Under \$5,000</b>	20	16	31	119	151	223
<b>Theft Over \$5,000</b>	5	1	1	21	14	23
<b>Possession Stolen Property</b>	1	4	6	18	42	31
<b>Mischief</b>	34	17	19	249	234	267
<b>Fraud</b>	6	10	12	95	169	111
<b>Break &amp; Enter – Business</b>	1	1	--	6	9	4
<b>Break &amp; Enter – Residence</b>	3	2	4	24	15	32
<b>Break &amp; Enter - Other</b>	1	--	3	5	23	7
<b>Arson</b>	1	--	--	2	2	1
<b>Missing Person</b>	1	4	2	29	31	27
<b>Peace Bond</b>	--	1	3	2	7	9
<b>Criminal Record Checks</b>	135	145	197	1065	1045	2214
<b>Total Occurrences</b>	450	391	430	4185	4019	4373



**(E.M. GORDON), Staff Sergeant  
Detachment Commander  
Swift Current City Detachment**

**Southwest Transportation Planning Council Inc. (SWTPC)  
Executive Working Committee Meeting  
October 22, 2021 – Virtual**

**ATTENDANCE**

**Present:** Duane Filson, Louis Stringer, John Slabik, Fred Wall, Bob Francis Angie Dash (Administrator), Ervin Carlier, Kevin Hames, Peter Dudrange (R.M. 46), Raylene Packet (R.M. Webb)

**Regrets:** Cara Teichroeb, Larry Grant –SARM, Alan Lindsay – MHI

**CALL TO ORDER**

Chair D. Filson called the meeting to order at 1:00 p.m.

Kevin gave an update that Adroit purchased WA Grain and are upgrading their storage in Vanguard and Shaunavon.

**AGENDA AND MINUTES**

*Motion: B Francis/F Wall:* That we adopt the agenda October 22, 2021 with the addition of Newsletter under Old Business.

CARRIED

*Motion: F Wall/J Slabik:* That we adopt the August 20, 2021 minutes with the corrections noted.

CARRIED

**BUSINESS ARISING FROM MINUTES (OLD BUSINESS)**

- Discussion on Memberships, and the benefits Municipalities receive from being members.
- The Road Tour is postponed for the time being due to Covid.
- The workshop scheduled for November is cancelled until it is safe to gather in a large group.
- The joint meeting with SCTPC is postponed until the new year.
- Duane and Louis will attend the NCTPC meeting in Eston on November 18<sup>th</sup>.
- EWC Rurals have been calling their members with the survey from MHI.
- Discussion on Newsletter and ideas on what should be included.

**FINANCIALS AND ACCOUNTS**

*Motion: E Carlier/L Stringer:* That we approve the Financial Statements and Accounts as presented for September 30, 2021.

CARRIED

*Motion: J Slabik/B Francis:* That we acknowledge 2<sup>nd</sup> Quarter Funding submission of \$1,273.91.

CARRIED

Correspondence was read aloud

**NEW BUSINESS**

- Discussion on possible ATCP project submissions for this year.

**REPORTS**

- *Chairperson Report* – Duane Filson – Highway 4 and 43 have made huge differences for those in the area. Duane has not heard any updates on the survey in and around Swift Current.
- *SWMG* – Raylene Packet- An APAS representative gave a presentation at the last meeting. There was not a large turnout for the September meeting.
- *Great Western Railway* – No Report
- *Great Sandhills Railway* – No Report

**Southwest Transportation Planning Council Inc. (SWTPC)**  
**Executive Working Committee Meeting**  
**October 22, 2021 – Virtual**

- *Economic Development* - No Report
- *MHI* – Al Lindsay – No Report
- *SARM* – Larry Grant – No Report
- *SUMA* – No Report

*Motion: L Stringer/K Hames:* That Duane get paid \$22.20 to extend his Zoom contract for meetings.

CARRIED

*Motion: L Stringer/J Slabik:* That EWC get paid half a day (\$100.00) for attending the virtual meeting.

CARRIED

Local reports were given.

**NEXT MEETINGS**

November 12, 2021 – Lafleche, SK  
January 28, 2021 – Leader, SK  
February 25, 2021 – Joint Meeting

**ADJOURNMENT**

*B Francis:* That we hereby adjourn the meeting at 3:09 p.m.

\_\_\_\_\_  
Angie Dash – Administrator

\_\_\_\_\_  
Duane Filson – Chairman

**Southwest Transportation Planning Council Inc. (SWTPC)**  
**Executive Working Committee (EWC)**  
**November 12, 2021 – Lafelche, SK**  
**Club 50, 181 Main St.**

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**10:00 a.m. - Call to Order & Introductions**

- Additions/Deletions to Agenda - Adoption of Agenda\*
- Errors or Omissions - Adoption of minutes\*

**10:15 a.m. - Business Arising from Minutes/Old Business**

- Memberships
- Open term Account – Pending
- Road Tour – Postponed
- Workshop – Cancelled
- Joint Meeting with SCTPC-Postponed
- Highway weights questionnaire results – (no new emails)

**10:30a.m. - Finance & Correspondence**

- Month end October 31, 2021 - Financial Statements and Accounts\*
- NCTPC invoice of \$98.65 for Duane's attendance
- Correspondence \*

**11:00 a.m. - New Business**

- ATPC call for Projects – *pending (all submissions)*
- Administrator Resignation

**12:00 p.m. Lunch**

**1:00 p.m. - Reports (if unable to attend there will be no report)**

- Chairperson - Duane Filson
- SWMG – Duane Filson
- Great Western Railway –
- Great Sandhills Railway –
- Economic Development Report –
- Ministry of Highways and Infrastructure – Alan Lindsay
- SUMA report –
- SARM report – Larry Grant
- Local Reports

**Next Meetings**

- Jan 25<sup>th</sup> -Leader, SK
- February – Joint Meeting