



COUNCIL MEETING
Monday, January 9, 2023
6:30 p.m.
Council Chambers, City Hall

PAGE 1

Page

ADOPTION OF AGENDA

Adoption of Agenda.

ADOPTION OF MINUTES

Adoption of minutes of the regular Council meeting held December 12, 2022.

PROCLAMATIONS

DELEGATIONS

Cameron Hutchinson, EMS Chief of Hutch Ambulance Service Inc., will attend to discuss Advanced Care Paramedic Services.

- 1 Staff Sergeant Evan Gordon of the Swift Current City RCMP, will attend to discuss RCMP issues.

PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS

ITEMS FOR ACTION

- 2 Accounts.
- 7 Report regarding One-Time Public Transit Funding Program 2022 - 2023.
- 9 Report regarding E3 Digger Derrick Truck.
- 11 Report regarding Appointment of Interim Chief Administrative Officer.

REPORTS FOR INFORMATION

BYLAWS

UNFINISHED BUSINESS

NEW BUSINESS



COUNCIL MEETING
Monday, January 9, 2023
6:30 p.m.
Council Chambers, City Hall

PAGE 2

COMMUNICATIONS

ITEMS REQUESTED TO BE DISCUSSED EN CAMERA

REPORTS OF COUNCIL MEMBERS/ENQUIRIES

ADJOURNMENT

NEXT MEETING DATE:

Monday, January 23, 2023 – 6:30 p.m.

COMMUNITY POLICING REPORT

| | | |
|--|---|---------------------------------------|
| To: The Mayor City of Swift Current | From: N.C.O. In Charge Swift Current City Det. | Months of October to December 2022 |
| | | Date Prepared 2023-01-05 |
| | | Phone No. (306) 778-4870 |

OFFENCES REPORTED AND/OR COMMITTED IN COMMUNITY

| VIOLATION | Oct to Dec/2022 | Oct to Dec/2021 | Oct to Dec/2020 | YTD 2022 | YTD 2021 | YTD 2020 |
|---------------------------------------|--------------------|--------------------|--------------------|-------------|-------------|-------------|
| Fatal Motor Vehicle Accident | -- | -- | -- | -- | -- | -- |
| Injury Motor Vehicle Accident | 3 | 5 | 6 | 13 | 11 | 22 |
| Reportable Vehicle Accident | 40 | 45 | 20 | 137 | 113 | 96 |
| Fail to Remain (Hit & Run) | 31 | 21 | 13 | 98 | 82 | 100 |
| Provincial Traffic Offence | 375 | 959 | 853 | 2270 | 4291 | 2467 |
| Impaired Driving Offence | 21 | 10 | 12 | 88 | 58 | 86 |
| Liquor Act | 6 | 16 | 7 | 57 | 71 | 46 |
| Coroners Act | 12 | 8 | 7 | 35 | 21 | 22 |
| Mental Health Act | 52 | 68 | 44 | 230 | 197 | 214 |
| Other Criminal Code | 94 | 88 | 81 | 397 | 369 | 404 |
| Weapons Offence | 2 | 2 | 7 | 24 | 18 | 57 |
| Drug Enforcement | 25 | 17 | 20 | 91 | 105 | 124 |
| Sexual Offences | 7 | 27 | 14 | 22 | 48 | 47 |
| Robbery/Extortion/Harassment | 42 | 25 | 33 | 160 | 167 | 199 |
| Assault (excl. Sexual Assault) | 61 | 64 | 54 | 209 | 251 | 260 |
| Theft Under \$5,000 | 75 | 66 | 36 | 270 | 166 | 171 |
| Theft Over \$5,000 | 11 | 9 | 4 | 39 | 25 | 17 |
| Possession Stolen Property | 10 | 4 | 4 | 35 | 22 | 44 |
| Mischief | 89 | 86 | 44 | 326 | 302 | 261 |
| Fraud | 30 | 25 | 19 | 130 | 115 | 178 |
| Break & Enter – Business | 10 | 2 | 3 | 25 | 9 | 14 |
| Break & Enter – Residence | 7 | 10 | 4 | 33 | 34 | 26 |
| Break & Enter - Other | 2 | 3 | 25 | 9 | 8 | 46 |
| Arson | 1 | 1 | 1 | 4 | 2 | 3 |
| Missing Person | 8 | 10 | 8 | 24 | 38 | 35 |
| Peace Bond | 2 | 1 | 2 | 2 | 3 | 8 |
| Criminal Record Checks | 311 | 414 | 285 | 1663 | 1344 | 1185 |
| Total Occurrences | 1236 | 1246 | 1062 | 4930 | 4981 | 4690 |
| | | | | | | |

(E.M. GORDON), Staff Sergeant
 Detachment Commander
 Swift Current City Detachment

December 13, 2022

TO: Council

FROM: Kari Cobler, General Manager of Corporate Services

RE: Accounts

Enclosed are the General Revenue Fund Disbursements for the period
Nov 23 - Dec 12, 2022

| | <u>Current</u> | <u>Year to Date</u> |
|---|----------------|---------------------|
| Regular Accounts (2022) | 278,466.34 | 3,928,784.72 |
| Payroll Benefits | 555,077.19 | 9,112,388.64 |
| School Payments (Holy Trinity RCSSD #22) | 104,716.48 | 1,362,313.45 |
| School Payments (Minister of Finance) | 427,407.15 | 7,022,612.48 |
| Sask Power - (Energy Purchase) | 1,142,173.66 | 12,893,227.73 |
| Sask Power | 10,827.57 | 284,571.28 |
| SaskEnergy | - | 497,650.33 |
| SaskTel | - | 176,693.94 |
| General Contractors: | | |
| AECom Canada Ltd | - | 17,393.11 |
| Anderson & Company | - | 1,700,000.00 |
| Anixter | - | 102,170.27 |
| Anthratch Western Inc | - | 34,942.49 |
| Aquatech Diving Services | 39,704.70 | 39,704.70 |
| Associate Engineering (Sask) Ltd | 30,861.28 | 72,183.30 |
| ATS Traffic | - | 65,823.33 |
| Avenu Insights & Analytics | - | 20,778.86 |
| B A Robinson Co Ltd | - | 25,075.20 |
| B & A Petroleum | 76,989.73 | 722,070.11 |
| Big Hill Services Ltd | - | 27,836.56 |
| Blenders | - | 36,105.00 |
| Blue Hill Excavating | - | 48,302.10 |
| Border Chemical | - | 14,070.00 |
| Brandt Tractor Ltd | - | 65,656.74 |
| Brenntag Canada Inc | - | 58,616.25 |
| Bulldog Contracting | - | 69,313.68 |
| Canadian Pacific Railway | - | 20,796.17 |
| Cansel Survey Equipment | - | 20,889.76 |
| CDW Canada | - | 126,610.24 |
| Chemtrade West | 15,207.80 | 302,560.09 |
| Chinook Regional Library | - | 454,463.00 |
| Choice Electrical Supply | 22,249.01 | 120,081.37 |
| Clartech Industries Inc | 10,129.11 | 211,497.38 |
| Cloudpermit Inc | - | 10,545.00 |
| Comairco Equipment Ltd | - | 25,091.84 |
| Comprehensive Community Swift Current Inc | - | 10,250.00 |
| Country Club Distributors | - | 107,755.60 |

| | | |
|--------------------------------|-----------|--------------|
| Crutch's Plumbing & Heating | - | 49,566.51 |
| Cummins Western Canada | - | 26,428.33 |
| Cypress Health Region | - | 328,309.80 |
| Dave's Trucking & Skid Steer | - | 15,697.50 |
| Decor Complete Ltd | - | 11,953.36 |
| Dekra Lite | - | 37,227.87 |
| Delco Automation Inc | - | 52,998.06 |
| Directdial.com | 20,451.75 | 30,317.82 |
| Double Dare Design | - | 65,121.79 |
| Duncan Roofing | - | 133,391.48 |
| Early's Farm & Garden Inc | - | 41,702.77 |
| Econolite Canada Inc | - | 25,382.70 |
| EDA Environmental Ltd | - | 16,767.31 |
| Eecol Electric Ltd | - | 93,014.00 |
| Elevation Landscaping Inc | - | 33,811.05 |
| Emco | - | 81,043.66 |
| Fabro Ltd | - | 51,587.22 |
| Fauser Energy | - | 15,377.77 |
| Fer-Marc Equipment | - | 42,881.91 |
| Flaghouse | - | 15,345.46 |
| FP Teleset | - | 110,250.00 |
| Full Line Ag Sales Ltd | - | 113,163.35 |
| Gescan | - | 77,975.84 |
| GFL Environmental Inc | 82,977.16 | 369,096.47 |
| Giesbrecht, Les | 22,616.07 | 156,176.07 |
| Golden West Broadcasting | - | 45,861.70 |
| Gordon Ralph Tams | - | 22,116.23 |
| Granicus, LLC | - | 11,757.92 |
| Guillevin International Co | - | 78,606.93 |
| Harbuilt Construction Ltd | - | 1,401,025.58 |
| HJR Asphalt | - | 36,585.64 |
| Imaginit Saskatchewan | - | 20,618.69 |
| Impac Canada | - | 155,276.66 |
| Infrastruct Products & Service | - | 33,143.25 |
| Insight Canada Inc | - | 124,348.42 |
| IRC Building Science Group | 15,225.00 | 30,450.00 |
| Itron | - | 88,135.61 |
| Jet Construction Ltd | - | 28,311.71 |
| JMP Solutions | - | 13,692.96 |
| Jones-Konihowski Ent Inc | - | 38,850.00 |
| Kal Tire | 14,076.24 | 33,092.94 |
| Kim & Yan Clean | - | 107,260.46 |
| KK Golf Management | - | 441,840.92 |
| Klein's Electrical Inc | - | 20,437.79 |
| KMS Construction | - | 200,051.30 |
| Knudsen Excavating | 21,233.66 | 900,050.23 |
| Koncrete Construction Group | - | 60,539.47 |

| | | |
|--------------------------------|-----------|--------------|
| Kramer Holding Inc | - | 46,031.70 |
| Kruse Glass | - | 33,102.24 |
| Lakeshore Tree Farms Ltd | - | 24,951.19 |
| Laura Soparlo Consulting | - | 16,440.66 |
| Lee's Tree Care & Landscaping | - | 73,917.33 |
| Leeville Construction Ltd | - | 408,736.11 |
| Len's Plumbing & Heating | 42,069.19 | 146,087.74 |
| Line Star Utility Supply | - | 17,676.68 |
| Line West Ltd | - | 97,411.14 |
| Martin Deerline | - | 26,677.74 |
| Mastec Canada Inc | 10,061.48 | 529,275.80 |
| McKercher LLP | - | 9,916,000.00 |
| Metalogalva North America Inc | - | 113,608.50 |
| Metercor Inc | - | 30,809.83 |
| Microage | - | 147,826.92 |
| Mid Contiental Pump Supply | - | 74,063.64 |
| MNP LLP | - | 34,926.15 |
| Mobile Paving | - | 2,351,430.14 |
| Morley Johannesson | - | 147,388.58 |
| MPE Engineering Ltd | - | 35,629.69 |
| Murray Walter, QC | - | 21,511.80 |
| Nijo Yard Supplies | 48,075.63 | 88,040.27 |
| Nutrien Ag Solutions | - | 26,812.80 |
| Oakcreek Golf & Turf | - | 40,068.97 |
| Oracle Corporation Canada | - | 276,916.54 |
| Pacific Flow Control Ltd | - | 31,781.52 |
| PCL Construction Management | - | 54,279.00 |
| Perfectmind | - | 11,865.00 |
| Plato's Superior Roofing Ltd | 25,132.28 | 254,211.09 |
| Prairie Central Line Supply | - | 48,514.45 |
| Precision Paving Stone & Lands | - | 29,204.80 |
| PSI Contracting Inc | - | 42,355.38 |
| PTW Facility | 46,535.76 | 84,945.04 |
| Ram Air Gear Dryer | - | 10,258.41 |
| Raymax Equipment Sales Ltd | - | 384,413.62 |
| Rawhide Supplements Ltd | - | 17,220.27 |
| RCMP | - | 2,679,471.41 |
| Reliance Foundry | - | 16,939.65 |
| Rhettro's Bobcatting Service | - | 32,838.75 |
| Rhino Technical Services Inc | - | 39,606.35 |
| Riverdene Garden Centre | - | 30,266.00 |
| Riverside Electric Ltd | 14,965.71 | 288,366.28 |
| Robertson Family Group | - | 41,876.01 |
| Rock Solid Trucking | 28,588.88 | 184,839.91 |
| Rocky Mountain Phoenix | 34,676.40 | 78,988.71 |
| Saasycloud.com Inc | - | 48,032.48 |
| Sask Asphalt Maintenance | - | 57,254.05 |

| | | |
|--|------------------------|-------------------------|
| Saskatchewan Abilities Council | - | 622,282.23 |
| Saskatchewan Ministry of Highways | 28,508.00 | 28,508.00 |
| Saskatchewan Public Safety Agency | - | 26,151.30 |
| SaskEnergy | 46,046.35 | 46,046.35 |
| See More Green (SMG) | - | 183,280.50 |
| SGI | - | 137,465.57 |
| Shaw's Electric Ltd | - | 32,183.84 |
| Snap-on Tools (J-Star Tools) | - | 15,989.55 |
| Souris Valley Industries | - | 39,512.19 |
| Sound Horticulture | - | 28,417.42 |
| Southern Star Trucking | - | 83,753.46 |
| Southwest Cultural Development Group | - | 64,500.00 |
| Southwest Paving | - | 146,888.52 |
| Speedy Creek Mechanical | - | 23,997.84 |
| Spray-on Solutions | - | 28,609.14 |
| Standard Motors | - | 72,891.72 |
| Stella-Jones | - | 33,882.75 |
| Stevenson Industrial Refrigeration | - | 274,888.72 |
| Stitch Master Inc | - | 13,227.47 |
| SUMA | - | 22,531.12 |
| Superior Infrastructure Restoration | - | 17,760.00 |
| Swift Current Agriculture & Exhibition | - | 14,198.00 |
| Swift Current Bronco Hockey Club | - | 28,603.56 |
| Swift Current Chamber of Commerce | - | 19,537.00 |
| Swift Current Downtown Heritage | - | 20,000.00 |
| Swift Current Lions Club | - | 12,000.00 |
| Teamviewer Inc | - | 26,839.20 |
| Texcan Cables Limited | - | 39,204.05 |
| Top Shot Concrete Inc | - | 141,858.00 |
| Tourism Swift Current | - | 113,375.00 |
| Trail Excavating | - | 225,408.97 |
| Trans Canada Contracting Ltd | - | 813,833.64 |
| Triways Disposal Services | - | 1,170,282.04 |
| Valmont West Coast Engineering | - | 79,744.35 |
| Vermeer Canada Inc | - | 23,572.36 |
| Vertiv Canada ULC | - | 23,016.59 |
| Vipond Inc | - | 15,218.40 |
| Wastequip LLC | - | 40,228.27 |
| Western Fitness Equipment | - | 10,001.10 |
| Western Underground Consulting | - | 20,848.04 |
| Westland Insurance Group Ltd | - | 472,740.92 |
| Wiebe Contracting Ltd | - | 117,636.10 |
| Wilf's Oilfield Service | - | 35,952.90 |
| Wolseley | - | 38,611.25 |
| WSP Canada Group Ltd | 18,257.56 | 238,262.70 |
| Xylem Water Solutions | - | 93,643.68 |
| TOTAL | \$ 3,233,307.14 | \$ 70,665,721.38 |

RECOMMENDATION:

I recommend that \$3,233,307.14 in disbursements be approved.

REPORT PREPARED BY:

Lisa Hagen, Accounts Payable Supervisor

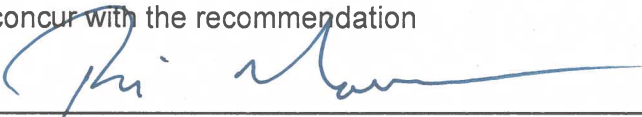
SIGNATURE:



APPROVAL:



I concur with the recommendation



Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: January 5, 2023

To: Chief Administrative Officer

From: General Manager of Infrastructure and Operations
General Manager of Corporate Services

Subject: **One-Time Public Transit Funding Program – 2022-2023**

BACKGROUND

On February 17th, 2022, the Government of Canada announced an investment of up to \$750 million to provide \$1.5 billion nationwide support to municipalities' economic recovery in transit operation shortfalls and encourage housing affordability due to the impact of the pandemic.

The program provides Saskatchewan with one-time funding of \$11,674,000 to support municipalities, regional transit agencies, transit capital and/or operating shortfalls or to address barriers to increasing housing supply and density.

Each eligible municipality will receive an amount proportional to the average ridership of public transit service trips recorded from 2015-2021 as submitted to the Ministry of Government Relations.

DISCUSSION

The financial contribution made under this Agreement is intended to support investments in public transit operations to stimulate economic recovery from the impact of COVID-19 and improve housing supply and affordability. Eligible Expenditures include public transit operational expenses and revenue shortfalls as demonstrated by the evidence of 2019 to 2021 financial statements. Based on the ridership numbers submitted to Government Relations, the City of Swift Current's share of the federal funding under the program is \$28,460.00.

RECOMMENDATION

THAT Council approve the submission of Swift Transit Operations Expenses for the years 2019, 2020, and 2021 in the project plan in the One-Time Public Transit Funding Program 2022-23 Funding Agreement and the Mayor and City Clerk be authorized to sign the One-Time Public Transit Funding Program 2022-23 Funding Agreement.



Mitch Minken, General Manager of Infrastructure & Operations



Kari Cobler, General Manager of Corporate Services

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO

Date: January 5, 2023
To: Chief Administrative Officer
From: General Manager of Infrastructure & Operations
Subject: **E3 Digger Derrick Truck**

BACKGROUND

The City of Swift Current Light & Power Department currently has one (1) digger derrick truck in its equipment fleet. Due to electrical/electronic issues that occur intermittently and are deemed unsolvable by the manufacturer, the existing E3 digger derrick truck has become unreliable as Light & Power's main unit and is due for replacement. The E3 unit is a 2005 GMC C8500 chassis and Terex XL5048 digger derrick with 58,000 kms and 6,165 service hours and is a chargeable piece of equipment.

Each chargeable unit has a specific hourly rate used to charge equipment to external billable work orders and accurately record internal costs in General Operations and the Utilities. The hourly rate is set to recover operating costs, such as fuel, licensing, and routine maintenance, as well as the replacement cost of the unit. Chargeable equipment replacements are fully funded by the chargeable equipment reserve.

DISCUSSION

A request for proposals (RFP) was posted to SaskTenders and the City website on August 8th, 2022 and closed on August 23rd, 2022. Two (2) suppliers, none of which were local, submitted proposals and the submissions were evaluated using the following criteria:

- Price
- Compliance to Specs

The submission for a Freightliner M2 106 chassis with an Altec DM47B 47' Digger Derrick from Altec Industries Ltd, of Winnipeg, MB scored highest in the evaluation. The recommendation is based on lowest pricing and best value to the City and has the added benefit of being the same manufacturer as the bucket trucks in the fleet, reducing maintenance and inspection costs.

The net cost is \$360,034.30 (PST included, GST excluded).

The 2022 Capital Budget for this piece of equipment is \$400,000.

Light & Power is requesting to retain the current E3 digger derrick in its fleet to provide for safety, versatility and as a backup to the main unit. The digger derrick is a key piece of equipment for Light & Power to install poles and for lifting loads such as transformers. To accomplish pole changes without requiring an outage, two (2) digger derrick trucks are required to complete the task safely. Having a second digger derrick will also allow for work to be done at two (2) worksites at the same time, providing for greater productivity. Ongoing costs would be limited to licensing, fuel and limited maintenance and if major repairs were required, this unit would be disposed.

RECOMMENDATION

THAT City Council awards the purchase of a 2024 Altec derrick digger truck to Altec Industries Ltd of Winnipeg, MB. in the the amount of \$360,034.30 (PST included, GST excluded).



Mitch Minken, General Manager of Infrastructure & Operations

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO



City of Swift Current

Council Report

Date: January 3, 2023
To: City Council
From: Mayor Bridal
Subject: **Appointment of Interim Chief Administrative Officer**

BACKGROUND

The current Chief Administrative Officer (CAO), Mr. Tim Marcus, has given notice of his retirement effective January 31st, 2023. While recruitment is initiated for a permanent replacement, an appointment must be made to fill the role in the interim.

The appointment of a CAO remains the sole prerogative of City Council, in accordance with sections 84 and 87 of *The Cities Act*. The Administration Bylaw No. 21 – 2003, provides authority for City Council to appoint an Interim CAO when the position becomes vacant or if the CAO is incapable of performing their duties.

As the administrative head of the City, the CAO oversees and ensures City operations are maintained and handled efficiently and effectively, while providing leadership to its employees. The CAO is accountable to City Council and leads the implementation of Council's priorities.

DISCUSSION

The City of Swift Current's Five-Year Strategic Plan "In Good Hands" has identified a key strategy regarding its organizational structure – to strengthen its people, leadership, and governance. The goal's intent is to continue to improve the organization through effective recruitment and retention, through commitment to professional development, and through clear internal communication. It is incumbent on Council to ensure consistent leadership is established while effective recruitment for the permanent role is taking place and to clearly communicate the appointment of its Interim CAO.

Since 2019, Mr. Jim Jones, General Manager of Community Services, has been designated as Interim CAO on various occasions to cover Mr. Marcus' leaves and has proven himself to be a highly capable replacement. Mr. Jones' municipal career spans over two (2) decades in various managerial and directorial positions throughout Saskatchewan and Alberta, built

upon extensive experience in recreation, culture, community development, agriculture, tourism, and partnerships.

As Interim CAO, Mr. Jones will have all the powers, duties, accountabilities, and functions of the CAO as outlined within The Administration Bylaw No. 21 – 2003. He will serve at the pleasure of City Council until a permanent appointment is made, after which he will return to his position as General Manager of Community Services.

RECOMMENDATION

THAT City Council appoint Jim Jones as the Interim Chief Administrative Officer for the City of Swift Current effective February 1st, 2023 and for as long as Council deems appropriate during recruitment for the permanent replacement.



Al Bridal, Mayor