



**COUNCIL MEETING**  
**Monday, March 21, 2022**  
**6:30 p.m.**  
**Council Chambers, City Hall**

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**ADOPTION OF AGENDA**

Adoption of Agenda.

**ADOPTION OF MINUTES**

Adoption of minutes of the regular Council meeting held March 7, 2022.

**PROCLAMATIONS**

**DELEGATIONS**

**PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS**

**ITEMS FOR ACTION**

- 1 Accounts.
  - 3 Report regarding Active Transportation Fund – Infrastructure Canada.
  - 7 Report regarding Rough Cut Tractor Replacement.
- Presentation of the City of Swift Current's 2022 Municipal Budget.

**REPORTS FOR INFORMATION**

**BYLAWS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**COMMUNICATIONS**

**ITEMS REQUESTED TO BE DISCUSSED EN CAMERA**



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**REPORTS OF COUNCIL MEMBERS/ENQUIRIES**

**ADJOURNMENT**

**NEXT MEETING DATE:**

**Tuesday, April 18, 2022 – 6:30 p.m.**

March 10, 2022

TO: Council

FROM: Kari Cobler, General Manager of Corporate Services

RE: Accounts

Enclosed are the General Revenue Fund Disbursements for the period  
Feb 24 - Mar 10, 2022

	<u>Current</u>	<u>Year to Date</u>
Regular Accounts (2022)	195,162.66	837,713.13
Payroll Benefits	410,621.65	1,841,474.97
School Payments (Holy Trinity RCSSD #22)	10,348.18	108,144.14
School Payments (Minister of Finance)	83,352.62	537,765.73
Sask Power - (Energy Purchase)	-	2,209,667.78
Sask Power	-	58,906.98
SaskEnergy	-	162,412.26
SaskTel	-	31,180.37
<b>General Contractors:</b>		
AECom Canada Ltd	-	12,999.38
Anthratch Western Inc	-	15,661.79
ATS Traffic	-	28,223.70
B & A Petroleum	45,248.32	125,246.83
Blenders	-	22,750.00
Blue Hill Excavating	-	33,622.05
Canadian Pacific Railway	-	11,952.84
Chemtrade West	15,204.00	43,913.44
Chinook Regional Library	-	226,606.50
Choice Electrical Supply	-	91,684.62
Cleartech Industries Inc	12,610.60	34,766.69
Dave's Trucking & Skid Steer	-	12,967.50
Econolite Canada Inc	15,879.27	15,879.27
Elevation Landscaping Inc	-	33,811.05
Emco	-	16,107.91
FP Teleset	-	36,750.00
Harbuilt Construction Ltd	-	305,194.50
HJR Asphalt	36,585.64	36,585.64
Insight Canada Inc	11,655.83	24,262.22
Itron	-	44,755.20
Jet Construction Ltd	-	11,766.00
Klein's Electrical Inc	-	17,108.10
KMS Construction	-	199,522.38
Knudsen Excavating	-	220,012.82
Kramer Holding Inc	-	28,549.20
Martin Deerline	-	26,677.74
Mastec Canada Inc	-	499,524.03
Metercor Inc	-	30,809.83
Mid Contiental Pump Supply	-	29,054.25
MPE Engineering Ltd	-	17,168.58
Oracle Corporation Canada	-	28,291.48
Prairie Central Line Supply	10,643.35	12,932.73

PTW Facility	-	21,956.91
RCMP	849,881.00	849,881.00
Rhettro's Bobcatting Service	-	26,328.75
Riverside Electric Ltd	-	80,886.50
Rock Solid Trucking	-	47,202.75
Saasycloud.com Inc	11,655.00	22,755.00
Saskatchewan Abilities Council	-	111,246.42
Saskatchewan Public Safety Agency	-	26,151.30
See More Green (SMG)	55,965.25	55,965.25
SGI	-	73,438.62
Sound Horticulture	-	10,882.75
Southern Star Trucking	-	40,655.40
Stevenson Industrial Refrigeration	-	139,608.60
SUMA	-	20,006.43
Teamviewer Inc	-	26,839.20
Trail Excavating	37,519.79	81,387.56
Trans Canada Contracting Ltd	-	365,725.04
Triways Disposal Services	-	211,045.90
Valmont West Coast Engineering	79,744.35	79,744.35
Wastequip LLC	-	40,228.27
Western Underground Consulting	-	20,848.04
Westland Insurance Group Ltd	469,581.06	472,438.82
Wiebe Contracting Ltd	-	43,803.28
WSP Canada Group Ltd	-	51,336.08
Xylem Water Solutions	92,623.95	92,623.95
<b>TOTAL</b>	<u>\$ 2,444,282.52</u>	<u>\$ 11,095,409.80</u>

**RECOMMENDATION:**

I recommend that \$2,444,282.52 in disbursements be approved.

REPORT PREPARED BY:

Lisa Hagen, Accounts Payable Supervisor

SIGNATURE:



APPROVAL:



I concur with the recommendation



Tim Marcus, CAO



# City of Swift Current

## C.A.O. Report

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**Date:** March 17, 2022  
**To:** Chief Administrative Officer  
**From:** General Manager of Infrastructure and Operations  
**Subject:** **Active Transportation Fund – Infrastructure Canada**

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### **BACKGROUND**

Infrastructure Canada is accepting applications for the Active Transportation Fund until March 31<sup>st</sup>, 2022. The Active Transportation Fund will provide \$400 million over five (5) years to support a modal shift away from cars and toward active transportation in support of Canada’s National Active Transportation Strategy.

Municipalities are permitted to submit unlimited applications with up to 60% of eligible costs being contributed by the Federal Government, up to \$50 million for capital projects. Municipalities are required to fund the remaining amount including any overages.

The section of pathway for which an application is proposed begins on the north side of the Trans-Canada Highway near Adams Street, crossing underneath the highway, continuing adjacent to Memory Gardens Cemetery, and connecting to the newly constructed pathway on the west side of Memorial Drive. This section of pathway is referred to as “Highway Crossings Pathway” (shown on the attached map).

### **DISCUSSION**

The Highway Crossing Pathway is a major gap in the mobility network within the Northeast area. The Trans-Canada Highway and Memorial Drive are major constraints for pedestrians as they both create a barrier. Any pedestrians destined to facilities on either side of the highway are serviced by only two formal pedestrian crossings, one on Central Avenue North and the other newly constructed location on 11<sup>th</sup> Avenue N.W. This connection will allow pedestrians an alternative location to safely cross to reach the amenities on either side of the highway and will help to prevent dangerous jaywalking across Highway No. 1.

The construction is proposed to begin in 2023 and the scope of work includes:

- Construction of approximately 1km of new pathway
- Installation of pathway lighting and park furniture
- Landscaping and plantings

The estimate for this project would be to an upset fee of \$550,000. There are currently a few unknowns, such as unforeseen requirements from various regulatory agencies. However, the application submission would not exceed the \$550,000 value.

One of the requirements in the application is a Council resolution supporting the project and the application for funding, including all associated terms and conditions from the program. Therefore, based on full contributions by the Federal government, the funding breakdown is below:

- Federal Government 60% = \$330k
- City of Swift Current 40% = \$220k

### **RECOMMENDATION**

THAT Council support the Infrastructure Canada - Active Transportation Fund Capital Stream application, and Council agrees to meet the following terms and conditions of the relevant application: to conduct an open tendering process; to manage the construction of the project; to follow any Federal and Provincial environmental legislation and standards; and to fund the Municipal share of the project including any overages and ongoing maintenance costs.

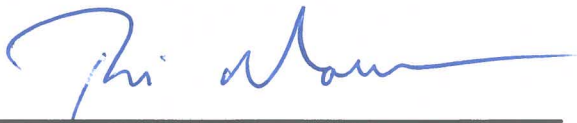


Mitch Minken, General Manager of Infrastructure & Operations  
MM/ro

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### **CAO Recommendation:**

*I concur with the recommendation.*



Tim Marcus, CAO



**2023 ACTIVE PATHWAY  
HIGHWAY CROSSING  
PATHWAY**

PATH END

HIGHWAY CROSSING

HIGHWAY 1

REST NODE

HIGHWAY 4

HIGHWAY CROSSING

REST NODE

PATH END

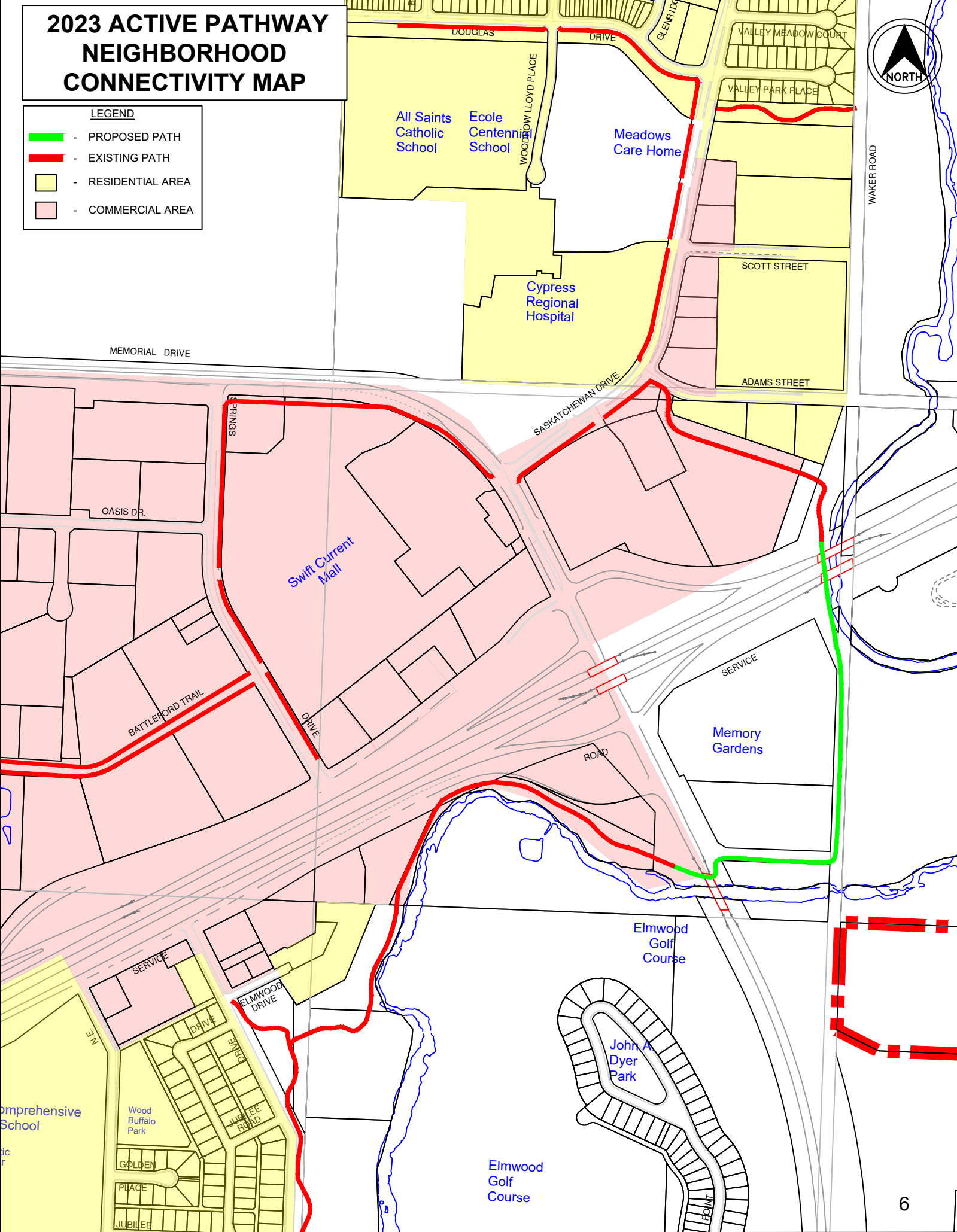




# 2023 ACTIVE PATHWAY NEIGHBORHOOD CONNECTIVITY MAP

**LEGEND**

- PROPOSED PATH
- EXISTING PATH
- RESIDENTIAL AREA
- COMMERCIAL AREA







# City of Swift Current

## C.A.O. Report

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**Date:** March 14, 2022  
**To:** Chief Administrative Officer  
**From:** General Manager of Community Services  
**Subject:** **Rough Cut Tractor Replacement**

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### **BACKGROUND**

Each year the City sets aside budget dollars to fund chargeable equipment replacements. Unit P19, 2004 Case IH Alamo Interstater tractor was due for replacement.

Each chargeable unit has a specific hourly rate used to charge equipment to external billable work orders and accurately record internal costs in General Operations and the Utilities. The hourly rate is set to recover operating costs, such as fuel, licensing, and routine maintenance, as well as the replacement cost of the unit. Chargeable equipment replacements are fully funded by the chargeable equipment reserve.

### **DISCUSSION**

RFP, CSC-22-R-002 was posted February 11<sup>th</sup>, and closed on February 24<sup>th</sup>, 2022. Unit P19, with 6005 hours will be traded in for the purchase. Five (5) local suppliers submitted proposals with all submissions meeting the required specifications. The Tractor pricing ranged from \$108,387 to \$127,200 PST included, GST excluded.

The 2022 budgeted amount for this piece of equipment was \$110,000. The highest scoring and lowest priced submission was accepted.

### **RECOMMENDATION**

THAT Council awards the purchase of a 2022 Diesel Tractor to Full Line AG, of Swift Current, in the the amount of \$108,387 PST included, GST excluded.

  
\_\_\_\_\_  
Jim Jones, General Manager of Community Services

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**CAO Recommendation:**

*I concur with the recommendation.*



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**Tim Marcus, CAO**



# City of Swift Current

## C.A.O. Report

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**Date:** March 21, 2022  
**To:** Chief Administrative Officer  
**From:** Manager of Human Resources  
**Subject:** **CUPE Tentative Collective Agreement**

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### **BACKGROUND**

The current collective agreement between the City of Swift Current and Canadian Union of Public Employees (CUPE), Local 183 expired December 20<sup>th</sup>, 2020. Negotiations between the parties began on March 3<sup>rd</sup>, 2021 and concluded with a tentative agreement on March 7<sup>th</sup>, 2022. On March 18<sup>th</sup>, 2022, the membership voted in favor of accepting the agreement.

The negotiating parties consisted of the following members:

CITY Negotiation Team: Tim Marcus, Chief Administrative Officer  
Kari Cobler, CFO & GM of Corporate Services  
Lyndsaye Greke, Manager of Human Resources  
Greg Trew, Labour Relations Consultant

CUPE Negotiating Committee: Steve Ebner, CUPE President  
Robert Potter, CUPE Vice President  
Troy Baum  
Ryan Verstegen  
Jason Gerlach  
Chad Duckworth  
Aimee Nadon, CUPE National Representative

### **DISCUSSION**

The agreement is for a four-year (4) contract covering the period of December 21<sup>st</sup>, 2020 to December 16<sup>th</sup>, 2024. Changes include a number of wording (housekeeping) changes agreed during the life of the previous agreement, the moving of five (5) out of scope positions to in scope, changes to compassionate leave, technological change and reclassification training clarifications, as well as grievance procedure revisions.

The monetary items include:

- Shift Differential – increase from one dollar (\$1.00) per hour to one dollar and twenty-five cents (\$1.25) per hour;
- Rating and reclassification of positions contracted to a consulting firm for external review at employer’s cost, when required;
- Signing Bonus of one thousand dollars (\$1,000) for all CUPE employees that worked over 1,000 hours in 2021, and five hundred dollars (\$500) for all CUPE employees that worked under 1,000 hours; and
- Wage Settlement – annual wage increase as follows:

February 28 <sup>th</sup> , 2022	1.5%
December 19 <sup>th</sup> , 2022	2.0%
December 18 <sup>th</sup> , 2023	2.5%

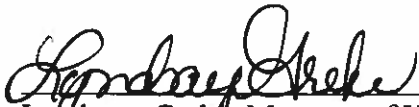
Historically, the practice the City has followed is that Out of Scope/Decertified personnel receive increases in salary/wages similar to those negotiated with CUPE Local 183 staff. Council has indicated that the wage enhancements negotiated will apply to Out of Scope employees for this agreement as well.

CUPE held a special membership meeting for a ratification vote, and they have notified us that ratification was achieved. In order to formalize the new contract, the Memorandum of Agreement must also be formally approved by Council.

On behalf of the City’s Negotiating Committee, we would like to thank both the City and CUPE representatives for the co-operative effort put forth to reach this agreement.

### **RECOMMENDATION**

THAT Council approves the tentative agreement reached by the bargaining committees of the City of Swift Current and CUPE Local 183, and authorize the Mayor and City Clerk to sign a Collective Agreement incorporating the revisions outlined in the Memorandum of Agreement dated March 16<sup>th</sup>, 2022.



Lyndsay Greke, Manager of Human Resources

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### **CAO Recommendation:**

*I concur with the recommendation.*



**Tim Marcus, CAO**