



COUNCIL MEETING
Monday, May 2, 2022
6:30 p.m.
Council Chambers, City Hall

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ADOPTION OF AGENDA

Adoption of Agenda.

ADOPTION OF MINUTES

Adoption of minutes of the regular Council meeting held April 18, 2022.

PROCLAMATIONS

Ed Fonger, OHS/EMO Coordinator, will attend to proclaim May 1 to May 7, 2022 as “Emergency Preparedness/ Safety and Health Week”.

DELEGATIONS

Staff Sergeant Evan Gordon, Swift Current City RCMP, will attend to discuss RCMP issues.

PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS

ITEMS FOR ACTION

2021 Annual Financial Statements – Tracy Noullett and Logan Tisdale of MNP LLP, City Auditors, to present.

2021 Public Accounts – General Manager of Corporate Services to present.

- 1 Accounts.
- 4 Report regarding 2022 Creek Bank Rehabilitation.
- 9 Report regarding Truck Bylaw.
- 33 Report regarding Discretionary Use for Daycare Center at 406 Cheadle Street W (Natural Wonders Early Learning Centre).



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- 41 Report regarding Proposal to Subdivide for Parcel Tie Removal between Surface Parcels 203484045 and 203484258 - 400 Block of 18th Avenue SE (City-Owned Lands).
 - 46 Report regarding Option to Purchase Industrial Property.
 - 48 Report regarding Safe Places – Fee Structure Adjustment.

REPORTS FOR INFORMATION

BYLAWS

- Bill No. 1 – 2022 A Bylaw to establish the mill rate.
Notice given April 18, 2022.
- Bill No. 2 – 2022 A Bylaw to establish the mill rate factors.
Notice given April 18, 2022.
- Bill No. 3 – 2022 A Bylaw to a special levy for the long-term care facility.
Notice given April 18, 2022.
- Bill No. 4 – 2022 A Bylaw to exempt the 2022 assessment of certain properties.
Notice given April 18, 2022.

UNFINISHED BUSINESS

NEW BUSINESS

- 52 Truth and Reconciliation Committee Meeting Agendas from April 12, 2022 and April 25, 2022.
- 57 Swift Current & District Chamber of Commerce Board Meeting Agenda from April 20, 2022.
- 58 Swift Current Ag & Ex. Board of Directors Meeting Agenda from April 20, 2022.



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- 59** Southwest Transportation Planning Council Inc. Executive Working Committee Meeting Agenda from April 22, 2022.
- 60** Prairie Pioneers Independent Housing Inc. Meeting Agenda from April 27, 2022.
- 61** Tourism Swift Current Inc. Board of Directors Meeting Agenda from April 28, 2022.

COMMUNICATIONS

ITEMS REQUESTED TO BE DISCUSSED EN CAMERA

REPORTS OF COUNCIL MEMBERS/ENQUIRIES

ADJOURNMENT

NEXT MEETING DATE:

Monday, May 16, 2022 – 6:30 p.m.

April 22, 2022

TO: Council

FROM: Kari Cobler, General Manager of Corporate Services

RE: Accounts

Enclosed are the General Revenue Fund Disbursements for the period
Apr 7 - 22, 2022

	<u>Current</u>	<u>Year to Date</u>
Regular Accounts (2022)	214,997.40	1,363,332.83
Payroll Benefits	333,577.37	2,956,756.09
School Payments (Holy Trinity RCSSD #22)	-	112,173.29
School Payments (Minister of Finance)	-	557,051.39
Sask Power - (Energy Purchase)	997,700.30	4,221,433.43
Sask Power	22,976.56	104,370.34
SaskEnergy	74,178.13	311,128.37
SaskTel	17,506.56	64,209.65

General Contractors:

AECom Canada Ltd	-	12,999.38
Anthratech Western Inc	-	15,661.79
ATS Traffic	-	31,007.91
B & A Petroleum	-	192,576.03
Blenders	-	31,995.00
Blue Hill Excavating	-	48,302.10
Canadian Pacific Railway	-	12,618.44
CDW Canada	-	38,366.81
Chemtrade West	15,211.60	74,367.05
Chinook Regional Library	-	226,606.50
Choice Electrical Supply	-	91,835.03
Cleartech Industries Inc	17,274.85	57,691.65
Comprehensive Community Swift Current Inc	-	10,000.00
Dave's Trucking & Skid Steer	-	15,697.50
Double Dare Design	21,000.00	42,000.00
Econolite Canada Inc	-	15,879.27
Elevation Landscaping Inc	-	33,811.05
Emco	-	18,204.70
Fer-Marc Equipment	-	19,597.23
Flaghouse	-	15,345.46
FP Teleset	-	36,750.00
Full Line Ag Sales Ltd	-	82,084.50
Gescan	-	30,808.05
Gordon Ralph Tams	-	22,116.23
Guillevin International Co	11,316.45	11,602.77
Harbuilt Construction Ltd	-	647,272.08
HJR Asphalt	-	36,585.64
Impac Canada	-	19,819.05
Insight Canada Inc	-	32,380.73
Itron	-	46,486.80

Jet Construction Ltd	-	11,766.00
Klein's Electrical Inc	-	17,108.10
KMS Construction	-	199,522.38
Knudsen Excavating	-	220,012.82
Kramer Holding Inc	-	28,549.20
Len's Plumbing & Heating	11,833.48	31,605.96
Martin Deerline	-	26,677.74
Mastec Canada Inc	-	502,564.32
Metercor Inc	-	30,809.83
Microage	49,636.80	49,636.80
Mid Contiental Pump Supply	-	29,054.25
MPE Engineering Ltd	-	17,168.58
Oracle Corporation Canada	15,540.00	43,831.48
Prairie Central Line Supply	-	47,439.30
PTW Facility	-	22,281.80
RCMP	-	849,881.00
Rhettro's Bobcatting Service	-	32,838.75
Riverside Electric Ltd	-	85,985.68
Rock Solid Trucking	-	53,124.75
Saasycloud.com Inc	-	24,975.00
Saskatchewan Abilities Council	54,947.09	225,640.60
Saskatchewan Public Safety Agency	-	26,151.30
See More Green (SMG)	-	55,965.25
SGL	-	73,438.62
Shaw's Electric Ltd	-	11,596.54
Snap-on Tools (J-Star Tools)	15,534.45	15,534.45
Sound Horticulture	14,757.24	25,639.99
Southern Star Trucking	-	45,629.25
Southwest Cultural Development Group	-	60,000.00
Stevenson Industrial Refrigeration	-	139,608.60
SUMA	-	20,050.71
Swift Current Bronco Hockey Club	-	19,498.08
Swift Current Chamber of Commerce	-	14,662.00
Swift Current Lions Club	-	12,000.00
Teamviewer Inc	-	26,839.20
Tourism Swift Current	-	112,250.00
Trail Excavating	-	122,011.49
Trans Canada Contracting Ltd	81,198.92	446,923.96
Triways Disposal Services	107,518.09	420,720.58
Valmont West Coast Engineering	-	79,744.35
Vermeer Canada Inc	-	22,906.17
Wastequip LLC	-	40,228.27
Western Underground Consulting	-	20,848.04
Westland Insurance Group Ltd	-	472,438.82
Wiebe Contracting Ltd	-	68,551.54

Wolseley	-	18,292.80
WSP Canada Group Ltd	-	73,196.04
Xylem Water Solutions	-	92,623.95
TOTAL	<u>\$ 2,076,705.29</u>	<u>\$ 16,748,748.48</u>

RECOMMENDATION:

I recommend that \$2,076,705.29 in disbursements be approved.

REPORT PREPARED BY:

Lisa Hagen, Accounts Payable Supervisor

SIGNATURE: 

APPROVAL: 

I concur with the recommendation



 Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: April 21, 2022
To: Chief Administrative Officer
From: General Manager of Infrastructure and Operations
Subject: 2022 Creek Bank Rehabilitation

BACKGROUND

Approximately 14.5 km of the Swift Current Creek meanders through the City of Swift Current. There are generally two types of creek bank erosion: bank scour and mass failure. Bank scour is caused by the removal of bank materials by flowing water, which undermines the bank and causes it to collapse. Mass failure is when sections of the bank slides down the slope. Mass failure is caused by overland runoff down the bank, and saturation of soil, resulting in the destabilization of the slope.

Each type of failure requires different methods of rehabilitation to prevent future erosion. Bank scour is generally repaired by reshaping the slope and installing armoring materials such as rip-rap to protect the soil material. Mass failure is repaired by installing new soil materials and strengthening cohesion in the bank by adding anchors and geotextiles.

The failures caused by the erosion could pose threats to the safety of residents, and in some cases the failures encroach on City infrastructure and private properties.

Multiple locations have been identified where the creek bank has failed within the city. An annual program has been implemented to rehabilitate locations that impact infrastructure or pose a potential safety concern. In 2021, the City completed four bank failures that were the result of bank scour. For 2022, the City is planning to repair a failure along 6th Avenue NE that was the result of mass failure using the GEOWEB slope reinforcement system. This failure occurred because of the large rainfall and overland runoff experienced in 2019.

Any work that takes place within the vicinity of a waterway has a high environmental impact and therefore, must adhere to stringent regulations. Applications for approval to proceed with this work have been sent to Fisheries and Oceans Canada and Saskatchewan Water Security Agency.

DISCUSSION

The 2022 Capital Budget includes \$250,000 to complete one location along 6th Avenue NE near the Lt. Colonel Clifton Centre where the bank failure is encroaching on the roadway.

The work to stabilize the creek bank includes the following:

- Excavation of the failed slope material
- Installation and compaction of new soil material
- Installation of geotextile fabric, and GEOWEB slope reinforcement system
- Installation of erosion control matting, vegetation and hydroseeding to prevent future erosion.

For the 2022 Creek Bank Rehabilitation program, a request for proposals (RFP) was advertised on SaskTenders from March 28th, 2022 and closed on April 18th, 2022. The RFP criteria were based on project costs, proposed schedule, workplan and experience.

Five (5) contractors submitted proposals for evaluation. Knudsen Excavating Ltd. of Swift Current, Saskatchewan was graded the highest of the five (5) submissions. Knudsen Excavating Ltd. has experience on large jobs of similar nature with the City of Swift Current. Their bid of \$93,165 (PST included, GST excluded) was within the budgeted amount.

RECOMMENDATION

THAT the 2022 Creek Bank Rehabilitation Contract be awarded to Knudsen Excavating Ltd. of Swift Current, SK, based on unit pricing to a total upset fee of \$93,165 (PST included, GST excluded) and that the Mayor and City Clerk be authorized to sign the 2022 Creek Bank Rehabilitation Contract.



Mitch Minken, General Manager of Infrastructure & Operations
mm/tn/ro

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO

Schedule 'A' Creek Bank Failure Location



Schedule 'B'
6th Avenue NE Creek Bank Failure



Schedule 'C'
GEOWEB Construction Example





City of Swift Current

C.A.O. Report

Date: May 2, 2022
To: Chief Administrative Officer
From: General Manager of Infrastructure and Operations
Subject: **Truck Route Bylaw**

BACKGROUND

The purpose of the Traffic Bylaw No. 3 - 1996 is to establish control and regulations of vehicles and the streets they travel upon within the City of Swift Current in accordance with *The Saskatchewan Traffic Safety Act, 2006* and *The Cities Act, 2003*.

Periodically, bylaws need to be reviewed and if necessary, amended or reintroduced to meet the needs and changes a community experiences over time. Over the past two (2) years, the Infrastructure and Operations (I&O) department has been reviewing the truck routes within the City. Currently, all bylaws relating to heavy and over-dimensional vehicles are outlined in the Traffic Bylaw No. 3 - 1996. The I&O department has developed a new Truck Route Bylaw to make modifications to the existing truck routes, and enforcement abilities. In order to implement the new Truck Route Bylaw, amendments to the existing Traffic Bylaw are required to eliminate potential conflicts.

DISCUSSION

Involved in the development of this new bylaw was the Infrastructure and Operations Division including the General Manager, Manager of Engineering, and the City Clerk. The new Truck Route Bylaw and subsequent amendments to the Traffic Bylaw No. 3 - 1996 were also reviewed by the City Solicitor.

Attached is the new City of Swift Current Truck Route Bylaw. This new bylaw includes the designation of three (3) truck routes (Heavy Vehicle, Over-dimensional, and Dangerous Goods), as well as permit requirements, and enforcement capabilities.

RECOMMENDATION

THAT Notice of Motion be given at this time by advising the public of Council's intention to introduce a new Truck Route Bylaw.



✓ Mitch Minken, General Manager of Infrastructure & Operations
mm/tn/ro

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO

BYLAW NO. X – 2022

A BYLAW of the City of Swift Current, in the Province of Saskatchewan, to supplement *The Traffic Safety Act* and Bylaw No. 3 – 1996, being the City of Swift Current’s Traffic Bylaw, to regulate vehicle and pedestrian traffic upon the streets of the City of Swift Current and preserve order therein.

THE COUNCIL OF THE CITY OF SWIFT CURRENT, SASKATCHEWAN, IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

PART I – GENERAL

1. TITLE

This Bylaw may be cited as the “Truck Route Bylaw”.

2. DEFINITIONS

In this Bylaw and in any resolution of the Council passed pursuant thereof, unless the context otherwise requires, the term or expression:

- 2.1 “**Bylaw Enforcement Officer**” means a bylaw enforcement officer or Special Constable (Community Safety Officer) of the City of Swift Current, or anyone acting or authorized to act on their behalf;
- 2.2 “**CAO**” means the Chief Administrative Officer of the City of Swift Current, or any person acting or authorized to act on their behalf;
- 2.3 “**City**” means the City of Swift Current;
- 2.4 “**Dangerous Goods**” means dangerous goods as defined in *The Dangerous Goods Transportation Act*;
- 2.5 “**Destination Site**” means the location to which a vehicle must travel for pick-up, a delivery or to perform a service;
- 2.6 “**Driver or Operator**” means any person who drives, operates, is in charge of or is in actual physical control of a vehicle including a driver, leader or rider of an animal;
- 2.7 “**Emergency Vehicle**” means any vehicle of the Fire Department, the Royal Canadian Mounted Police, any licensed Ambulance, any military vehicle or any vehicle designated as an emergency vehicle by a member of the Royal Canadian Mounted Police;
- 2.8 “**Engine Brake**” means a device used in trucks and semi-trailer units to slow or brake the said vehicles by means of closing the exhaust valves on the engines of the said vehicles, or any similar device;

- 2.9 **“Farm Equipment”** means any unlicensed and self-propelled implement, equipment or machine designed, used or intended for agricultural use, including tractors, combines, and other similar equipment;
- 2.10 **“Heavy Vehicle”** means:
- 2.10.1 A motor vehicle with a gross weight registration exceeding 9000 kilograms; or
 - 2.10.2 A vehicle, including any combination or motor vehicle, trailer and load, with a total weight exceeding 9000 kilograms;
- 2.11 **“Overweight Vehicle”** means a vehicle exceeding the maximum vehicle weight for a Secondary highway prescribed in *The Vehicle Weight and Dimension Regulations, 2010*;
- 2.12 **“Overweight Permit”** means a permit to allow a vehicle traveling on City streets to exceed the maximum vehicle weight prescribed in Section 2.11;
- 2.13 **“Over-dimension Vehicle”** means any vehicle with dimensions that exceed the maximum vehicle dimensions prescribed below:
- 2.13.1 **Maximum Width**
 - 2.13.1.1 With respect to width, 2.6 metres; or
 - 2.13.1.2 In the case of a house trailer and only if the house trailer is being moved between sunrise and sunset, 3.05 metres;
 - 2.13.2 **Maximum Height**
 - 2.13.2.1 With respect to height, 4.15 metres;
 - 2.13.3 **Maximum Length**
 - 2.13.3.1 With respect to length:
 - 2.13.3.1.1 12.5 metres;
 - 2.13.3.1.2 Subject to subclause 2.13.3.1.1, in the case of any combination of vehicles, 25 metres;
 - 2.13.3.1.3 In the case of an articulated bus, 20 metres or 12.5 metres from the articulation point to the front or rear of the bus;
 - 2.13.4 **Hitch Offset**
 - 2.13.4.1 With respect to hitch offset:

- 2.13.4.1.1 For a truck or truck tractor equipped with a single drive axle or a tandem drive axle group, a full trailer or a semi-trailer used as a towing unit, 1.8 metres;
- 2.13.4.1.2 For a truck or truck tractor equipped with a tridem drive axle group used as a towing unit, 2.6 metres.
- 2.14 “**Over-dimension Permit**” means a permit to allow a vehicle traveling on City streets to exceed the maximum vehicle dimensions prescribed in Section 2.13;
- 2.15 “**Parking**” means the standing of a vehicle, whether occupied or not, on a street, otherwise than temporarily for the purpose and while actually engaged in loading or unloading or in abeyance to traffic regulations, signs or signals;
- 2.16 “**Person**” means any corporation, firm, partnership, association, registered company, unincorporated group of persons, natural person or other aggregation of the same;
- 2.17 “**Pick-up and Delivery vehicle route**” means a truck route as shown on **SCHEDULE “C”** to be used by trucks making a pickup or delivery within the City;
- 2.18 “**Police Officer**” means a member of the Royal Canadian Mounted Police or a Special Constable appointed by the City;
- 2.19 “**Road Construction Equipment**” means self-propelled or towed equipment used directly in road construction, but does not include a truck, trailer, semi-trailer unit or road construction equipment transported on a truck, trailer or semi-trailer unit;
- 2.20 “**Sign**” means any sign, signal, marking or other device installed for the guidance, regulation, warning, direction or prohibition of traffic, parking, standing or stopping;
- 2.21 “**Slow-Moving Vehicle**” means any slow-moving vehicle or equipment, any animal-drawn vehicle or any other machinery designed for use at a speed of less than forty (40) kilometres per hour or that normally travels or is used at a speed of less than forty (40) kilometres per hour;
- 2.22 “**Staff Sergeant**” means the person responsible for the entire operation of the Municipal RCMP Detachment or any person acting or authorized to act on their behalf.
- 2.23 “**Street**” means a road, lane or other place designated and intended for or used by the general public for the passage of vehicles and pedestrians but does not include:
- 2.23.1 a parking lot, whether privately or publicly owned; or

- 2.23.2 a provincial highway as designated pursuant to the provisions of *The Highways and Transportation Act*, S.S. 1997, c. H-3.01, or such Act as may be enacted in its stead from time to time.
- 2.24 “**Traffic**” means the movement of pedestrians, vehicles or animals on any street;
- 2.25 “**Truck Route**” means the set or network of roads or streets that the City has formally designated for certain trucks to use when traveling through or within that jurisdiction; and
- 2.26 “**Vehicle**” means a “motor vehicle” as defined in *The Traffic Safety Act* or any Act as may be passed in its stead from time to time and includes a device in, upon or by which a person or thing is or may be transported or drawn upon a street and includes special mobile machines and agricultural implements, and, for the purpose of parking and stopping restrictions, includes any portion of a vehicle but does not include a wheelchair.

3. INTERPRETATION

- 3.1 Wherever in this Bylaw the expression “Vehicle”, “Vehicular” and “Vehicular Traffic” is used, it means and shall be held to include, for the purpose of prosecution under this Bylaw, the driver or operator.
- 3.2 Any other words shall, insofar as they are not consistent with this Bylaw, have the same meaning as in *The Traffic Safety Act*, and amendments thereto.
- 3.3 Unless the context otherwise requires, words importing the singular number shall include the plural and vice versa; words importing the masculine gender shall include the feminine and neutral genders.

PART II – TRAFFIC ROUTES

4. HEAVY OR LONG COMBINATION VEHICLE ROUTES

- 4.1 No person shall operate on any street a Heavy Vehicle and a trailer with a combined length of greater than or equal to 8.6 metres, except:
- 4.1.1 Upon the streets set out in SCHEDULE “C” whereby certain streets are established as heavy vehicle routes;
- 4.1.1.1 while such heavy vehicle is making collection or delivery, provided that the driver or operator proceeds by the most direct route to or from the point of collection or delivery, as the case may be, to or from the nearest heavy vehicle route;

4.1.1.2 while such heavy vehicle is proceeding to or from the business premises of the owner, driver or operator of the heavy vehicle, provided that the driver or operator proceeds by the most direct route to or from the business premises, as the case may be, to or from the nearest heavy vehicle route;

4.1.1.3 while such heavy vehicle is proceeding to or from a garage for the purpose of repairs, servicing or refueling, provided that the driver or operator proceeds by the most direct route to or from the garage, as the case may be, to or from the nearest heavy vehicle route; and/or

4.1.1.4 while such heavy vehicle is engaged in work and in the service of the City.

4.1.2 No driver or operator of a vehicle shall fail to comply with the request of a Police Officer, or a person authorized to enforce this Bylaw by the City to immediately proceed to the City weigh-scale and allow the vehicle to be weighed for the purpose of determining whether the vehicle is a heavy vehicle.

4.2 Where the vehicle is proceeding pursuant to Section 4.1, the operator of a Heavy vehicle shall obey all posted weight limits on bridges.

5. OVER-DIMENSIONAL VEHICLE ROUTES

5.1 The streets set out in SCHEDULE "D" are hereby established as Over-dimensional Vehicle routes.

6. DANGEROUS GOODS TRANSPORTATION ROUTES

6.1 The streets set out in SCHEDULE "E" are hereby established as dangerous goods transportation routes.

6.2 No person shall operate a vehicle transporting or designed to transport dangerous goods in bulk other than on a dangerous goods transportation route except while such vehicle:

6.2.1 is making collection or delivery, provided that the driver or operator proceeds by the most direct route to or from the point of collection or delivery, as the case may be, to or from the nearest dangerous goods transportation route;

6.2.2 is proceeding to or from the business premises of the owner, driver or operator of the vehicle, provided that the driver or operator proceeds by the most direct route to or from the business premises, as the case may be, to or from the nearest dangerous goods transportation route;

6.2.3 is proceeding to or from a garage for the purpose of repairs, servicing or refueling, provided that the driver or operator proceeds by the most direct route to or from the garage, as the case may be, to or from the nearest dangerous goods transportation route; and/or

6.2.4 is engaged in work and in the service of the City.

6.3 Where the vehicle is proceeding pursuant to Section 6.2, and where there is no dangerous goods transportation route, the vehicle shall travel on the heavy vehicle route except where necessary to reach a permitted destination.

6.4 No person shall load or deliver dangerous goods from a vehicle transporting those goods in bulk between the hours of 07:00 hours to 09:00 hours. and 16:00 hours to 19:00 hours.

6.5 Notwithstanding subsections 6.2, 6.3, and 6.4, this section shall not apply:

6.5.1 to the transportation of dangerous goods of a weight measure less than two hundred (200) kilograms or liquid measure less than two hundred and fifty (250) litres; and/or

6.5.2 to fuel in the fuel tank of the vehicle transporting or designed to transport dangerous goods, provided that the fuel is carried in permanently mounted tanks with a direct line to the fuel system of the vehicle.

7. SIGNAGE INDICATING HEAVY VEHICLE OR DANGEROUS GOODS ROUTES OR DETOURS

7.1 The CAO shall cause to be made, established and maintained sufficient signs indicating heavy vehicle routes and dangerous goods routes through the City.

7.2 If a heavy vehicle route or dangerous goods route or any portion thereof is, in the opinion of the CAO, temporarily impassable or if, for any other reason, the CAO decides that a heavy vehicle route or a dangerous goods route or any portion thereof shall be temporarily closed, they may establish a temporary heavy vehicle route or dangerous goods route or any portion thereof by way of a detour.

7.3 Where the CAO has established a temporary heavy vehicle route or dangerous goods route pursuant to subsection 7.2, the detour shall be marked by proper signs sufficient to indicate to drivers or operators of heavy vehicles or vehicles transporting or designed to transport dangerous goods in bulk and such detours shall, for the purpose of this Bylaw, be the heavy vehicle route or the dangerous goods route until the temporarily closed route or routes are reopened to heavy vehicles or vehicles transporting or designed to transport dangerous goods in bulk.

8. PARKING FOR HEAVY VEHICLES

- 8.1 A driver or operator of a heavy vehicle shall not park the vehicle off streets designated as Heavy Vehicle Routes.

9. PARKING FOR VEHICLES TRANSPORTING DANGEROUS GOODS

- 9.1 No person shall park a vehicle transporting or designed to transport dangerous goods in bulk within one hundred and fifty (150) metres of any residence, educational institution, or place of public assembly.
- 9.2 Notwithstanding subsection 9.1, a vehicle carrying or transporting dangerous goods may be parked within one hundred and fifty (150) metres of any residence, educational institution, or place of assembly for such period of time only as is necessary to unload the contents provided that:
- 9.2.1 it is not possible for the contents to be unloaded from any other area; and/or
- 9.2.2 the vehicle and unloading procedure are under constant supervision during the entire period of time that the vehicle is parked.

10. EXCEPTIONS TO THIS PART

- 10.1 This Part shall not apply to:
- 10.1.1 Vehicles engaged in maintenance or construction of public works for the City;
- 10.1.2 Motor vehicles designed specifically to convey garbage and recycling;
- 10.1.3 City Transit Buses; and/or
- 10.1.4 Emergency vehicles.

PART III – PERMITS FOR RESTRICTED VEHICLES

11. PERMIT FOR OVER-DIMENSIONAL VEHICLES

- 11.1 No person shall operate a vehicle or load that exceeds the maximum dimensions prescribed in section 2.13 on any city street except where an Over-dimensional Permit has been obtained.
- 11.2 An Over-dimensional Permit is required when a vehicle travelling on City streets exceeds the maximum dimensions prescribed in Section 2.13. Regardless of permit possession, the operator must also obey all posted clearances.

- 11.3 The driver, owner or operator of the vehicle shall make application for an Over-dimension permit to the CAO and shall provide them with:
- 11.3.1 Proof of financial responsibility as provided for and in conformity with the requirements of *The Traffic Safety Act* or such Act passed in its stead from time to time;
 - 11.3.2 Specific route or routes to be used to and from the destination site;
 - 11.3.3 Dimensions of vehicle and/or load;
 - 11.3.4 Time and date of operation;
 - 11.3.5 Make and model of vehicle; and/or
 - 11.3.6 License plate number of vehicle and trailer (if applicable).
- 11.4 The CAO may issue an Over-dimensional Permit permitting the operation of an over-dimensional vehicle.
- 11.5 A permit issued under this section shall expire two (2) months after the date of issue or at such earlier date as specified on the permit.
- 11.6 The CAO may refuse to issue a permit, if in their opinion, moving the said vehicle, equipment or machinery would damage the street, sidewalk or other City utilities or disrupt traffic.
- 11.7 The CAO or other official duly authorized may:
- 11.7.1 Require such precautions to be observed as he may deem requisite including:
 - 11.7.1.1 the use of pilot cars in conformity with the Escort Vehicle Equipment Requirements of the Saskatchewan Department of Highways Weights and Dimensions Manual;
 - 11.7.1.2 the issuance of any approvals required by Shaw Cable, SaskPower and SaskTel;
 - 11.7.1.3 the appointment of a suitable person to accompany the restricted vehicle, equipment, or machinery to ensure that such precautions are duly observed; and/or
 - 11.7.1.4 the execution of an agreement by the applicant to bear all costs and liability for any damage that may occur by moving the vehicle, equipment, or machinery.
 - 11.7.2 Place terms within the permit restricting the days and hours that the permit for moving the said vehicle, equipment, or machinery.

- 11.8 The application number for the permit must be given by the operator of the vehicle, equipment, or machinery upon request by a Police Officer, Bylaw Officer, or the CAO.

12. PERMIT FOR OVERWEIGHT VEHICLES

- 12.1 An Overweight Permit is required when a vehicle travelling on City streets exceeds the maximum allowable load prescribed in *The Vehicle Weight and Dimension Regulations, 2010* (SCHEDULE "G") or in any Act passed in its stead from time to time. Regardless of permit possession, the operator of a vehicle must obey all posted weight limits.
- 12.2 The driver, owner or operator of the vehicle shall make application for an Overweight permit to the CAO and shall provide them with:
- 12.2.1 proof of financial responsibility as provided for and in conformity with the requirements of *The Traffic Safety Act* or such Act passed in its stead from time to time;
 - 12.2.2 specific route or routes to be used to and from the destination site
 - 12.2.3 total weight of vehicle and load;
 - 12.2.4 axle Weights of loaded vehicle;
 - 12.2.5 time and date of operation;
 - 12.2.6 make and model of vehicle; and
 - 12.2.7 license plate number of vehicle and trailer (if applicable).
- 12.3 The CAO may issue an Overweight Permit permitting the operation of an Overweight vehicle.
- 12.4 A permit issued under this section shall expire two (2) months after the date of issue or at such earlier date as specified on the permit.
- 12.5 The CAO may refuse to issue a permit, if in their opinion, moving the said vehicle, equipment, or machinery would damage the street, sidewalk or other City utilities or disrupt traffic.
- 12.6 The CAO or other official duly authorized may:
- 12.6.1 require such precautions to be observed as he may deem requisite including:
 - 12.6.1.1 the use of pilot cars in conformity with the Escort Vehicle Equipment Requirements of the Saskatchewan Department of Highways Weights and Dimensions Manual;

12.6.1.2 the issuance of any approvals required by Shaw Cable, SaskPower and SaskTel;

12.6.1.3 the appointment of a suitable person to accompany the restricted vehicle, equipment, or machinery to ensure that such precautions are duly observed; and/or

12.6.1.4 the execution of an agreement by the applicant to bear all costs and liability for any damage that may occur by moving the vehicle, equipment, or machinery.

12.6.2 place terms within the permit restricting the days and hours that the permit for moving the said vehicle, equipment, or machinery.

12.7 The application number for the permit must be given by the operator of the vehicle, equipment, or machinery upon request by a Police Officer, Bylaw Officer, or the CAO.

13. FARM EQUIPMENT

13.1 Operation is prohibited of any farm equipment between sunset and sunrise or between the hours of 07:00 hours to 09:00 hours, 11:00 hours to 13:00 hours, and 16:00 hours to 18:00 hours within the City unless the farm equipment is preceded and followed by a pilot vehicle.

14. ENGINE BRAKES

14.1 No person shall engage, operate, apply, or otherwise use an engine brake on any vehicle while being driven within the City except in an emergency where it is necessary in the circumstance to do so.

PART IV – ENFORCEMENT

15. PLACING TICKETS

15.1 No person, other than a Bylaw Enforcement Officer, Police Officer, or other person authorized by the Staff Sergeant or the CAO with the enforcement of this Bylaw, may issue a Violation Notice or warning notice.

15.2 No person, other than the owner or operator of the vehicle, may remove a Violation Notice or warning notice from a vehicle.

15.3 Notwithstanding Section 16, in cases where a vehicle or trailer receives a Violation Notice and remains in the same spot following a period of twenty-four (24) hours, the vehicle or trailer is subject to an additional Violation Notice.

- 15.4 Notwithstanding Section 16, in cases where a vehicle or trailer has received a second Violation Notice and remains in the same spot following a period of twenty-four (24) hours, the vehicle or trailer is subject to towing and impoundment at the owners' expense.

16. PENALTIES

- 16.1 Subject to subsection 16.2, any person who contravenes any provision of the Bylaw is guilty of an offense punishable on summary conviction by a fine in an amount not less than one hundred (\$100.00) dollars and not exceeding:
- 16.1.1 The sum of two thousand (\$2,000.00) dollars in the case of an individual; or
- 16.1.2 The sum of five thousand (\$5,000.00) dollars in the case of a corporation.
- 16.2 When a Bylaw Enforcement Officer, Police Officer, or any other person authorized by the Staff Sergeant or the CAO has reason to believe that a person or vehicle has contravened any provision of this Bylaw specified in SCHEDULE "A", that person may issue a Violation Notice to the person or place the Violation Notice on the vehicle. The Violation Notice shall indicate that the City will accept voluntary payment in an amount as prescribed in the Schedule at City Hall.
- 16.3 Where the City of Swift Current receives payment within ten (10) days after the issuance of the Violation Notice, the prescribed amount may be reduced by fifteen (\$15.00) dollars.
- 16.4 If payment is not received within twenty days of the offence, a summons may be issued and an additional penalty of thirty (\$30.00) dollars shall be added to the amount listed once the summons has been issued. If voluntary payment is received by the City of Swift Current prior to the date the person is to appear in court, the person charged shall not be subject to further court action.
- 16.5 Nothing in subsections 16.1 and 16.2 shall be construed to prevent any person from exercising their right to defend a charge of contravention of this Bylaw.
- 16.6 When a police officer issues a Summary Offence Ticket Information for a violation of any provision of this Bylaw specified in SCHEDULE "B", the police officer may enter on the ticket an amount as prescribed in the Schedule that the Provincial Court will accept as advance voluntary payment.

17. CANCELLATION OF TICKETS

- 17.1 Any person authorized by the City to enforce this Bylaw may cancel any Violation Notice where that Violation Notice was issued improperly or in error.

18. IMPOUNDMENT OF VEHICLE

- 18.1 Any Person authorized by the Royal Canadian Mounted Police, or the CAO may move, remove, cause to be moved or be removed any vehicle that is unlawfully parked, placed, left, or kept on any street, public parking place, other public place, or public property in order to enforce this Bylaw.

- 18.2 Any vehicle removed pursuant to subsection 18:

18.2.1 shall be impounded and stored at the City compound or any other place authorized by the Royal Canadian Mounted Police or the CAO at the cost of the owner for a period of thirty (30) days after the date of removal of the vehicle; and

18.2.2 shall be released to the owner on payment of the costs of removal, impoundment and storage and any outstanding fines within thirty (30) days after the date of the removal of the vehicle.

- 18.3 If the vehicle is not redeemed within thirty (30) days, pursuant to subsection 18.2:

18.3.1 the vehicle shall be dealt with as lost or unclaimed personal property, in accordance with *The Cities Act* as amended or replace from time to time;

18.3.2 the City shall have the right to recover from the owner of the vehicle the costs of removal, impoundment and storage, including the actual cost of advertising, by:

12.1.1.1 action in a court of competent jurisdiction;

12.1.1.2 sale of the vehicle at public auction; and/or

12.1.1.3 private sale of the vehicle or bicycle where the vehicle cannot be disposed of at a public auction.

19. PROSECUTION FOR DAMAGES

- 19.1 Nothing in this Bylaw shall be construed to curtail or abridge the right of the City to prosecute an action for damages by reason of damage suffered to any municipal property resulting from the contravention of any of the provisions of this Bylaw.

SCHEDULE "A"
PENALTY

As provided for in Section 16 of Bylaw No. **xx**

VOLUNTARY PAYMENT FOR VIOLATION NOTICE

<u>Section</u>	<u>Amount</u>	<u>Bylaw Description</u>
8.1	\$100	Parking a Heavy Vehicle in a location other than authorized
9.1	\$200	Parking a vehicle with dangerous goods in a restricted area
13.1	\$100	Driving Farm equipment during prohibited times
14.1	\$200	Use of Engine Brake within City of Swift Current

DRAFT

**SCHEDULE “B”
PENALTY**

As provided for in Section 16 of Bylaw No. xx

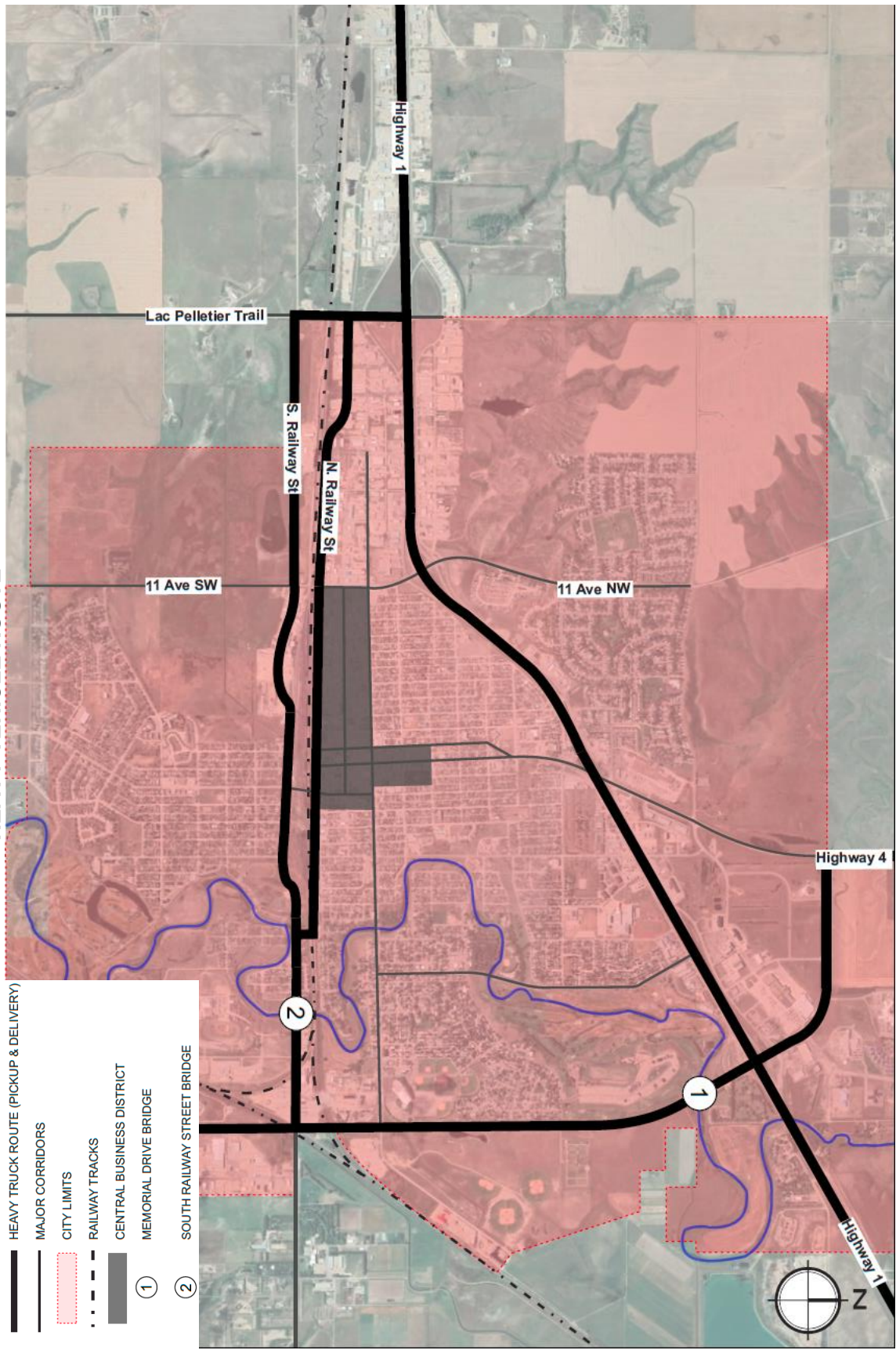
VOLUNTARY PAYMENT FOR SUMMARY OFFENCE TICKET

<u>Section</u>	<u>Amount</u>	<u>Bylaw Description</u>
4.1	\$200	Drive off Heavy Vehicle Route – 1 st Offence
4.1	\$300	Drive off Heavy Vehicle Route – 2 nd Offence within 12-month period
4.1	\$500	Drive off Heavy Vehicle Route – 3 rd Offense and subsequent offences within 12-month period
4.1.2	\$200	Failure to proceed to weigh scale
4.2	\$500	Operating a vehicle exceeding the maximum posted weight limit on a bridge
6.2	\$200	Drive off Dangerous Goods route – 1 st Offence
6.2	\$300	Drive off Dangerous Goods route – 2 nd Offence within 12-month period
6.2	\$500	Drive off Dangerous Goods route – 3 rd and subsequent offences within 12-month period
11.1	\$200	Moving a vehicle exceeding the maximum dimensions without a permit
12.1	\$200	Driving an overweight vehicle without a permit

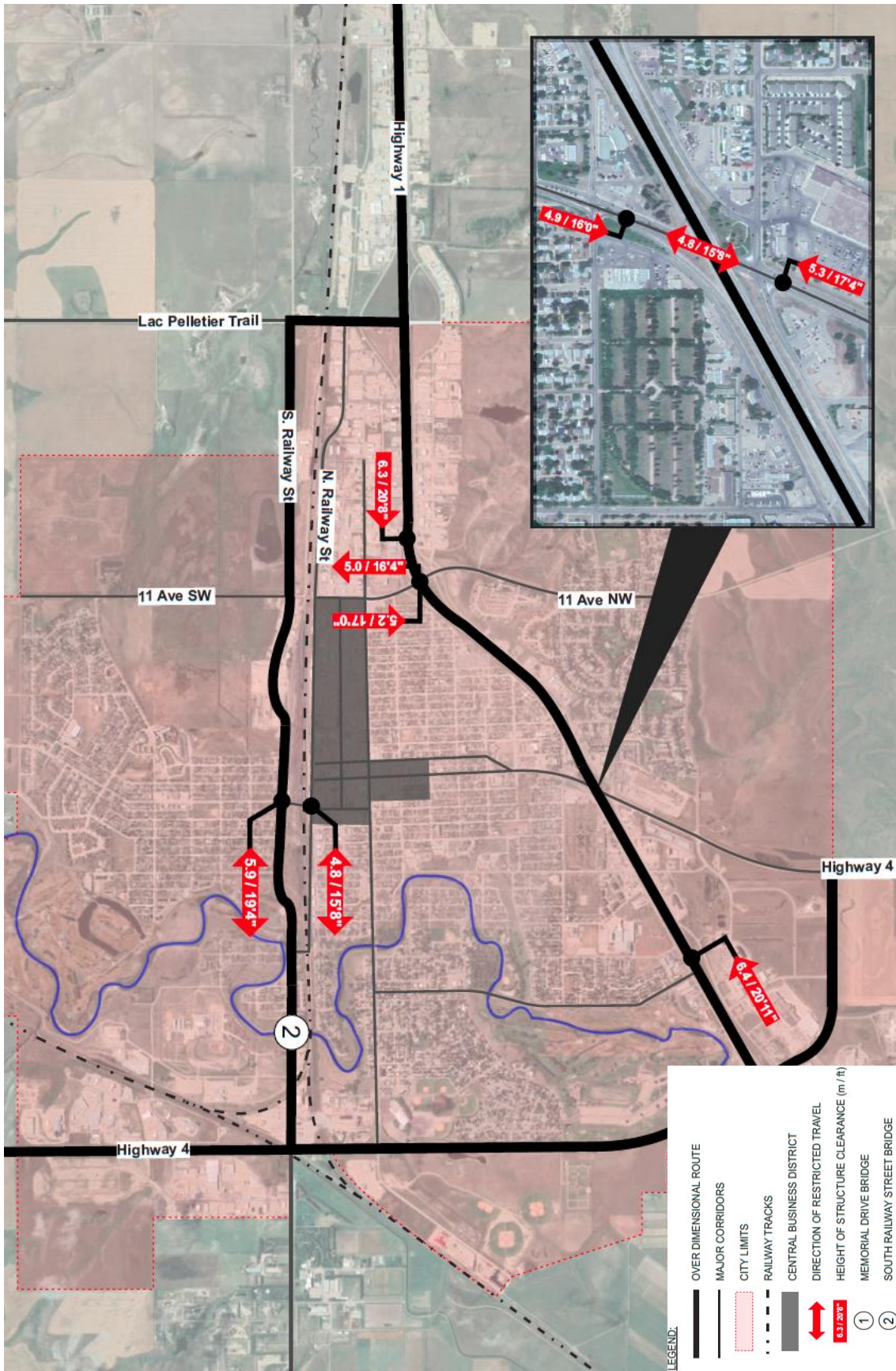
SCHEDULE "C" HEAVY VEHICLE ROUTE

LEGEND:

- HEAVY TRUCK ROUTE (PICKUP & DELIVERY)
- MAJOR CORRIDORS
- CITY LIMITS
- RAILWAY TRACKS
- CENTRAL BUSINESS DISTRICT
- MEMORIAL DRIVE BRIDGE
- SOUTH RAILWAY STREET BRIDGE



**SCHEDULE "D"
OVER-DIMENSIONAL ROUTE**

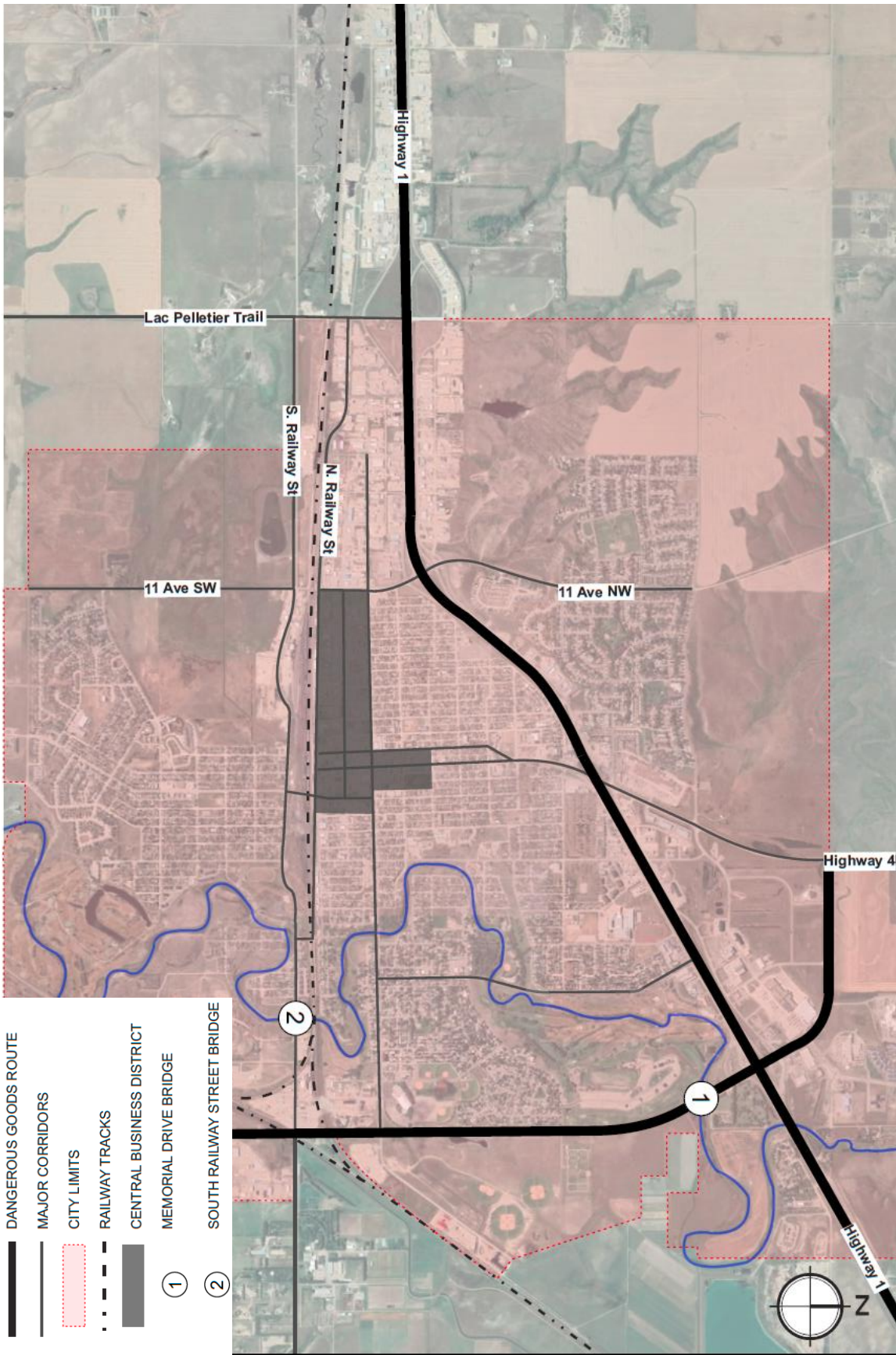


SCHEDULE "E"
VERTICAL AND STRUCTURAL CLEARANCES WITHIN SWIFT CURRENT

Hwy	Location	Structure	Direction	Height		Width	
				m	ft	m	ft
1	East of Jct. 4	Overhead Sign	Westbound	6.4	21'0"	18.21	59'8"
1	11th Avenue NW (Under Hwy 1)	Underpass	Northbound	5.2	17'0"	21.34	70'0"
			Southbound	5.0	16'4"	21.34	70'0"
4	Bypass under Hwy 1	Underpass	Northbound	5.0	16'4"	16.48	54'1"
			Southbound	5.0	16'4"	16.48	54'1"
4	Jct 1 and Central Ave	Sign	Northbound	4.9	16'0"	16.71	54'9"
			Southbound	5.3	17'4"	16.71	54'9"
4	Central Avenue (Under Hwy 1)	Underpass	Northbound	4.8	15'8"	17.5	57'4"
			Southbound	4.8	15'8"	17.5	57'4"
-	North Railway Street (under 2 nd Ave)	Underpass	Eastbound	4.8	15'8"	--	--
			Westbound	4.8	15'8"	--	--
-	South Railway Street (under 2 nd Ave)	Underpass	Eastbound	5.9	19'4"	--	--
			Westbound	5.9	19'4"	--	--

SCHEDULE "F" DANGEROUS GOODS ROUTE

- LEGEND:**
-  DANGEROUS GOODS ROUTE
 -  MAJOR CORRIDORS
 -  CITY LIMITS
 -  RAILWAY TRACKS
 -  CENTRAL BUSINESS DISTRICT
 -  ① MEMORIAL DRIVE BRIDGE
 -  ② SOUTH RAILWAY STREET BRIDGE



**SCHEDULE "G"
MAXIMUM LOADS**

GROSS WEIGHT CHART

Gross Weight Chart as per the Saskatchewan Department of Highways and Infrastructure Weights and Dimensions Regulations.

MAXIMUM AXLE AND TIRE LOADS

Maximum Axle and Tire Loads as per the Saskatchewan Department of Highways and Infrastructure requirements.

DRAFT

SCHEDULE "H"
OVERWEIGHT/OVER-DIMENSIONAL PERMIT APPLICATION



Overweight/Over-Dimensional Permit Application

Infrastructure and Operations Department
2074 South Service Road West, Swift Current
Saskatchewan S9H 5J6 Phone: 306-778-2748
Fax: 306-773-9386 Email: eng@swiftcurrent.ca

- OVERWEIGHT** **OVER DIMENSIONAL**
 SINGLE TRIP **MULTI-TRIP APPROVAL; NUMBER OF TRIPS** _____

Refer to Sections 10 & 11 in 'City of Swift Current Truck Route Bylaw' for additional information.

Company Information

Company Name: _____ Contact: _____ Phone Number: _____
Email: _____ Commodity: _____ # of Axles: _____ Truck Plate: _____
Truck Make: _____ Truck Model: _____

Proposed Weight and Dimension

Gross Weight: _____ Steer Axles: _____ Drive Axles: _____
Jeep Axles: _____ Trailer Axles: _____ Booster Axles: _____ Other Axles: _____
Width: _____ Length: _____ Height: _____

Proposed Route/Notes

Date of Move: _____ Origin: _____
Destination: _____ Route (Attach Map) _____

Additional Info: _____

1. The applicant must give a minimum of five (5) business days' notice prior to when they would like to move the above building, structure or vehicle in order to give Sasktel, Sask Power, City of Swift Current, and Shaw Cable time to co-ordinate the move.
2. The applicant is responsible for collecting all required approvals from additional agencies listed on Page 2.
3. The applicant hereby agrees that, if a permit is issued as applied for, the applicant will pay the full amount of any damages resulting or arising from or during the course of the travel for which the permit is sought and will indemnify the approving authorities listed below against any such damages or injury. (attach copy of Bond of Indemnity or Insurance Policy in the amount of at least one million dollars).
4. The applicant hereby agrees that if a permit is issued as applied for that the said applicant will pay any charges levied for the supplying of such personnel and/or equipment as may be required to assist the applicant to travel the approved route.
5. The applicant hereby agrees that if a permit is issued as applied for that, that the said applicant agrees to adhere to all existing bylaws that may pertain to the move or additional conditions associated with this permit.

6. The authorized agents, listed below, may suspend or revoke an Overweight/Over-dimensional Permit where the applicant fails to abide by any condition of the permit or approval or where the applicant supplies false information pertaining to the dimensions of the building, structure, equipment, or vehicle to be moved.
7. The applicant agrees to save, indemnify and keep harmless the City of Swift Current against all liabilities, judgements, and damages that may accrue against the City in the consequence of the granting of such permit and to bear all the cost for signing, barricading, pole removal and damage to private and public property.
8. Payment of any charge for cost levied or damages arising from the move is due thirty (30) days after the date of mailing of the bill.

Approval of Listed Agencies

City Light & Power: 306-778-2770	_____ Print name	_____ Signature
Shaw Cable: 1-888-472-2222	_____ Print name	_____ Signature
SaskTel: 1-800-727-5835	_____ Print name	_____ Signature
SaskPower: <small>Outside of SC</small> 1-888-757-6937	_____ Print name	_____ Signature
Final Approval:	_____ Print name	_____ Signature

Office Use Only

Effective Date & Time: _____AM / PM Expiry Date & Time: _____AM / PM

Approved by (please sign): _____

Contact Info Phone: _____ Email: _____

Fee: _____



City of Swift Current

C.A.O. Report

Date: April 18, 2022

To: Chief Administrative Officer

From: General Manager of Planning and Development

Subject: **Discretionary Use for Daycare Center at 406 Cheadle Street W
(Natural Wonders Early Learning Centre)**

BACKGROUND

In June, 2020 Council approved a Daycare Center as a discretionary use on the second floor of the existing building at 406 Cheadle Street W for the Natural Wonders Early Learning Centre. The City has now received a Development Permit application from Natural Wonders for a change-of-use to the main floor of this building. The applicant is proposing to expand the Daycare Center by renovating approximately 9,500 sq. ft. on the main floor and improving the fenced play yard on the west and south sides of the property. This location is within the DC-C1 Direct Control Central Downtown District, which allows Daycare Centers as a discretionary use.

Under the City's Zoning Bylaw No. 24-2014, any change or intensification to an approved discretionary use requires approval by Council resolution. Additional procedures, including a public hearing, are also required to ensure Council considers whether the proposed development conforms to the Bylaw's site regulations and development standards, will not be a source of nuisance or endanger the public, and will not impede the orderly development of the surrounding property.

DISCUSSION

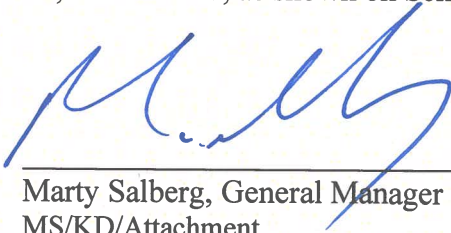
The applicant has proposed expanding the Daycare Center at 406 Cheadle Street W and will be renovating the property as illustrated by the supporting documents and plans from the Development Permit application attached as Schedule 'A'.

The Development Permit application will be reviewed by the Planning and Development Division, other City departments, and external agencies on the suitability of the proposed development. In consultation with the City Clerk, the schedule for the additional procedures to consider a discretionary use would be as follows:

- Public notice of Council's intent to consider the discretionary use will be mailed to all assessed property owners within a 75-metre radius of the proposed development site and advertised in the May 12th and 19th editions of the Southwest Booster. This notice will also be posted on the City's website.
- The public hearing will be held during the May 30th regular Council meeting.
- Council will make its decision at the June 13th regular Council meeting.

RECOMMENDATION

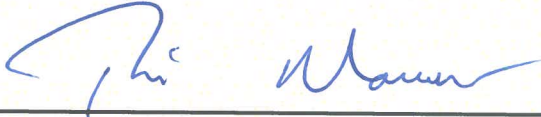
THAT Notice of Council's intent to consider a change to an existing discretionary use in a DC-C1 – Direct Control Central Downtown District be given at this time for the proposed expansion of the Daycare Center located at 406 Cheadle Street W, being Lots 13 to 15, Block 86, Plan K5486, as shown on Schedule 'A'.



Marty Salberg, General Manager of Planning and Development
MS/KD/Attachment

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO

SCHEDULE 'A'

**PROPOSED DISCRETIONARY USE
EXPANSION TO DAYCARE CENTER**

406 Cheadle Street W

Lots 13 to 15, Block 86, Plan K5486





Natural Wonders Early Learning Centre

Swift Current, SK

1465 Winnie St, E. S9H 1R2 2210 Woodrow Lloyd Place, S9H 5R2

406 Cheadle St W S9H 0B6 all locations directory: 306-773-6596

March 11, 2022

City of Swift Current
Planning and Growth Development
177 1st Ave NE
Swift Current, SK S9H 3W1

Re: Change of Use Request

Dear Kathy;

As follow up from our meeting on March 1, 2022, we would like to give a brief description of our plans for the main floor of our building at 406 Cheadle St W.

The lease for the current tenant will not be renewed and we have applied to the Ministry of Education for an additional 77 licensed early learning spaces. The addition of these licensed spaces requires retrofits to the building.

Inside the building we will be required to add several square feet of windows, add a kitchen and an exit to the outside yard space to the west and possibly to the south. One the outside, we will be installing a fence around the west and south play space with equipment designed by a certified playground specialist.

We will continue to provide employee parking at the rear of the building, which also includes accessible parking.

Please find included in the email:
-current site drawings with changes
-360-degree views of the site
-parking drawings

A check has been mailed for \$400+GST.

Thank you,

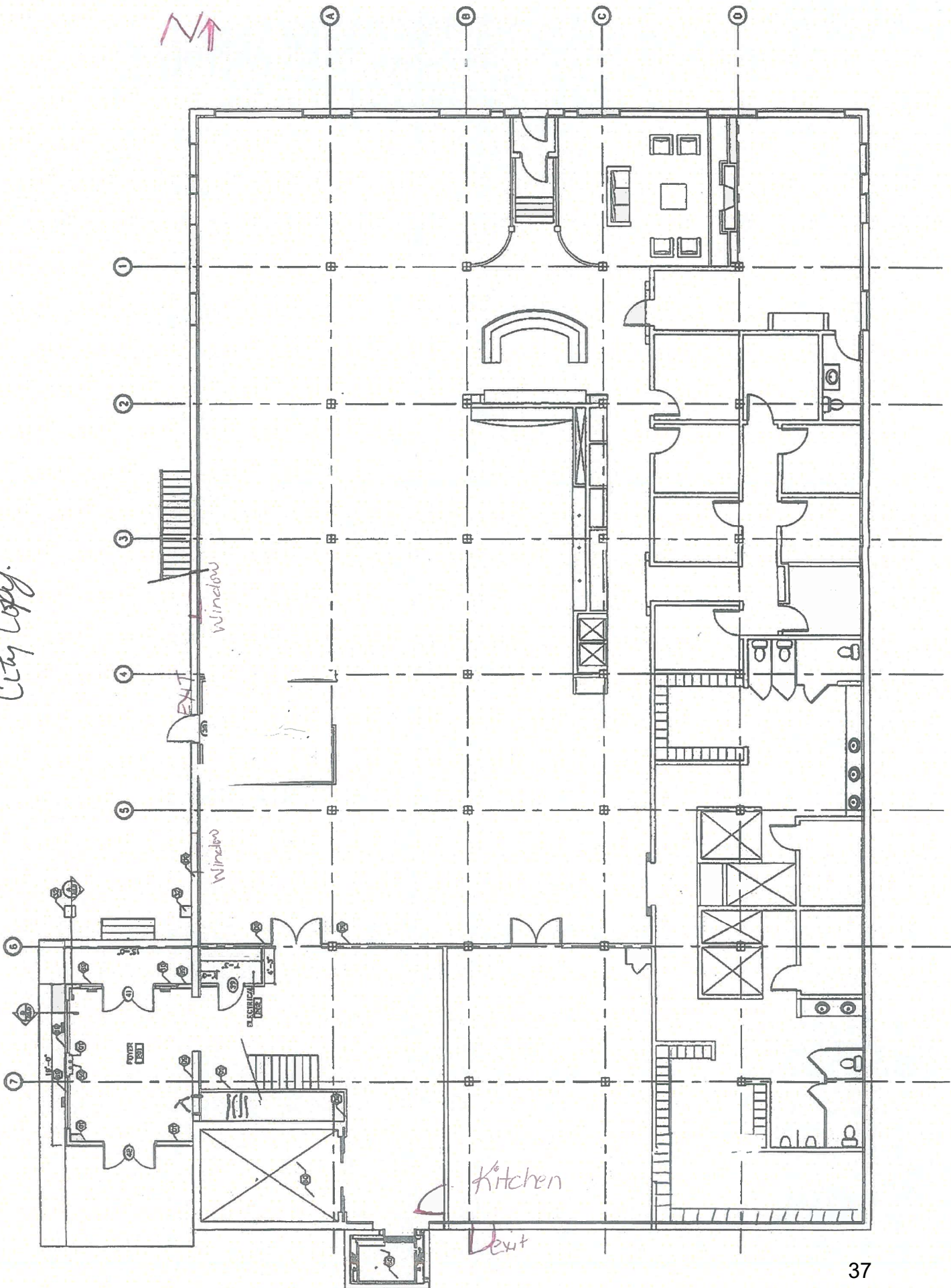
Sheila Paradis

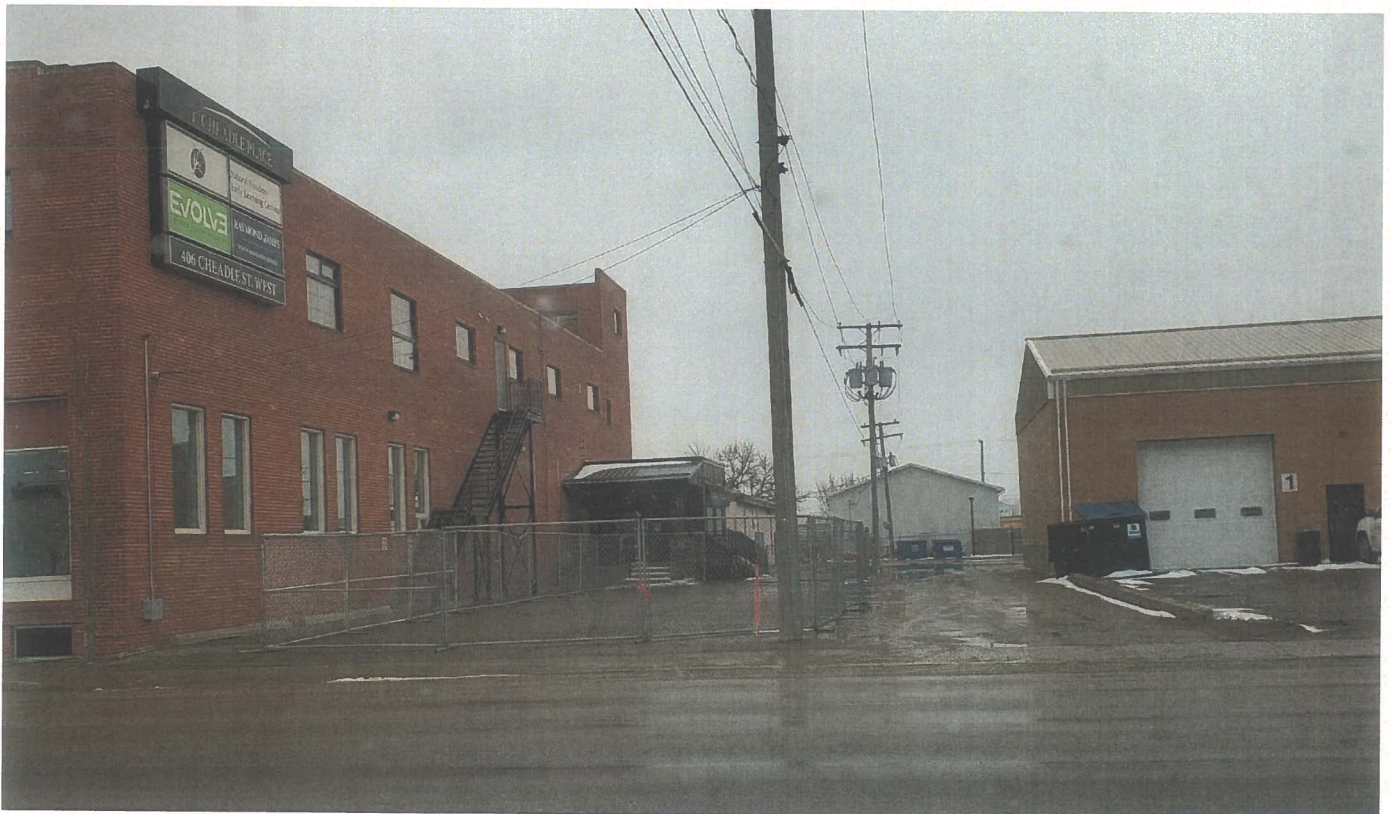
Sheila Paradis
Executive Director
306-773-6507

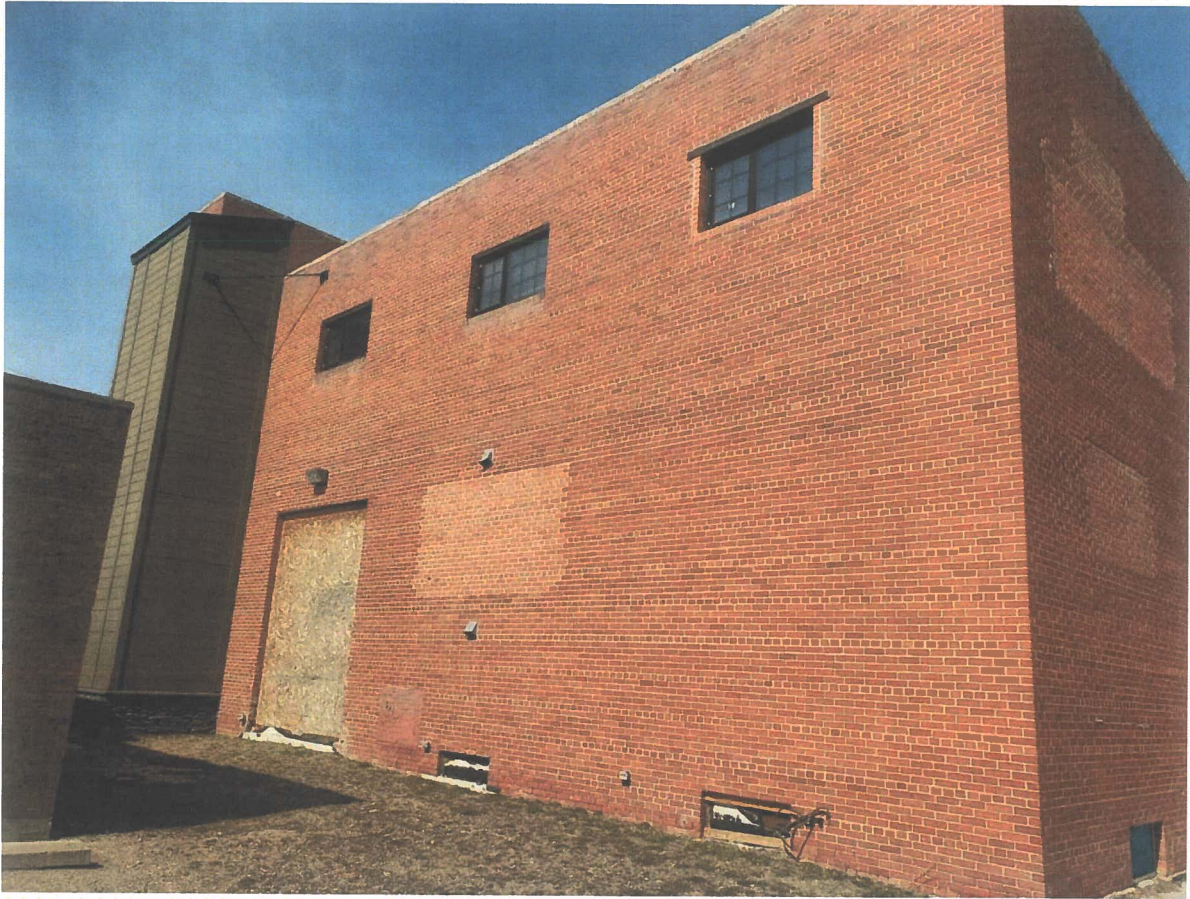
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City Copy.







Date: April 18, 2022

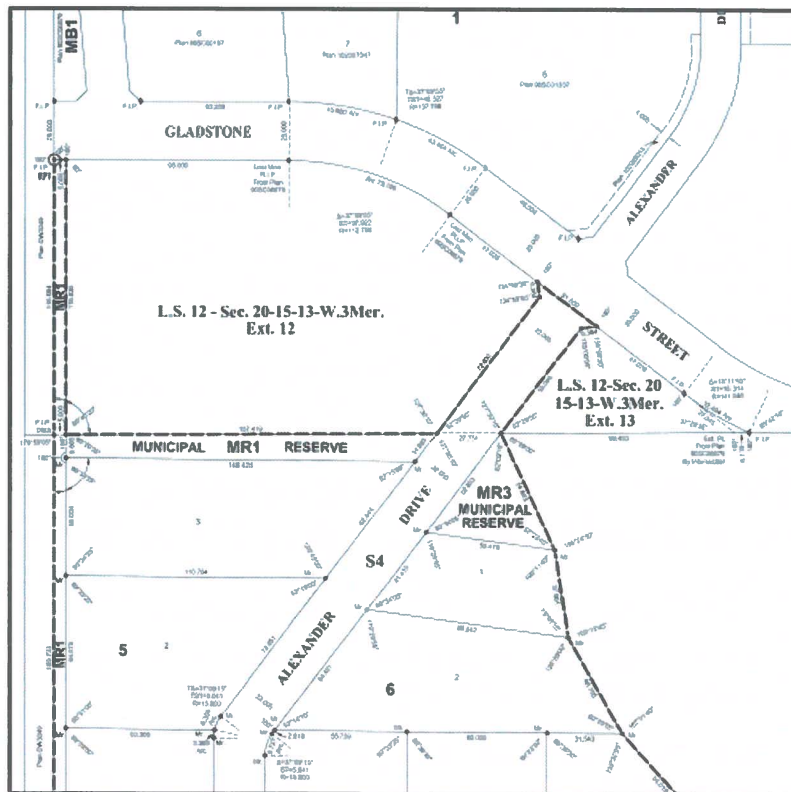
To: Chief Administrative Officer

From: General Manager of Planning and Development

Subject: **Proposal to Subdivide for Parcel Tie Removal between Surface Parcels 203484045 and 203484258
400 Block of 18th Avenue SE (City-Owned Lands)**

BACKGROUND

During the subdivision process for the new Munro Industrial lots, the extension of Alexander Drive south of Gladstone Street divided the parcel originally described as Legal Subdivision 12, Section 20-15-13-W3 Extension 11 into two lots. However, since the original parcel was outside of the dashed subdivision boundary, these two lots weren't considered part of the new legal plan. Consequently, a parcel tie was placed on these two titles which can only be removed by an approval to subdivide the land.



DISCUSSION

The application to subdivide for parcel tie code removal between Surface Parcels #203484045 (L.S.D.12-20-15-13-3 Ext 12) and #203484258 (L.S.D.12-20-15-13-3 Ext 13) will create two separate titles that are no longer legally bound together. The 4.98 acre parcel on the west side of Alexander Drive will become part of the City’s inventory of saleable industrial lots. The remaining half-acre parcel on the east side will continue to be part of the future development area.

This proposal was reviewed against the City’s Development Plan, Zoning Bylaw and Subdivision Bylaw, as well as other bylaws, policies and statutory requirements, and no issues were identified in this review.

This proposal was circulated to various agencies for review. Comments received are as follows:

SaskPower	No objection.
Department of Highways	
SaskTel	
City of Swift Current	
Shaw Cable	
SaskEnergy	

RECOMMENDATION


THAT the proposed subdivision for parcel tie code removal between Surface Parcels #203484045 (L.S.D.12-20-15-13-3 Ext 12) and #203484258 (L.S.D.12-20-15-13-3 Ext 13) be approved; and that the Mayor and City Clerk be authorized to sign the Certificate of Approval.



Marty Salberg, General Manager of Planning and Development
MS/KD/Attachment

CAO Recommendation:

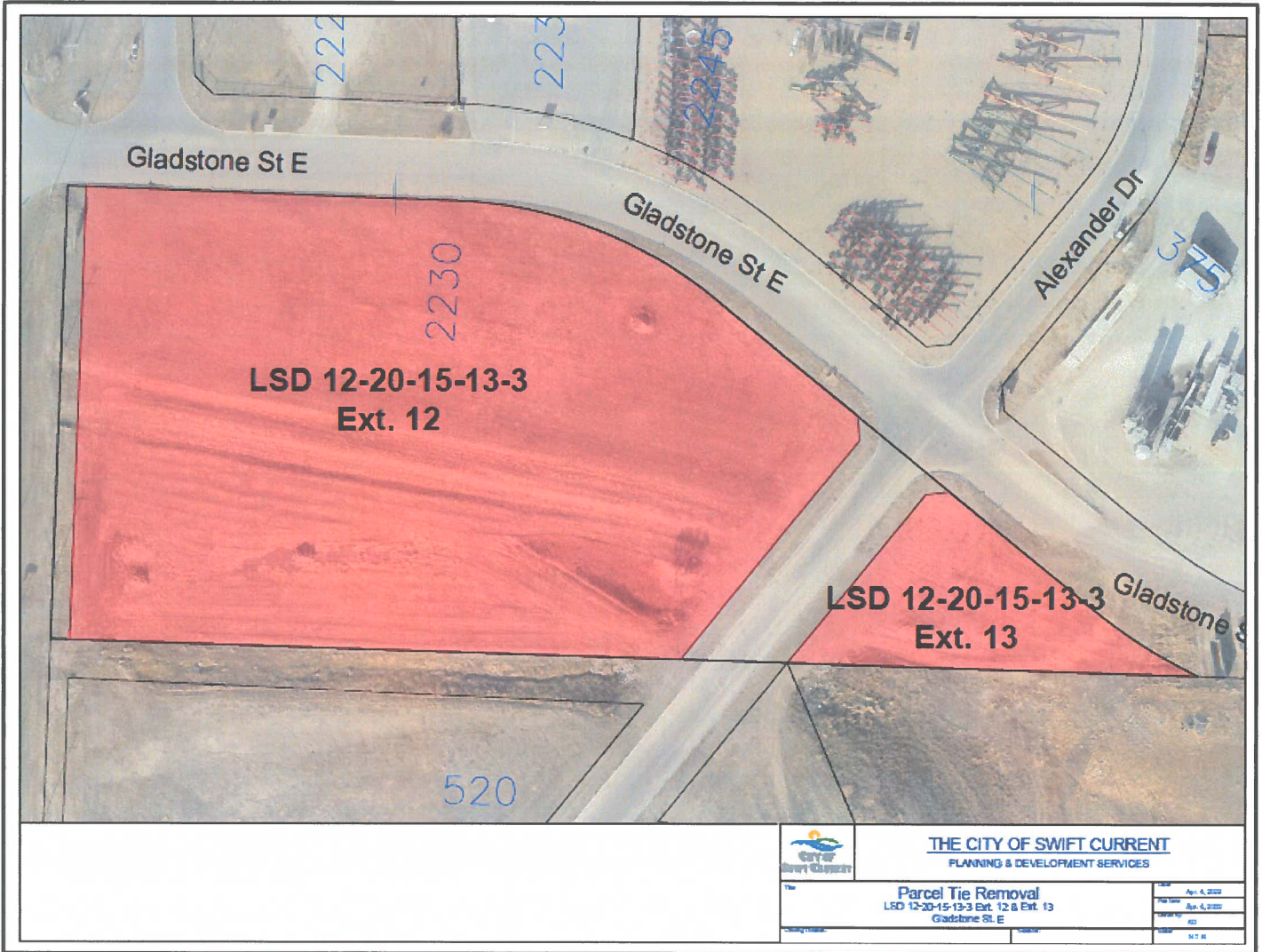
I concur with the recommendation.



Tim Marcus, CAO

SCHEDULE 'A'

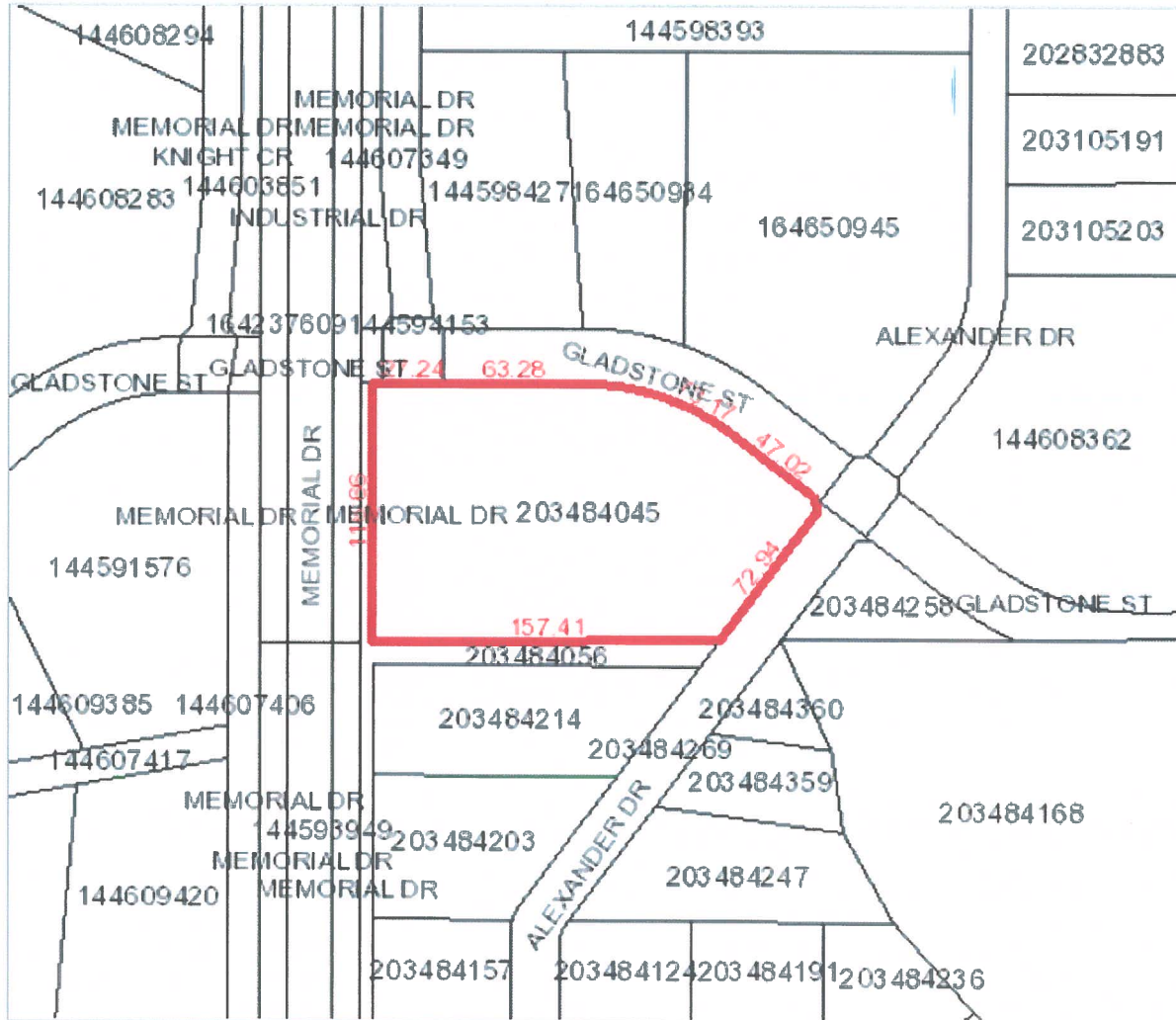
PROPOSED SUBDIVISION FOR PARCEL TIE CODE REMOVAL





Surface Parcel Number: 203484045

REQUEST DATE: Mon Apr 4 10:03:10 GMT-06:00 2022



Owner Name(s) : CITY OF SWIFT CURRENT

Municipality : CITY OF SWIFT CURRENT

Title Number(s) : 151392506

Parcel Class : Parcel (Generic)

Land Description : LSD 12- 20-15-13-3 Ext 12

Source Quarter Section : NW-20-15-13-3

Commodity/Unit : Not Applicable

Area : 2.018 hectares (4.99 acres)

Converted Title Number : 74SC12801

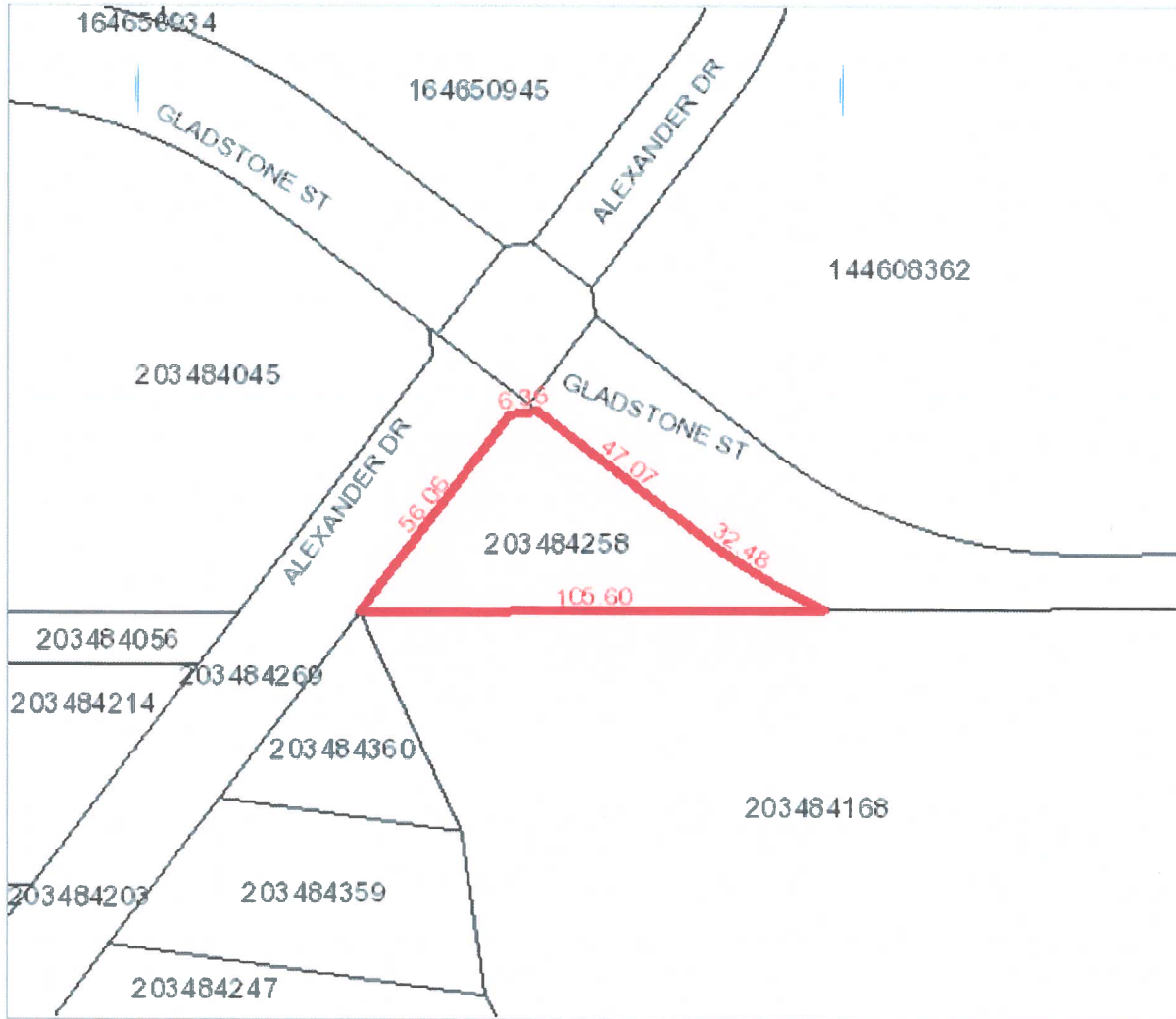
Ownership Share : 1:1

DISCLAIMER: THIS IS NOT A PLAN OF SURVEY. It is a consolidation of plans to assist in identifying the location, size and shape of a parcel in relation to other parcels. Parcel boundaries and area may have been adjusted to fit with adjacent parcels. To determine actual boundaries, dimensions or area of any parcel, refer to the plan, or consult a surveyor.



Surface Parcel Number: 203484258

REQUEST DATE: Mon Apr 4 10:02:53 GMT-06:00 2022



Owner Name(s) : CITY OF SWIFT CURRENT

Municipality : CITY OF SWIFT CURRENT

Title Number(s) : 151393013

Parcel Class : Parcel (Generic)

Land Description : LSD 12- 20-15-13-3 Ext 13

Source Quarter Section : NW-20-15-13-3

Commodity/Unit : Not Applicable

Area : 0.241 hectares (0.6 acres)

Converted Title Number : 74SC12801

Ownership Share : 1:1

DISCLAIMER: THIS IS NOT A PLAN OF SURVEY It is a consolidation of plans to assist in identifying the location, size and shape of a parcel in relation to other parcels. Parcel boundaries and area may have been adjusted to fit with adjacent parcels. To determine actual boundaries, dimensions or area of any parcel, refer to the plan, or consult a surveyor.



City of Swift Current

C.A.O. Report

Date: April 19, 2022
To: Chief Administrative Officer
From: General Manager of Planning and Development
Subject: **Option to Purchase Industrial Property**

BACKGROUND

The City of Swift Current has serviced heavy industrial lots available for sale in the South Munroe Industrial Park. These lots vary from 0.6 acres in size to 4.98 acres in size.

DISCUSSION

After many months of discussions, a company named RDC National Inc. would like the City to develop an option to purchase agreement with them as they would like to secure a 4.98-acre parcel of the land in the South Munro Industrial Park.

Given their request for confidentiality, the nature of the business cannot be revealed at this time however it has been determined that it fits within the M2 heavy Industrial Zoning District.

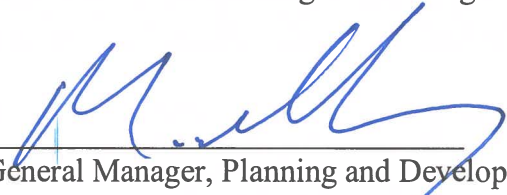
The basic terms of the agreement to be developed include:

- A purchase price of \$971,100 for the 4.98 acres of land.
- RDC National Inc. has up to 10 months to perform all due diligence then decide on whether to exercise the agreement.
- For the first 6 months of due diligence time, RDC National Inc. will provide a refundable deposit of \$5,000. If an additional due diligence period is required, a nonrefundable deposit of \$5,000 will be provided for each month to a maximum of 4 months in total. Should the option be exercised, these deposits will form part of the purchase price.
- The City will assist RDC National Inc. in obtaining a development and building permit as well as install an acceptable water and sewer connection to the property line.

Administration is excited about this potential development and is committed to developing an agreement with RDC National Inc. that outlines the above conditions.

RECOMMENDATION


THAT City Council direct administration to develop an option to purchase agreement with RDC National Inc. for the purchase of a 4.98-acre parcel of land with parcel number 203484045 based on the conditions outlined in the above report and that the Mayor and City Clerk be authorized to sign the said agreement once completed.



General Manager, Planning and Development

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: April 19, 2022
To: Chief Administrative Officer
From: General Manager, Community Services
Subject: Safe Places – Fee Structure Adjustment

BACKGROUND

In the Spring of 2015, at the urging of residents and then Mayor Jerrod Schafer, the City began talks with Sheldon Kennedy along with a team of City staff and representatives from the Respect Group to work collaboratively to develop a program, that we now know as Safe Places-Youth Certified

Former junior hockey and Swift Current Broncos head coach Graham James was convicted of sexually assaulting six (6) known players including former Swift Current Bronco and ex-NHLer Sheldon Kennedy between 1986 and 1994. The Mayor and Council at the time felt it extremely important to roll out a program that would renew the broken confidence in volunteer coaching selections in the community, and across Saskatchewan.

We currently have 2,700 people who have been Youth Certified. Most Youth Service Providers in our community mandate Youth Certification and many other businesses and organizations support the initiative.

The current process for obtaining a Safe Places Certification includes;

- Completion of Respect in Sport / School online Training and Print Certificate
- Obtain valid criminal and vulnerable sector checks
- Complete an Application Form
- Submit all paperwork and ID to Swift Current RCMP detachment
- City Staff at the RCMP detachment review the paperwork and print Safe Places cards
- Any applicant with an offence is referred to Safe Places representative for a review of the record checks. Approval is submitted to the RCMP detachment for processing.

All Record checks for Swift Current residents are free of charge when applying for a Safe Places card.

DISCUSSION

In May of 2022, Safe Places is taking Youth Certification ONLINE. All applications will be submitted via our new Safe Places online portal that has been six (6) years in the making.

New features for approved applicants will be:

- Four (4) year certification as opposed to three (3) with an annual declaration requirement
- Digital Certificate emailed and available via the Portal
- Registered in the Public Directory as Youth Certified

Requirements for Safe Places – Youth Certification

- New valid criminal and vulnerable sector check
- Respect in Sport / Respect in School Certification
- Two (2) pieces of Government issue ID
- Photo ID
- Online application

Other New Features of the Online Portal

- Suspension and Revoking Capabilities
- Safe Places Affiliation (fees and services associated)
- Reporting Features

Locally, the portal will ensure a more streamlined process for applicants and provide the platform to publicly display youth certified individuals. The reviewed process ensures that safety remains a priority with annual declarations required and that we can offer enhanced support services to organizations mandating youth certification.

There has been considerable interest to have the Safe Places-Youth Certification program available beyond Swift Current. We have received multiple enquiries from organizations provincially and nationally related to the scope and implementation options. A desired feature of the initiative was to have the program implemented under the management of Safe Places for a fee. The management process and fee structure associated with groups outside of Swift Current and area will be determined at a later date.

The new online Safe Places Portal ensures that youth certification is available to anyone, anywhere and that communities and organizations can implement the initiative easily. The Online Portal can be managed by the registered organization or by Safe Places on their behalf.

Affiliation

To ensure that the costs associated with the online portal are covered, Safe Places has developed an Affiliation program that provides specific benefits and services for affiliated

groups, businesses, or associations. One feature of affiliation will be that their organization will appear in the Public Directory as a search feature to the public.

Affiliated members serving Swift Current and Area will have the option to choose from three distinct levels of service available. The fees associated with affiliation are dependent on the number of people in the organization and preferred level of service. The table here outlines some of the services available at each level of affiliation. Up until now, the services outlined in the table have been provided free of charge.

The Affiliation program is not mandatory. Any organization can request that their staff and volunteers become Youth Certified. Any individual can become Youth Certified.

Implementing a Fee Structure

The Online Platform now provides many new features including easy access and support for applicants, public directory search, organization reporting capabilities and the ability to suspend or revoke certification. Beyond the development of the Portal there is an annual hosting fee of \$7,800 to maintain the system.

We are therefore recommending the implementation of fees and charges for services, affiliation and support associated with the implementation of the Youth Certification program to cover these costs and generate further revenue for the program.

The suggested annual fees are outlined in Appendix “A” and will be in place for the next two (2) years at which time the rates will be reviewed. The charges outlined in each category is the proposed maximum charge for affiliation with the option to decrease the fee for each sub-category by 30%.

The option to have in place a fee scale will reflect the nature of the applicant being not for profit, a business, youth serving, capacity and services required. Naturally, the increased level of service for the organization will mandate an increased cost to oversee.

Please find attached for your referral:

Appendix “A” – Safe Places Affiliation Rates - Swift Current and Area; and

Appendix “B” – Safe Places Service Provision – Swift Current and Area

RECOMMENDATION

THAT City Council approves the attached Affiliation fees in Appendix A, to be in effect from June 1st, 2022 to May 31st, 2024



Jim Jones, General Manager of Community Services

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO



APPENDIX “A”

Affiliation Fee Structure Safe Places – Youth Certified Portal Organizations Serving Swift Current and Area

Non-Profits & Charitable Organizations

Service Level	Number of Personnel		
	Over 50	20-49	Under 20
1	\$100	\$75	\$50
2	\$250	\$150	\$100
3	\$450	\$300	\$150

Businesses

Service Level	Number of Personnel			
	Over 40 Employees	20-39 Employees	10-19 Employees	Under 10 Employees
1	\$250	\$150	\$75	\$50
2	\$500	\$400	\$150	\$75
3	\$700	\$600	\$350	\$200

Fees outlined are maximum for each category with the option to scale down by 30%

Note: *Membership fees are an eligible expense as part of the Community Support Grant*



APPENDIX “B”

Service Provision for Safe Places Affiliated Members

Service Provision	Level 1	Level 2	Level 3
Organization will appear as an affiliated member in the portal allowing individuals to select that they are associated with that organization	x	x	x
Your organization will be able to view all certified individuals associated with your organization on the public directory.	x	x	x
Your organization will be provided a Safe Places Affiliation logo to utilize in your promotions and communications	x	x	x
Customizable Reports prepared for your organization outlining the certified status of all individuals affiliated with your Organization		x	x
Administrative support to your organization on the certification status of individuals in your organization		x	x
Guaranteed Free Respect Group Training Codes for your members (first time applicants and recertification)		x	x
Correspondence and Communication to your members on your behalf related to all things Safe Places			x
*In Person Support for Group Education / Processing (e.g respect group training requirements, online application)			x
Management of Members and Internal Databases: Organizational support to update internal databases including provision of documentation (youth certificates, Respect in Sport Certificates, record checks) with participant permission			x
Access to Safe Places Education and Training for Youth <ul style="list-style-type: none"> • group, parent, individual audiences • *Facilitated or online • Themes: Bullying, Abuse, Harassment, Reporting, Discrimination 			x
Organization Presentations, Member Engagement			x
Policy and Procedure Support related to Child Protection, Risk Management and Screening			x
*Respect Group Training URL Management (if applicable) (code issue, user support, imports, training questions)			x

Truth and Reconciliation Committee

Zoom Meeting Agenda

Tuesday, April 12, 2022 @ 8:00pm

Land Acknowledgement

I would like to acknowledge that we are gathered here on Treaty 4 territory, the unceded ancestral lands of the Cree, Anishinabek, Dakota, Nakota, and Lakota Nations and the homelands of the Metis people.

1. Call to order
2. Member updates
3. Theme for May, 2022 event
 - Date: May 11 and 12, 2022
 - Theme: Reconciliation
 - Name: Truth and Reconciliation – The Path Forward and Reconciliation
 - May 11
 - Speakers: Lt. Governor Russ Mirasty on Reconciliation – The Path Forward
 - Elder Larry Oakes and Elder Dale Mosquito – Nekaneet History of Nekaneet
Smudging and Blessing could be done by them – To be confirmed
 - May 12
 - Speakers : ~~Annie Battiste – available for virtual presentation only~~
Wendy Gervais – Metis leader
Royce Pettyjohn – Metis history
 - Poster: Waiting for logo

- T-Shirt – Maverick School - Lisa (Urgent)
 - Calls to Action – Carrie, Curtis, Lisa and Bula
 - Drummers – Nekaneet – Curtis
 - Cultural Program – Mitchell Dureault, Metis Fiddler and Jiggers
 - Lunch at Lyric Theatre
 - Elders – list to be made
 - Round dance – need Elder facilitator
 - Sponsorship – Innovation Credit Union
 - Hotel Rooms – Home Inn & Suites : May 10 and May 11 – 10 rooms reserved for each day
 - Invitation : OTC Commissioner
Regrets: Everett Hindley & Jeremy Patzer
 - Streaming or recording of Lt. Gov. presentation
 - Budget
4. June 21, 2022 event with City of Swift Current - update
 5. Funding application – Innovation/Sask Culture / SWDCRS/CIF/ Community Fund City of SC
 6. Other business
 7. Next meeting –

“The truth is hard. Reconciliation is harder.”

Murray Sinclair, Oct 6, 2021

Truth and Reconciliation Committee

Zoom Meeting Agenda

Tuesday, April 25, 2022 @ 7:00pm

Land Acknowledgement

I would like to acknowledge that we are gathered here on Treaty 4 territory, the unceded ancestral lands of the Cree, Anishinabek, Dakota, Nakota, and Lakota Nations and the homelands of the Metis people.

1. Call to order
2. Member updates
3. Theme for May, 2022 event
 - Date: May 11 and 12, 2022
 - Theme: Reconciliation
 - Name: Truth and Reconciliation – ReconciliACTION – The Path Forward
 - May 11
 - Elder Larry Oakes and Elder Dale Mosquito – Nekaneet First Nation History of Nekaneet
 - Speakers: Lt. Governor Russ Mirasty on Reconciliation – The Path Forward
 - May 12
 - Speakers :
 - Royce Pettyjohn – Metis history
 - Wendy Gervais – Metis Nation leader
 - Poster: draft poster ready for circulation

- T-Shirt - ordered – how many? Sizes?
- Calls to Action – ready to go to printers
- Flags – six – ordering one more stand, reconciliation flag for the City, getting city's flag. Etc.
- Drummers – Nekaneet – Curtis
- Cultural Program on May 11, 2022 – Pow Wow dancers, Nekaneet First Nation
- Cultural Program on May 12, 2022 – Mitchell Dureault, Metis Fiddler and Jiggers
- Lunch at Lyric Theatre – Living Sky Casino – need servers
- Elders – list to be made
- Round dance – Elder Larry Oakes and Elder Dale Mosquito
- Sponsorship – Innovation Credit Union
- Hotel Rooms – Home Inn & Suites : May 10 - 5 rooms (Nekaneet First Station)

May 11 – 6 rooms (3 Nekaneet

First Nation)

- Invitation :

Everett Hindley – will send message; Leanne Wiebe Tuntland – Land Acknowledgement and greetings, David Keast, Mark Benesh, Rhonda Rosenberg.....

- Streaming or recording of Lt. Gov. presentation
- Budget and funding application

4. June 21, 2022 event with City of Swift Current – update
5. Reconciliation Circle event on June 7 and 8, 2022
6. Funding
7. Other business
8. Next meeting –

“The truth is hard. Reconciliation is harder.” Murray Sinclair, Oct 6, 2021



SWIFT CURRENT & DISTRICT CHAMBER OF COMMERCE BOARD MEETING AGENDA
Wednesday April 20, 2022 | 5:00pm
Chamber Boardroom and Virtual Conference Call via TEAMS- Swift Current, SK.

1. Welcome Mayor Bridal and official swearing in of new Chamber Board members and Executive Committee
2. Approval of the Agenda
3. Approval of Minutes from the March 16, 2022 meeting
4. CEO Report and General Update
 - a. CEO Report (Karla)
 - b. Executive Assistant Report (Heidi)
5. Group Reports
 - a. City of SC update (Pat Friesen)
 - b. RM #137 update (Butch Gering)
 - c. Financial (Chelsey)
 - i. Review of March financials and motion to approve
 - d. Administration (Vim, Chelsey)
 - i. General update
 - e. Membership/Advocacy (Warren, Shaun, Vim)
 - i. General update
 - ii. Motion to accept new members:
 - f. Communications (Kelsey, Garry)
 - i. General update
 - g. Events (Shaun, Nathan, Lindsay)
 - i. General update – AGM and Member Appreciation March 30, 2022
6. New Business
 - i. Committee assignments
7. In Camera
8. Adjournment

Next Chamber Board meeting May 18, 2022.

Swift Current Ag & Ex's Mission Statement:

“To provide service to and enhance the life of residents of the community and the region in the areas of agriculture, entertainment, sport and culture.”

Minutes – BOARD OF DIRECTORS – April 20, 2022

- CALL MEETING TO ORDER (7:00 pm – 9:00 pm)
- APPROVAL OF AGENDA
 - APPROVAL OF MINUTES – March 16, 2022

OLD BUSINESS

NEW BUSINESS

Special guests Pat Luepke & Cody Strandquist

- Committee Reports
 - Financial Report – March 2022 financials
 - Office Report
 - Grounds Report
 - City Council Report
 - Doc's Town
 - Communications
 - Trade Show – April 30 & May 1, 2022
 - Discover the Farm - April 27, 28 & 30, 2022
 - Youth Initiative
 - Frontier Days- June 29 – July 2, 2022
 - Gates & Parking
 - Entertainment
 - Concessions
 - Saloon
 - Security
 - Parade/Kiddies Day Parade – Parade Marshal
 - Pancake Breakfast
 - Janitorial Clean Up Crew
 - Commercial Exhibits
 - Livestock
 - Equine
 - Rodeo
 - Beard Contest
 - Ranchman's / Junior Stockman's
- **OTHER BUSINESS**
 - Bull Bucking / Bulls & Bubbly
 - Beer & Wine Tradeshow
- **DATE & TIME NEXT MEETING:**
 - **May 18, 2022, at 7:00PM, Palliser Pavilion, Kinetic Room or by Zoom**

MEETING AJOURNED

Southwest Transportation Planning Council Inc. (SWTPC)
Executive Working Committee (EWC)
April 22, 2022 – Chaplin, SK
Chaplin Community Complex

Meeting scheduled to start about 10:00 a.m.

Call to Order & Introductions

- Additions/Deletions to Agenda - Adoption of Agenda *
- Minutes *

Business Arising from Minutes & Old Business

- Road Tour report
- AGM – June 24, 2022
- Newsletter – for AGM – June 24, 2022
- Chairs Conference/Tour – July 12, 13 & 14 - Creighton
- Workshop – July 28, 2022 - Gull Lake
- Provincial Conference joint host with West Central – October 11, 12 & 13 - Kindersley
- Joint meeting – November 22, 2022 – Assiniboia?

Finance, Correspondence and New Business

- March 31, 2022, Financial Statement and Accounts *
- Acknowledge Mileage Rate update April 1, 2022 *
- 2022 Budget *
- MOH – 4th Quarter Funding – in progress
- MOH – 2022/2023 Grant Application – in process
- Membership 2022 – updated list
- MOH – 2022-2023 Budget Highlights
- SWMG – George Cuff seminar October 22, 2022 *

Transportation Plan

- ATPC Call for Projects – in progress
- Segment Improvement Strategy – in progress

Local Presentations

- Local and new attendees – report on happenings in your area and any questions for SWTPC

Reports (if unable to attend there will be no report)

- Chairperson - Duane Filson
- SWMG – Duane Filson
- Great Western Railway
- Great Sandhills Railway
- Economic Development Report
- Ministry of Highways – Alan Lindsay
- SUMA report
- SARM report – Larry Grant

Next Meetings (fourth Friday of month)

- May 27, 2022 – Eastend (bring golf clubs)
- June 24, 2022 – AGM – Swift Current
- July 22, 2022 – ?
- July 28, 2022 – Workshop in Gull Lake
- August 26, 2022 –
- September 23, 2022 -



Regular Meeting Agenda

Wednesday, April 27th, 2022

1:00 pm

- I. Call to Order
 - II. Appointment of Chairman & Vice Chairman
 - III. Adoption of Agenda
 - IV. Approval of Minutes from last meeting
 - a) February 23rd, 2022 Regular Meeting
 - V. Business Arising from Minutes
 - VI. Correspondence
 - VII. Management Report
 - a) Accounts
 - b) Income Statement as at April 25th, 2022
 - c) CEO Report to the Board
 - VIII. New Business
 - a) Set Board Indemnity Rates & Mileage
 - b) Set Regular Meeting Dates
 - IX. Other
 - a) Pioneer Manor Resident Assoc. Meeting Minutes – April 5th, 2022
 - X. Adjournment
-

**TOURISM SWIFT CURRENT INC.
BOARD OF DIRECTORS MEETING**

**April 28, 2022 @ 10:30 AM
(Via Zoom)**

AGENDA

1. Call to Order/Chair Announcements
 - *Welcome to Board Members*
2. Additions/Deletions to Agenda
3. Approval of Agenda
4. Adoption of Minutes
 - *February 16, 2021*
5. Financial Statements
 - *Stark & Marsh, 2021 Year End Statement, Management Letter & Terms of Engagement*
 - *Suzanne Heinrichs, Jan, Feb, March, 2022 Financial Statements & Project Reports*
6. Business of the Day
 - a) 2022 – 2023 Budget
 - *TSC, TSK & PrairiesCan*
 - b) Tourism Relief Fund
 - *Project Oversight*
 - c) GSDC
 - *MOU & Project Plan*
 - d) TSC
 - *Host Program*
 - e) Staff & Contractors
 - *2022 Agreements*
 - f) Unfinished Business
 - *Board Seats, En Camera/Board of Directors*
7. New Business
8. Next Meeting
 - *(May, 2022, AGM & Region)*
9. Adjournment