



SPECIAL COUNCIL MEETING

Wednesday, July 13, 2022

12:00 noon

Council Chambers, City Hall

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ADOPTION OF AGENDA

Adoption of Agenda.

ADOPTION OF MINUTES

PROCLAMATIONS

DELEGATIONS

PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS

ITEMS FOR ACTION

- 1 Report regarding West End Storm System Improvements.
- 3 Report regarding SGI – Provincial Traffic Safety Fund Grant.
- 7 Report regarding Saskatchewan Valley Drainage Ditch and Lot Grading.
- 9 Report regarding Aquatic Centre Roof Replacement Request for Proposal.

REPORTS FOR INFORMATION

BYLAWS

Bill No. 6 – 2022 A Borrowing Bylaw for financing within Utility Operations (Capital Investments).
Notice given June 27, 2022.

Bill No. 7 – 2022 A Borrowing Bylaw for financing within Utility Operations (North Hill Reservoir Pump Station Upgrade).
Notice given June 27, 2022.

UNFINISHED BUSINESS



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NEW BUSINESS

COMMUNICATIONS

ITEMS REQUESTED TO BE DISCUSSED EN CAMERA

REPORTS OF COUNCIL MEMBERS/ENQUIRIES

ADJOURNMENT

NEXT MEETING DATE:

Monday, July 25, 2022 – 6:30 p.m.



City of Swift Current

C.A.O. Report

Date: July 6, 2022
To: Chief Administrative Officer
From: General Manager of Infrastructure and Operations
Subject: **West End Storm System Improvements**

BACKGROUND

The West End is an established commercial district featuring roads with a ditch system to convey drainage. Every year, roads and properties in this area experience flooding from water flowing down from undeveloped property to the north.

Challenges to the drainage system include:

- Shallow ditches
- Excessively wide driveway crossings
- Damaged or undersized culverts; and
- Snow and debris being deposited into the ditches by property owners.

A plan to improve the drainage system has been developed which involves a phased approach to be implemented over four (4) years. In 2022, detailed design for phase 1 of the improvement was completed internally. In conjunction with ditch upgrades, a Driveway Crossing bylaw is in development, which will allow the City to remediate noncompliant driveways and manage new driveways going forward.

DISCUSSION

The West End Storm System Improvement project was approved in the 2022 Capital Budget for \$350,000.

In June 2022, the City tendered the construction of the storm system improvements. A single bid submission was received from Knudsen Excavating Ltd. of Swift Current for \$419,546.90 (10% contingency included, PST included, and GST excluded). The 10% contingency cannot be claimed by the contractor but is held in reserve to cover unforeseen contract changes required throughout the project.

SaskTel and SaskEnergy have underground utilities that need to be relocated to accommodate ditch construction. The estimated cost for this work is \$30,000.

The total budget required to complete this project is \$450,000.

The additional \$100,000 required can be reallocated from the 2022 Creek Bank Rehabilitation project, due to the tender price being under budget.

RECOMMENDATION

THAT Council approves the reallocation of \$100,000 from the 2022 Creek Bank Rehabilitation budget to the 2022 West End Storm System budget;

And;

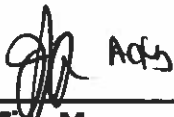
THAT Council awards the West End Storm System Improvements Contract to Knudsen Excavating Ltd. of Swift Current, SK, based on unit rate pricing to an upset fee of \$419,546.90 (10% contingency included, PST included, and GST excluded) and that the Mayor and City Clerk be authorized to sign the West End Storm System Improvements Contract.



Mitch Minken, General Manager of Infrastructure & Operations
MM/ck/ro

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: June 30, 2022
To: Chief Administrative Officer
From: General Manager of Infrastructure and Operations
Subject: SGI - Provincial Traffic Safety Fund Grant

BACKGROUND

In January of this year, Saskatchewan Government Insurance (SGI) announced a funding opportunity to promote and improve traffic safety. The Provincial Traffic Safety Fund Grant program provides up to \$100,000 to municipalities to support traffic safety awareness and reduce the frequency and severity of injuries and fatalities.

In response to this intake opportunity, the City applied for improvements of two pedestrian crossings, one at Fairview School and the second at 1st Avenue NW and Sidney Street. These two crossings will receive enhancements to increase visibility by installing push activated rectangular rapid flashing beacons (RRFB). In addition to the RRFB's, a curb extension will be constructed at both crossings to allow for improved visibility and a shortened crossing distance.

DISCUSSION

In June, Administration was notified that the application was successful. The funding contribution includes \$92,600.09 from SGI for all material and concrete installation. The City's contribution will be the labour to install the RRFB's and signage which is included in operating and will be transferred to capital budget resulting in no additional funds required for internal work.

The completion for this project is dependent on delivery of the RRFB systems; however, it is anticipated that construction will be complete by the end of October. In the 2022 Capital Budget, \$20,000 was approved for the Traffic/Pedestrian Control project pending grant approval. Therefore, \$72,600.09 is required to increase the 2022 Capital Budget to the full grant amount required to complete the two intersections.

RECOMMENDATION


THAT Council approves an increase in the amount of \$72,600.09 to the 2022 Traffic/Pedestrian Control Capital Budget to be fully funded through the Provincial Traffic Safety Fund Grant program.



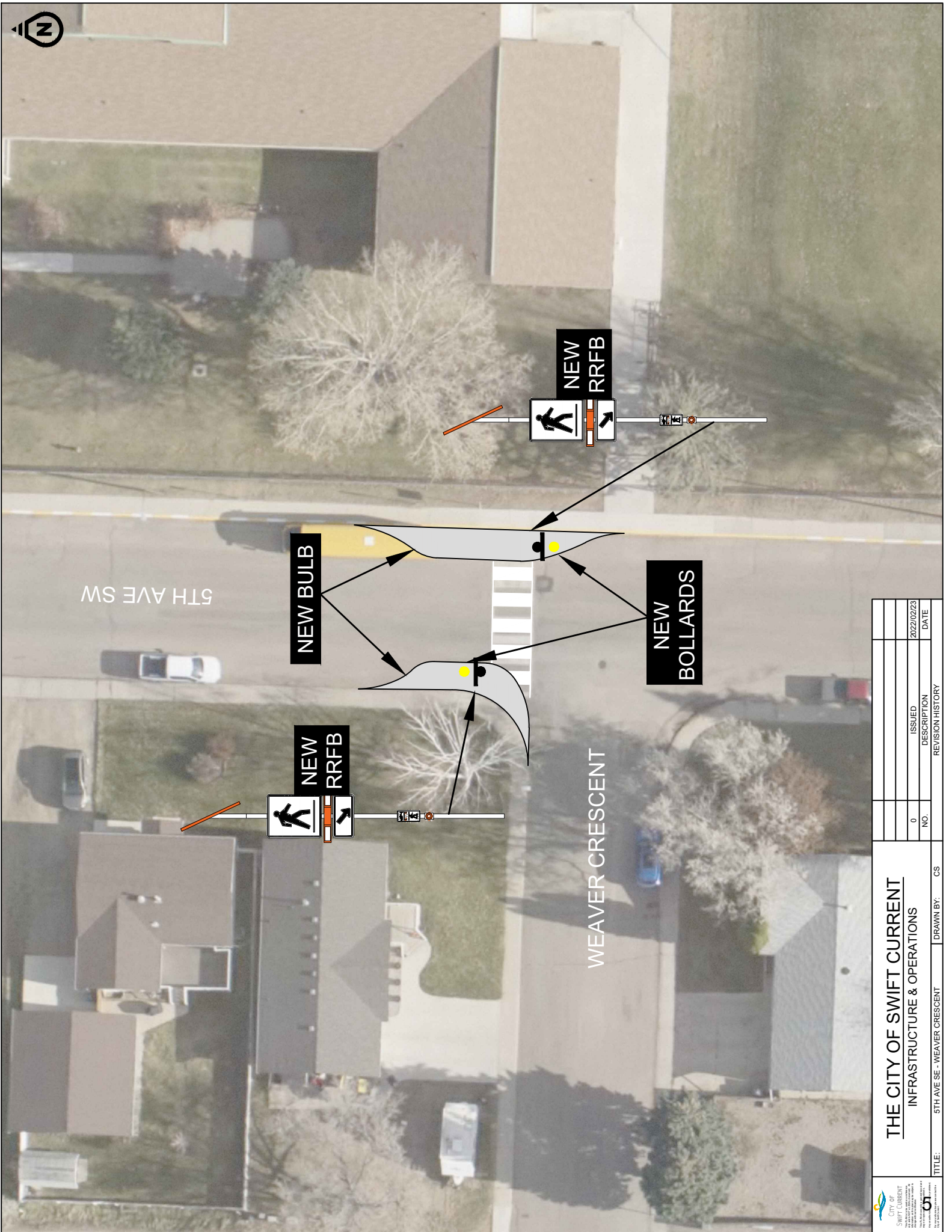
Mitch Minken, General Manager of Infrastructure & Operations
jp/ro

CAO Recommendation:

I concur with the recommendation.

 Acty

Tim Marcus, CAO



5TH AVE SW

NEW BULB

NEW BOLLARDS

NEW RRFB

NEW RRFB

WEAVER CRESCENT

THE CITY OF SWIFT CURRENT INFRASTRUCTURE & OPERATIONS		ISSUED		2022/02/23	
5TH AVE SE - WEAVER CRESCENT		DESCRIPTION		REVISION HISTORY	
DRAWN BY: CS		NO.		DATE	
TITLE:		0			





NEW SIGN & SIGN & POST



NEW SIGN



NEW RRFB



NEW RRFB

1ST AVENUE NW

SIDNEY STREET WEST

NEW BOLLARDS

NEW BULB OUT 10m²

NEW BULB OUT 18m²

REPLACE STANDARD CROSSWALK WITH ZEBRA

NO.	DESCRIPTION	ISSUED	DATE
1	ADDED BULB OUTS & BOLLARDS	2021/03/20	
0		2021/03/20	

THE CITY OF SWIFT CURRENT
INFRASTRUCTURE & OPERATIONS

TITLE: 1ST AVE NW AND SIDNEY ST W CROSSWALK & RRFB | DRAWN BY: KLB





City of Swift Current

C.A.O. Report

Date: July 6, 2022
To: Chief Administrative Officer
From: General Manager of Infrastructure and Operations
Subject: Saskatchewan Valley Drainage Ditch and Lot Grading

BACKGROUND

During the construction of Saskatchewan Valley residential lots, the development of the northern-most lots was postponed; these lots are abutting private property and therefore pose a drainage challenge. The purchase of the adjacent land was required to construct a drainage course to market these lots.

The City recently purchased the quarter section from the private landowner. The remaining scope of work required to make these lots saleable includes:

1. Construction of a ditch and storm infrastructure improvements
2. Rough grading of the lots
3. Installation of shallow utilities; and
4. Re-subdivide four (4) lots to accommodate storm line and relocate a pathway.

The cost to complete the above scope of work is estimated at \$400,000. Completing this work will add 27 single unit residential lots to the City's inventory.

DISCUSSION

In June 2022, the City advertised a request for proposals (RFP) on SaskTenders for the construction of the drainage ditch and lot grading. The RFP evaluation criteria were based on experience, proposed schedule, and project cost.

Two (2) contractors submitted proposals for evaluation. Morley Johannesson of Preeceville, Saskatchewan was graded the highest and proposed the lowest bid of the two (2) submissions. Morley Johannesson has experience on similar jobs for other municipalities, verified through positive reference checks. They provided a timely schedule which will facilitate the installation of shallow utilities in 2022. Their bid price was \$140,650.00 (10% contingency included, PST included, and GST excluded) and within the budgeted amount. The 10% contingency cannot be claimed by the contractor but is held in reserve to cover unforeseen contract changes required throughout the project.

RECOMMENDATION


THAT the Saskatchewan Valley Drainage Ditch and Lot Grading Contract be awarded to Morley Johannesson of Preeceville, SK, based on unit pricing to a total upset fee of \$140,650.00 (10% contingency included, PST included, and GST excluded) and that the Mayor and City Clerk be authorized to sign the said contract.



Mitch Minken, General Manager of Infrastructure & Operations
MM/ck/ro

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: June 27, 2022
To: Chief Administrative Officer
From: General Manager of Community Services
Subject: Aquatic Centre Roof Replacement Request for Proposal (RFP)

BACKGROUND

The City of Swift Current approved Capital Funding for the replacement of the Aquatic Centre Roof on March 21st, 2022.

iRC Building Sciences Group Inc., were contracted to complete a site investigation and assessment of the roof assembly components due to several instances of substantial roof leakage occurring in and around the pool deck area, inside the Aquatic Centre.

On-site visual review, core cut testing for the purposes of determining roof system configuration, interviews with building staff, and the preparation of a scale roof plan for reporting purposes was completed.

The current roof was redone in 2017 and was a Spray Foam roof system with a low life expectancy.

As per the Roof Condition Assessment Report, *“The Spray Foam Roof is exhibiting signs of deterioration consistent with systems that have been poorly applied. Due to its age, condition, and the presence of moisture within the assembly, replacement is recommended within the next year.”*

This would include:

- Removal of the existing system down to the deck.
- Install appropriate vapor retarder.
- Install new thermal insulation and high-performance membrane.
- Install new membrane flashings ensuring complete coverage on vertical surfaces of parapets and high walls.
- Install new metal flashings, perimeters, and penetrations; and
- Replace pitch pockets, sleeves, and cones at roof penetrations with appropriate maintenance free flashings.

DISCUSSION

A Request for Proposal (RFP) was prepared by the Rimkus Company of Regina, SK, a division of the iRC Building Sciences Group Inc., on behalf of the City of Swift Current. This RFP was placed on Saskatchewan Tenders, the City of Swift Current website and by way of contact through the Saskatchewan Roofing Contractors Association.

A mandatory site meeting was conducted at the Aquatic Centre on Monday, May 30th, 2022, at 1:00 p.m. Bid submissions were received up to 2:00 p.m. on Friday, June 10th, 2022.

A total of five (5) tenders were received by the deadline ranging from \$621,000 to \$1,185,000 (GST & PST excluded). The approved Capital budget for this project is \$800,000.

The Rimkus Group and City Administration met and evaluated all bids with the criteria for selection being:


- Overall best value considering cost.
- Schedule & methodology; and
- Quality of the bid submission.

The warranty period is two (2) years from the date of completion with an opportunity for an extension period at an additional cost.

Commencement date for the work to begin would be May 1st, 2023, with the estimated completion date of the project being July 21st, 2023

RECOMMENDATION

THAT Council award the tender to Duncan Roofing Ltd. of Moose Jaw, SK for the supply and replacement of the Aquatic Centre Roof system for the sum of \$658,260 (PST included and GST excluded.)



Jim Jones, General Manager of Community Services

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO