



COUNCIL MEETING
Monday, January 24, 2022
6:30 p.m.
Council Chambers, City Hall

PAGE 1

Page

ADOPTION OF AGENDA

Adoption of Agenda.

ADOPTION OF MINUTES

Adoption of minutes of the regular Council meeting held January 10, 2022.

PROCLAMATIONS

Bula Ghosh of the Southwest Literacy Committee, Kathryn Foley of the Chinook Regional Library, Laura Beddome of the Family Resource Centre, will attend to proclaim January 23 to January 29, 2022 as "Family Literacy Week".

DELEGATIONS

PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS

ITEMS FOR ACTION

- 1 Accounts.
- 2 Report regarding Municipal Revenue Sharing Declaration of Eligibility.
- 4 Report regarding Light & Power - Purchase of Electrical Transformers.
- 6 Report regarding Proposed Discretionary Use - Bar and Lounge (170 - 19th Avenue N.E.).
- 13 Report regarding Prairie Pioneers Independent Housing Authority Board Appointments.

REPORTS FOR INFORMATION

BYLAWS

UNFINISHED BUSINESS



COUNCIL MEETING
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PAGE 2

NEW BUSINESS

- 14 Southwest Transportation Planning Council Inc. Executive Working Committee Meeting from November 12, 2021.
- 16 Truth and Reconciliation Committee Meeting Agenda from January 11, 2022.
- 17 Prairie Pioneers Independent Housing Inc. Regular Meeting Agenda from January 19, 2022.
- 18 Swift Current & District Chamber of Commerce Board Meeting Agenda from January 19, 2022.
- 19 Swift Current Ag & Ex. Board of Directors Meeting Agenda from January 19, 2022.

COMMUNICATIONS

ITEMS REQUESTED TO BE DISCUSSED EN CAMERA

- 20 Request regarding Contracts and Proposals.

REPORTS OF COUNCIL MEMBERS/ENQUIRIES

ADJOURNMENT

NEXT MEETING DATE:

Monday, February 7, 2022 – 6:30 p.m.

January 13, 2022

TO: Council
FROM: Kari Cobler, General Manager of Corporate Services
RE: Accounts

Enclosed are the General Revenue Fund Disbursements for the period
Jan 1 - 13, 2022

	<u>Current</u>	<u>Year to Date</u>
Regular Accounts (2021)	213,202.18	213,202.18
Payroll Benefits	405,882.15	405,882.15
School Payments (Holy Trinity RCSSD #22)	95,018.10	95,018.10
School Payments (Minister of Finance)	419,044.63	419,044.63
Sask Power - (Energy Purchase)	313,228.41	313,228.41
Sask Power	34,121.56	34,121.56
SaskEnergy	-	-
SaskTel	15,366.92	15,366.92
General Contractors:		
B & A Petroleum	41,889.99	41,889.99
Canadian Pacific Railway	10,636.34	10,636.34
Cleartech Industries Inc	15,960.10	15,960.10
Elevation Landscaping Inc	33,811.05	33,811.05
Knudsen Excavating	208,973.87	208,973.87
KMS Construction	199,522.38	199,522.38
Riverside Electric Ltd	38,607.77	38,607.77
Saskatchewan Public Safety Agency	26,151.30	26,151.30
Sound Horticulture	10,882.75	10,882.75
SUMA	16,259.07	16,259.07
Trans Canada Contracting Ltd	73,205.92	73,205.92
Western Underground Consulting	16,852.04	16,852.04
WSP Canada Group Ltd	30,644.09	30,644.09
TOTAL	<u><u>\$ 2,219,260.62</u></u>	<u><u>\$ 2,219,260.62</u></u>

RECOMMENDATION:

I recommend that \$2,219,260.62 in disbursements be approved.

REPORT PREPARED BY:

Lisa Hagen, Accounts Payable Supervisor

SIGNATURE:



APPROVAL:



I concur with the recommendation



Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: January 11, 2022
To: Council
From: Chief Administrative Officer
Subject: **Municipal Revenue Sharing Declaration of Eligibility**

BACKGROUND

The Ministry of Government Relations was directed to complete a review of the Municipal Revenue Sharing Grant program in 2018-2019. One of the main objectives of the review was to provide recommendations on how Municipal Revenue Sharing Grants can be used to encourage effective local governance.

DISCUSSION

To support this objective, Government Relations has implemented annual eligibility requirements for municipalities to receive their unconditional Municipal Revenue Sharing Grants. Municipalities must report compliance with the eligibility requirements to the Ministry of Government Relations by submitting the Declaration of Eligibility on an annual basis. There are six (6) eligibility requirements, which are:

- Submission of the 2020 Audited Annual Financial Statements to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required.

The deadline to submit the annual Declaration of Eligibility is January 31st of each year. If a municipality does not submit the declaration by the deadline, or is not in compliance with one or more of the eligibility requirements, their Municipal Revenue Sharing Grant may be withheld until compliance is achieved.

The City of Swift Current has met all eligibility requirements and a Council resolution is required to confirm the responses given in the Declaration of Eligibility.

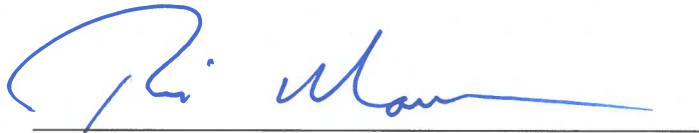
RECOMMENDATION

THAT Council confirms the City of Swift Current meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

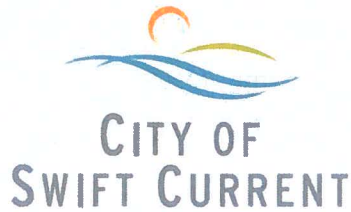
- Submission of the 2020 Audited Annual Financial Statements to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT Council understands that if any requirements are not met, the Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

THAT the City Clerk be authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.



Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: January 13, 2022
To: Chief Administrative Officer
From: General Manager of Infrastructure and Operations
Subject: **Light & Power - Purchase of Electrical Transformers**

BACKGROUND

Light & Power maintains an inventory of electrical transformers for replacement of failures and new installations. These transformers remain in inventory until required in the system, at which time they are charged to the appropriate financial account. Light & Power inventory is funded by the Light & Power utility and included in the rate charges.

DISCUSSION

On November 29th, 2021, the City publicly advertised a Request for Quotations (RFQ) on SaskTenders and the City website for the electrical transformers required for inventory. The RFQ closed on December 16th, 2021.

Padmounted 1 Phase Transformers

12 - 50 kVA - 14,400 -120/240

Padmounted 3 Phase Transformers

6 – 150 kVA - 25,000 V – 120/208 V

4 – 300 kVA - 25,000 V – 120/208 V

2 – 500 kVA - 25,000 V – 120/208 V

For the padmounted 1 phase transformers, the City received quotations from three (3) suppliers. The quotations ranged from \$73,979.52 to \$319,208.40 (PST included, GST excluded). All three (3) suppliers met the required specifications, and the lowest cost quotation from Anixter Power Solutions Canada Inc. of Winnipeg, MB was selected.

For the padmounted 3 phase transformers, the City received quotations from four (4) suppliers. The quotations ranged from \$272,224.96 to \$381,494 (PST included, GST excluded). All four (4) suppliers met the required specifications, and the lowest cost quotation from Anixter Power Solutions Canada Inc. of Winnipeg, MB was selected.

The requirement to place this order at this time is based on the lead time to receive the transformers. The single phase transformers have a lead time of 60-62 weeks and the three phase transformers are 48-50 weeks.

RECOMMENDATION

THAT Council awards the supply of the electrical transformers to Anixter Power Solutions Canada Inc. of Winnipeg, MB for \$346,204.48 (PST included, GST excluded).



Mitch Minken, General Manager of Infrastructure & Operations
MM/ro

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: January 12, 2022
To: Chief Administrative Officer
From: General Manager of Planning and Development
Subject: **Proposed Discretionary Use - Bar and Lounge 170 – 19th Avenue N.E.**

BACKGROUND

In March, 2021 the City had approved a building alteration/change-of-use Development Permit to allow a service station, convenience store, and restaurant at 170 – 19th Avenue N.E. as permitted uses in a C2 – Neighbourhood Commercial Zoning District. The applicant, Vrindda Retailing Ltd., later proposed to amend the Development Permit by including a Bar and Lounge as a discretionary use at this location.

On December 13th, Council approved a motion to give public notice of its intent to consider the proposed Bar and Lounge as a discretionary use at 170 – 19th Avenue N.E.

DISCUSSION

Any proposed discretionary use requires Council to consider whether the proposed use conforms to the Zoning Bylaw’s site regulations and development standards, will not be a source of nuisance or endanger the public, and will not impede the orderly development of the surrounding properties. Additional procedures for public consultation are also required to assist Council in making their decision. This included:

- Public notice of the discretionary use being mailed to all assessed property owners within a 75-metre radius of the proposed development site and advertised in two consecutive editions of the Southwest Booster. This notice was also posted on the City’s website; and
- A public hearing was held during the January 10th regular Council meeting. There were no presentations made at the hearing, and one verbal submission in support of the proposal was received by the City Clerk.

The City has completed its review of the applicant’s development permit, feedback submitted during the public consultation, and other municipal land use bylaws to evaluate against the Zoning Bylaw’s discretionary use criteria:

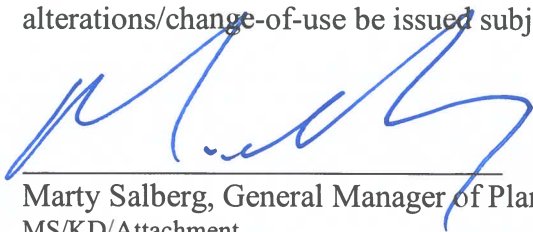
- **Does the proposal meet the City’s Zoning Bylaw Regulations?** The proposed Bar and Lounge will be part of the renovated 2,500 sq. ft. area on the main floor of the building. Minimum parking requirements for the Bar and Lounge and the other proposed uses in the building will be provided on-site. A building permit will be required for the development to proceed.
- **Will the proposal create nuisance and danger to the public?** Based on the plans and supporting documents submitted by the applicant, there are no concerns with the proposed development regarding nuisance and danger to the public from a land use perspective.
- **Will the proposal impede orderly development of surrounding property(s)?** There are no concerns with the proposed development regarding the potential to impede orderly development of surrounding property(s).

After careful consideration, it is recommended that Council approve the proposed discretionary use and that an amended Development Permit be issued, subject to the following conditions:

- Wheel stops are to be installed for all parking stalls shown on the plans;
- All required landscaping and paving to be completed within one year of completion of the development;
- The development will be generally consistent with the plans and supporting documentation submitted as part of the Development Permit Application; and
- The development is required to comply with all other applicable municipal, provincial and federal bylaws, standards and regulations related to or affected by the development’s operations.

RECOMMENDATION

THAT in accordance with Zoning Bylaw No. 24-2014, the proposed development of a Bar and Lounge located at 170 – 19th Avenue N.E. being Lot B, Block 93, Plan 70SC05479 be approved as a discretionary use, and that the amended Development Permit for building alterations/change-of-use be issued subject to the conditions contained in this report.



Marty Salberg, General Manager of Planning and Development
MS/KD/Attachment

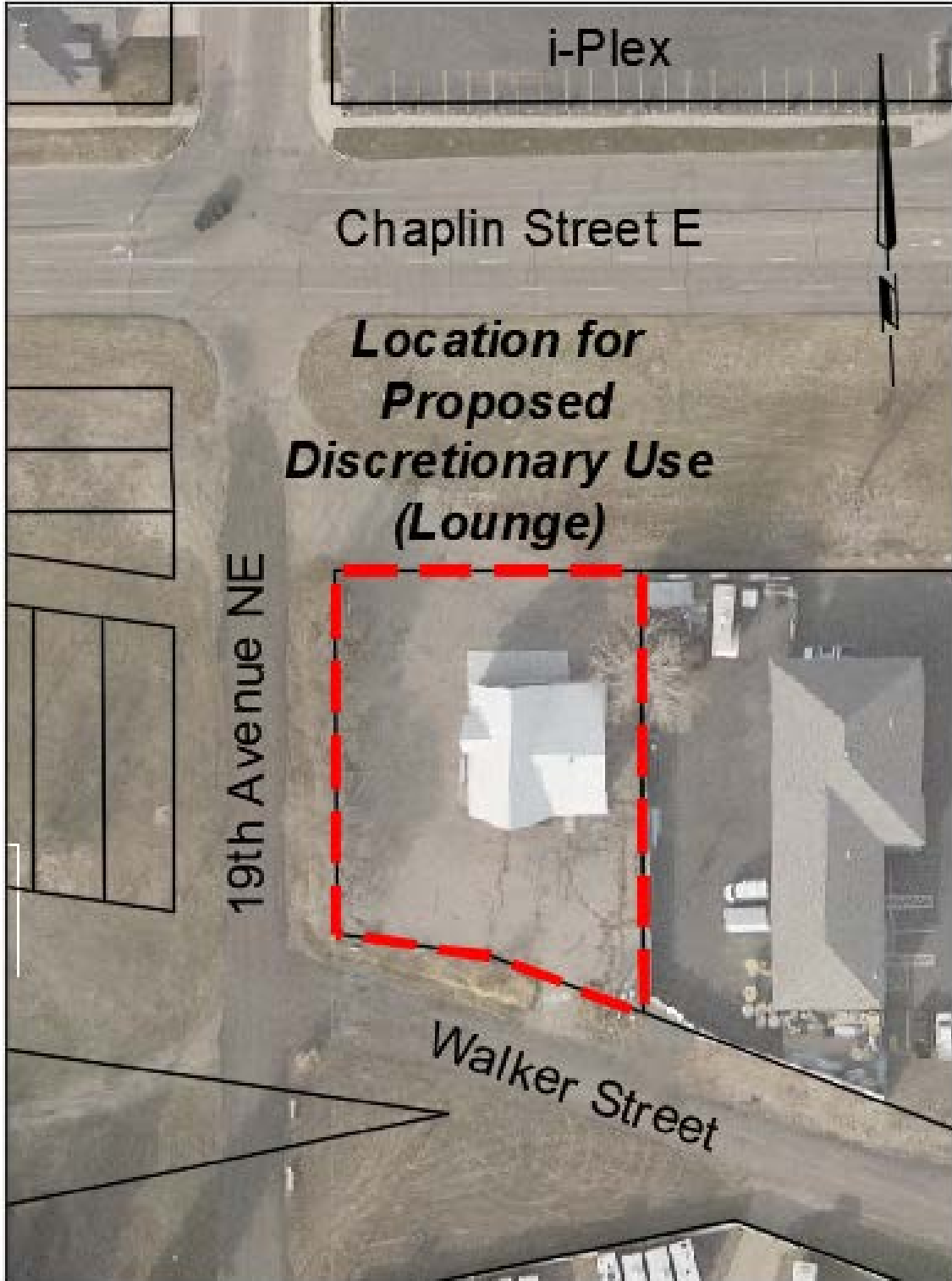
CAO Recommendation:

I concur with the recommendation.



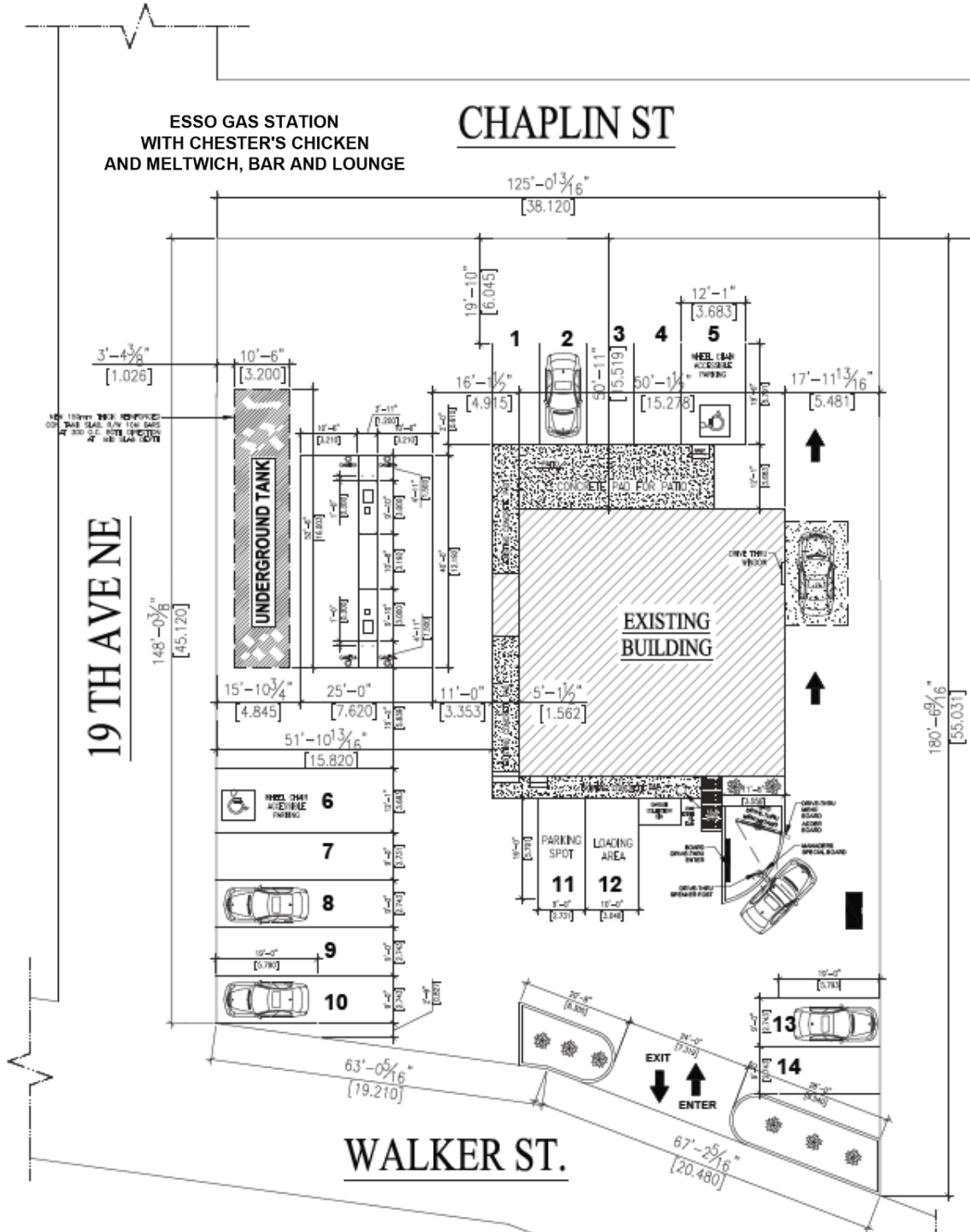
Tim Marcus, CAO

SCHEDULE 'A'
PROPOSED DISCRETIONARY USE
Lot B, Block 93, Plan 70SC05479 Ext 0
170 – 19th Avenue NE



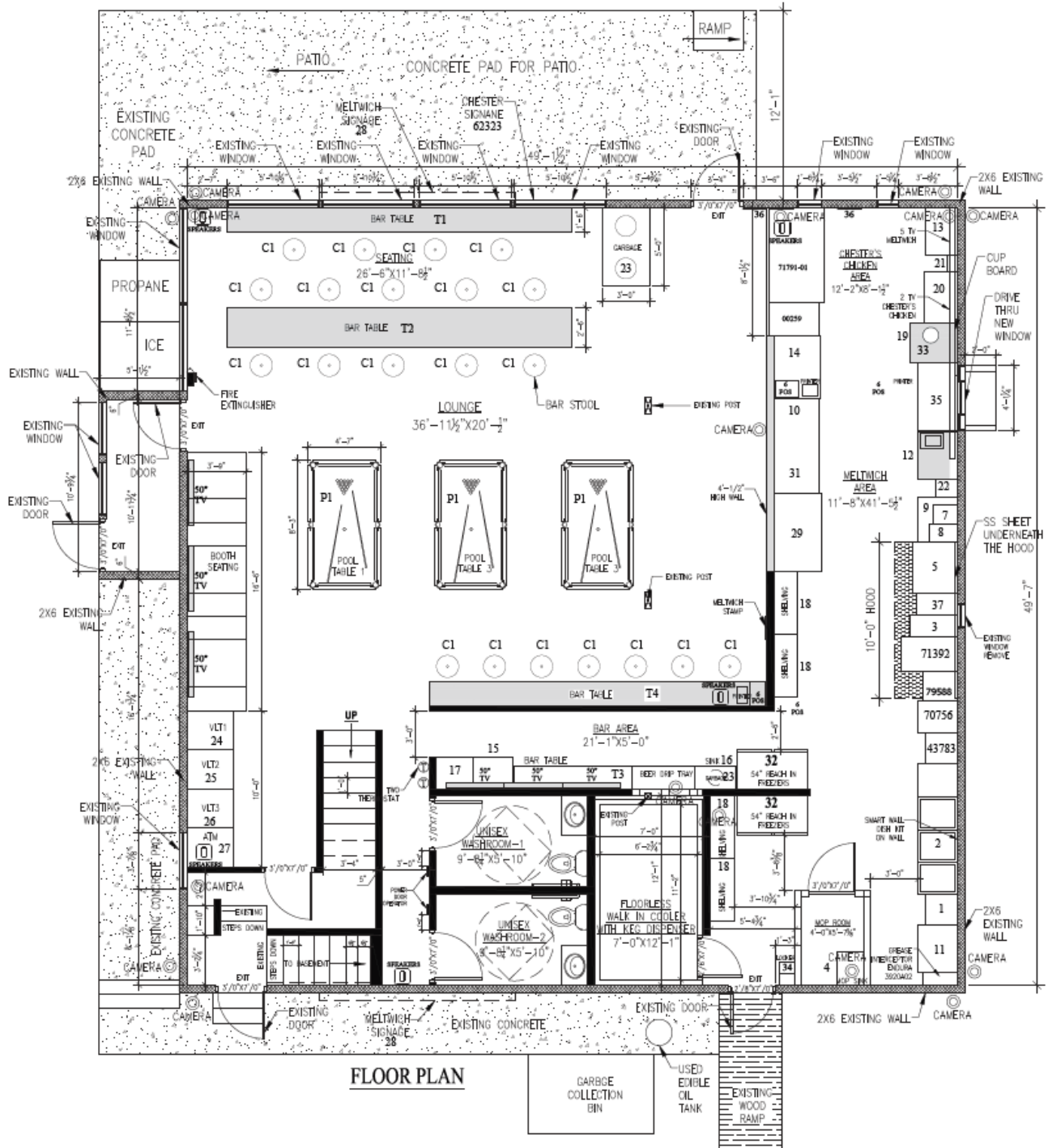
SCHEDULE 'A'
PROPOSED DISCRETIONARY USE
 Lot B, Block 93, Plan 70SC05479 Ext 0
 170 – 19th Avenue NE

SITE PLAN



SCHEDULE 'A'
PROPOSED DISCRETIONARY USE
 Lot B, Block 93, Plan 70SC05479 Ext 0
 170 – 19th Avenue NE

FLOOR PLAN



SCHEDULE 'A'
PROPOSED DISCRETIONARY USE
Lot B, Block 93, Plan 70SC05479 Ext 0
170 – 19th Avenue NE

EXTERIOR ELEVATIONS



FRONT ELEVATION



REAR ELEVATION

SCHEDULE 'A'
PROPOSED DISCRETIONARY USE
Lot B, Block 93, Plan 70SC05479 Ext 0
170 – 19th Avenue NE

EXTERIOR ELEVATIONS



RIGHT ELEVATION



LEFT ELEVATION



City of Swift Current

C.A.O. Report

Date: January 11, 2022
To: Chief Administrative Officer
From: City Clerk
Subject: **Prairie Pioneers Independent Housing Authority Board Appointments**

BACKGROUND

Prairie Pioneers Independent Housing (PPIH) is a board incorporated pursuant to *The Non-Profit Corporation Act, 1995* and provides housing for seniors. The membership is made up of 21 municipalities including the City of Swift Current.

DISCUSSION

In preparation for their upcoming Annual General Meeting (AGM), scheduled for Wednesday, March 23rd, it is necessary to have seven (7) representatives appointed to serve as the City's voting delegates at the AGM and at any special meeting of shareholders throughout the year.

RECOMMENDATION

“THAT the following individuals be appointed as the City's representatives for Prairie Pioneers Independent Housing effective March 23rd, 2022 and to continue until the day preceding the Annual General Meeting in 2023:

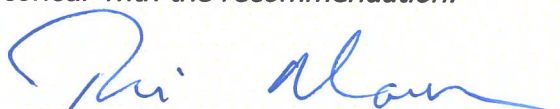
- Councillor Wall
- Councillor Plewis
- Kari Cobler
- Betty McDougall
- Councillor Christiansen
- Councillor Friesen
- Jackie Schlamp



Jackie Schlamp, City Clerk

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO

**Southwest Transportation Planning Council Inc. (SWTPC)
Executive Working Committee Meeting
November 12, 2021 – Lafleche, SK**

ATTENDANCE

Present: Duane Filson, Louis Stringer, John Slabik, Cara Teichroeb, Bob Francis Angie Dash (Administrator), Ervin Carlier, Fred Wall (Phone) Peter Dudragne (R.M. 46), Lincoln Hailraig (Town of Lafleche)

Regrets: Kevin Hames, Larry Grant –SARM, Alan Lindsay – MHI

CALL TO ORDER

Chair D. Filson called the meeting to order at 10:10 a.m.

AGENDA AND MINUTES

Motion: B Francis/C Teichroeb: That we adopt the agenda for November 12, 2021 with the addition of Highway #4 update, Richardson Pioneer and the Road system in and around it, and RM of Swift Current under Old Business.

CARRIED

Motion: E Carlier/B Francis: That we adopt the October 22, 2021 minutes with the corrections noted.

CARRIED

BUSINESS ARISING FROM MINUTES (OLD BUSINESS)

- The RM of Glen Bain has said they intend to join the SWTPC next year.
- Discussion on news release and newsletter.
- Joint Meeting possibly in February.
- Road Tour possibly March 28th-30th, 2022.

FINANCIALS AND ACCOUNTS

Motion: J Slabik/F Wall: That we approve the Financial Statements and Accounts as presented for October 31, 2021.

CARRIED

Motion: B Francis/C Teichroeb: That we pay NCTPC for Duane's attendance at the Chairs meeting.

CARRIED

Correspondence was read aloud

- Duane read an email from AI regarding projected projects, including acceleration and deceleration lanes at Richardson Pioneer Elevator near Gull Lake.

Motion: J Slabik/E Carlier: That SWTPC write a letter to Highways regarding acceleration and deceleration lanes at Richardson Pioneer near Gull Lake, as this is a safety issue on Highway #1.

CARRIED

NEW BUSINESS

- Discussion on projects submitted to the ATPC call for projects. Changes were made to projects as needed to keep the lengths where they need to be.
- The list of projects will be taken along on the Road Tour to make any updates or changes as needed.
- Highway 19 South of Hodgeville to North of Highway 43 intersection needs to be added as a project.

**Southwest Transportation Planning Council Inc. (SWTPC)
Executive Working Committee Meeting
November 12, 2021 – Lafleche, SK**

Motion: B Francis/J Slabik: That the resignation from the Administrator as of December 31, 2021 be accepted.
CARRIED

Motion: C Teichroeb/L Stringer: That Sandra Krushelniski be hired as Administrator starting January 1st, 2022.
CARRIED

- Ervin spoke to Brad Hannan, project manager of the Highway 34 rebuild south of Val Marie to U.S. border. The highway was built up properly and was very well done.
- Leaving Swift Current with equipment such as an Air Seeder is difficult as there aren't many roads to leave town without going on narrow service roads and steep gravel roads.
- Town of Lafleche Mayor gave an update on new employees as well as upcoming road work within the Town.
- The Helium plant in Mankota is shut down

Lunch Provided by Wood River Bar and Grill

REPORTS

- *Chairperson Report* – Duane Filson – Duane gave an update on the ATPCCC meeting he attended. Duane will attend a Chair meeting up North in July. Discussion on what to include in press release. Cara will talk with Nekaneet First Nations and Duane will speak with Wood River First Nations about seats on the Board that are available to them.
- *SWMG* – No Report
- *Great Western Railway* – No Report
- *Great Sandhills Railway* – No Report
- *Economic Development* - No Report
- *MHI* – Al Lindsay – No Report
- *SARM* – Larry Grant – No Report
- *SUMA* – No Report

Local reports were given.

NEXT MEETINGS

January 28, 2021 – Zoom

February 25, 2021 – Joint Meeting – Assiniboia

ADJOURNMENT

B Francis: That we hereby adjourn the meeting at 2:05 p.m.

Angie Dash – Administrator

Duane Filson – Chairman

Truth and Reconciliation Committee

Zoom Meeting Agenda

Tuesday, January 11, 2022 @ 6:00pm

Land Acknowledgement

I would like to acknowledge that we are gathered here on Treaty 4 territory, the unceded ancestral lands of the Cree, Anishinabek, Dakota, Nakota, and Lakota Nations and the homelands of the Metis people.

1. Call to order
2. Member updates
3. Theme for May, 2022 event
 - Date
 - Theme
 - Speakers
 - Virtual / face to face
4. Elder consultation February / March 2022
5. Partnership with SWDCRS
6. June 21, 2022 event with City of Swift Current
7. Signage for Swift Current – update Lisa and Bula
8. Funding application – Innovation/Sask Culture / SWDCRS/CIF
9. Other business
10. Next meeting

“Reconciliation is not a spectator sport. Everyone has a role to play.”

Senator Murray Sinclair



Regular Meeting Agenda

January 19, 2022

- I. Call to Order
- II. Adoption of Agenda
- III. Approval of Minutes from last meeting
 - a) December 15th, 2021 Regular Meeting
- IV. Business Arising from Minutes
- V. Correspondence
- VI. Management Report
 - a) Approval of Accounts
 - b) CEO Report
- VII. New Business
 - a) Sask Energy Offer of Service (Current development & future)
 - b)
- VIII. Other
 - a) Board of Directors- Terms of Service FYI
 - b) ABI Project Site Meeting Minutes FYI
- IX. Adjournment

SWIFT CURRENT & DISTRICT CHAMBER OF COMMERCE BOARD MEETING AGENDA

Wednesday January 19, 2022 | 5:00pm

Virtual Conference Call via TEAMS- Swift Current, SK.

1. Approval of the Agenda
2. Approval of Minutes from the December 15, 2021 meeting
3. CEO Report and General Update
 - a. CEO Report (Karla)
 - b. Executive Assistant Report (Heidi)
4. Group Reports
 - a. City of SC update (Pat Friesen)
 - b. RM #137 update (Butch Gering)
 - c. Financial (Mark, Chance)
 - i. Review of December financials and motion to approve
 - ii. 2022 Budget
 - d. Administration (Vim, Brent, Chelsey)
 - i. General update
 - e. Membership/Advocacy (Brock, Warren, Shaun, Vim)
 - i. General update
 - ii. Motion to accept new members:
 - iii. Motion to approve updated membership video proposal:
 - f. Communications (Kelsey, Ken, Brock, Garry)
 - i. General update
 - g. Events (Shaun, Ken, Nathan, Lindsay)
 - i. General update
 - ii. Farmer Appreciation Night update
5. New Business
 - a. Strategic Planning 2022 update
 - b. Shop Southwest E-Commerce website update – onboarding video motion to approve
 - c. Rapid test kit distribution update
 - d. Canada Summer Jobs application update
 - e. Contract position for Shop Southwest – motion to approve
 - f. CEDD application update – this is WD funding for Shop Southwest for next 3-4 years
 - g. InputSASK
 - h. AGM – March 30, 2022
6. In Camera
7. Adjournment

Next Chamber Board meeting February 16, 2022.

Swift Current Ag & Ex's Mission Statement:

“To provide service to and enhance the life of residents of the community and the region in the areas of agriculture, entertainment, sport and culture.”

Minutes – BOARD OF DIRECTORS – January 19, 2022

- CALL MEETING TO ORDER (7:00 pm – 9:00 pm)
- APPROVAL OF AGENDA
 - APPROVAL OF MINUTES – November 24, 2021
- **OLD BUSINESS**
- **NEW BUSINESS**
 - Committee Reports
 - Financial Report – November & December /2021 financials
 - Office Report
 - Grounds Report
 - City Council Report
 - Doc's Town
 - Communications
 - Trade Show – March 11, 12 & 13th, 2022
 - Discover the Farm - April 28, 29 & 30th, 2022
 - Frontier Days- June 29 – July 2nd, 2022
 - Gates & Parking
 - Entertainment
 - Concessions
 - Saloon
 - Security
 - Parade/Kiddies Day Parade
 - Janitorial Clean Up Crew
 - Commercial Exhibits
 - Livestock
 - Equine
 - Rodeo
 - Youth Initiative
 - Fundraising
 - Ranchman's / Junior Stockman's
 - CCA Rodeo Finals
- **OTHER BUSINESS**
 - Annual Meeting - Thursday March 3, 2022 7:00PM**
 - Nominating Committee**
- **DATE & TIME NEXT MEETING: February 16, 2022, at 7:00PM, Palliser Pavilion, Kinetic Room**

MEETING AJOURNED



REQUEST FOR ITEM TO BE DISCUSSED 'EN CAMERA'

Date: January 20, 2022
Subject: Contracts and Proposals
Request from: Tim Marcus, CAO

Local Authority Freedom of Information and Protection of Privacy Act Justification:

Section 16

Request Justification: Positions or strategy developed for the purpose of negotiations on behalf of the City.



Tim Marcus, CAO

MEETING REQUESTED TO BE HELD: immediately following the Council Meeting on January 24th, 2022.

Staff Members to be in Attendance: Chief Administrative Officer and City Clerk.