



COUNCIL MEETING
Monday, January 23, 2023
6:30 p.m.
Council Chambers, City Hall

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ADOPTION OF AGENDA

Adoption of Agenda.

ADOPTION OF MINUTES

Adoption of minutes of the regular Council meeting held January 9, 2023.

PROCLAMATIONS

Bula Ghosh of the Southwest Literacy Committee, Kathryn Foley of the Chinook Regional Library, and Laura Beddome of the Family Resource Centre, will attend to proclaim January 22 to January 28, 2023 as "Family Literacy Week".

DELEGATIONS

PUBLIC HEARINGS/PUBLIC NOTICE MATTERS/ORDERS

ITEMS FOR ACTION

- 1 Accounts.
- 6 Report regarding Municipal Revenue Sharing Declaration of Eligibility.
- 8 Report regarding Risk Management & Insurance Brokerage Services.
- 10 Report regarding Proposal to Condo Plan 102214145 – 825 Gladstone Street East (Chinook Residency Condominiums).
- 13 Report regarding 2023 & 2024 Cemetery Fees.

REPORTS FOR INFORMATION

BYLAWS

UNFINISHED BUSINESS



COUNCIL MEETING
Monday, January 23, 2023
6:30 p.m.
Council Chambers, City Hall

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NEW BUSINESS

- 18** Prairie Pioneers Independent Housing Inc. Regular Meeting Agenda from December 21, 2022.
- 19** Swift Current Creek Watershed Stewards Meeting Agenda from January 9, 2023.

COMMUNICATIONS

ITEMS REQUESTED TO BE DISCUSSED EN CAMERA

- 20** Request regarding Green and Inclusive Community Buildings Grant Program.

REPORTS OF COUNCIL MEMBERS/ENQUIRIES

ADJOURNMENT

NEXT MEETING DATE:

Monday, February 6, 2023 – 6:30 p.m.

January 3, 2023

TO: Council

FROM: Kari Cobler, General Manager of Corporate Services

RE: Accounts

Enclosed are the General Revenue Fund Disbursements for the period
Dec 13 - 31, 2022

	<u>Current</u>	<u>Year to Date</u>
Regular Accounts (2022)	312,772.49	4,241,557.21
Payroll Benefits	208,568.67	9,320,957.31
School Payments (Holy Trinity RCSSD #22)	-	1,362,313.45
School Payments (Minister of Finance)	-	7,022,612.48
Sask Power - (Energy Purchase)	-	12,893,227.73
Sask Power	-	284,571.28
SaskEnergy	59,076.14	556,726.47
SaskTel	15,756.32	192,450.26
General Contractors:		
Advanced Municipal Solutions	10,447.50	10,447.50
AECom Canada Ltd	-	17,393.11
Anderson & Company	-	1,700,000.00
Anixter	-	102,170.27
Anthratech Western Inc	23,565.30	58,507.79
Aquatech Diving Services	-	39,704.70
Armtec Canada	18,432.27	18,432.27
Associate Engineering (Sask) Ltd	-	72,183.30
ATS Traffic	-	65,823.33
Avenu Insights & Analytics	-	20,778.86
B A Robinson Co Ltd	-	25,075.20
B & A Petroleum	11,598.57	733,668.68
Big Hill Services Ltd	-	27,836.56
Blenders	-	36,105.00
Blue Hill Excavating	-	48,302.10
Border Chemical	-	14,070.00
Brandt Tractor Ltd	-	65,656.74
Brenntag Canada Inc	-	58,616.25
Bulldog Contracting	-	69,313.68
Canadian Pacific Railway	-	20,796.17
Cansel Survey Equipment	-	20,889.76
CDW Canada	-	126,610.24
Chemtrade West	15,234.41	317,794.50
Chinook Regional Library	-	454,463.00
Choice Electrical Supply	29,291.38	149,372.75
Clartech Industries Inc	11,528.74	223,026.12
Cloudpermit Inc	-	10,545.00
Comairco Equipment Ltd	-	25,091.84

Commercial Industrial MFG Ltd	11,988.00	11,988.00
Comprehensive Community Swift Current Inc	-	10,250.00
Country Club Distributors	-	107,755.60
Crutch's Plumbing & Heating	-	49,566.51
Cummins Western Canada	46,948.01	73,376.34
Cypress Health Region	-	328,309.80
Cypress Motors (S.C)	63,424.29	63,424.29
Dave's Trucking & Skid Steer	-	15,697.50
Decor Complete Ltd	-	11,953.36
Dekra Lite	-	37,227.87
Delco Automation Inc	-	52,998.06
Directdial.com	-	30,317.82
Double Dare Design	-	65,121.79
Duncan Roofing	70,848.52	204,240.00
Early's Farm & Garden Inc	-	41,702.77
Econolite Canada Inc	-	25,382.70
EDA Environmental Ltd	-	16,767.31
Eecol Electric Ltd	41,030.26	134,044.26
Elevation Landscaping Inc	-	33,811.05
Emco	-	81,043.66
Fabro Ltd	-	51,587.22
Fauser Energy	-	15,377.77
Fer-Marc Equipment	-	42,881.91
Flaghouse	-	15,345.46
FP Teleset	-	110,250.00
Full Line Ag Sales Ltd	-	113,163.35
Gescan	-	77,975.84
GFL Environmental Inc	67,849.12	436,945.59
Giesbrecht, Les	-	156,176.07
Golden West Broadcasting	-	45,861.70
Gordon Ralph Tams	-	22,116.23
Granicus, LLC	-	11,757.92
Guillevin International Co	-	78,606.93
Hach Sales & Service Canada Ltd	16,835.37	16,835.37
Harbuilt Construction Ltd	-	1,401,025.58
HJR Asphalt	-	36,585.64
Imaginit Saskatchewan	-	20,618.69
Impac Canada	-	155,276.66
Infrastruct Products & Service	-	33,143.25
Insight Canada Inc	-	124,348.42
IRC Building Science Group	-	30,450.00
Itron	45,264.01	133,399.62
Jet Construction Ltd	-	28,311.71
JMP Solutions	-	13,692.96
Jones-Konihowski Ent Inc	-	38,850.00
JS Industries	69,405.00	69,405.00
Kal Tire	-	33,092.94

Kim & Yan Clean	-	107,260.46
KK Golf Management	-	441,840.92
Klein's Electrical Inc	-	20,437.79
KMS Construction	-	200,051.30
Knudsen Excavating	317,307.54	1,217,357.77
Koncrete Construction Group	-	60,539.47
Kramer Holding Inc	-	46,031.70
Kruse Glass	-	33,102.24
Lakeshore Tree Farms Ltd	-	24,951.19
Laura Soparlo Consulting	-	16,440.66
Lee's Tree Care & Landscaping	-	73,917.33
Leeville Construction Ltd	35,371.35	444,107.46
Len's Plumbing & Heating	52,643.93	198,731.67
Line Star Utility Supply	-	17,676.68
Line West Ltd	-	97,411.14
Martin Deerline	-	26,677.74
Mastec Canada Inc	-	529,275.80
McKercher LLP	-	9,916,000.00
Metalogalva North America Inc	-	113,608.50
Metercor Inc	-	30,809.83
Microage	-	147,826.92
Mid Contiental Pump Supply	-	74,063.64
MNP LLP	-	34,926.15
Mobile Paving	-	2,351,430.14
Morley Johannesson	-	147,388.58
MPE Engineering Ltd	-	35,629.69
Murray Walter, QC	-	21,511.80
Nijo Yard Supplies	-	88,040.27
Nutrien Ag Solutions	-	26,812.80
Oakcreek Golf & Turf	20,160.00	60,228.97
Oracle Corporation Canada	-	276,916.54
P Machibroda Engineering	31,227.00	31,227.00
Pacific Flow Control Ltd	-	31,781.52
PCL Construction Management	-	54,279.00
Perfectmind	-	11,865.00
Plato's Superior Roofing Ltd	-	254,211.09
Playgrounds-R-Us	484,583.82	484,583.82
Prairie Central Line Supply	-	48,514.45
Prairie Rubber Paving	138,750.00	138,750.00
Precision Paving Stone & Lands	-	29,204.80
PSI Contracting Inc	-	42,355.38
PTW Facility	-	84,945.04
Ram Air Gear Dryer	-	10,258.41
Ravic LLC	21,000.00	21,000.00
Raymax Equipment Sales Ltd	-	384,413.62
Rawhide Supplements Ltd	-	17,220.27
RCMP	948,484.00	3,627,955.41

Reliance Foundry	-	16,939.65
Rhettro's Bobcatting Service	11,487.00	44,325.75
Rhino Technical Services Inc	-	39,606.35
Riverdene Garden Centre	-	30,266.00
Riverside Electric Ltd	-	288,366.28
RM of Swift Current	13,000.00	13,000.00
Robertson Family Group	-	41,876.01
Rock Solid Trucking	12,285.00	197,124.91
Rocky Mountain Phoenix	-	78,988.71
Saasycloud.com Inc	-	48,032.48
Sask Asphalt Maintenance	-	57,254.05
Saskatchewan Abilities Council	55,871.11	678,153.34
Saskatchewan Ministry of Highways	-	28,508.00
Saskatchewan Public Safety Agency	-	26,151.30
SaskEnergy	-	46,046.35
See More Green (SMG)	-	183,280.50
SGI	-	137,465.57
Shaw's Electric Ltd	-	32,183.84
Snap-on Tools (J-Star Tools)	-	15,989.55
Souris Valley Industries	-	39,512.19
Sound Horticulture	-	28,417.42
Southern Star Trucking	-	83,753.46
Southwest Cultural Development Group	-	64,500.00
Southwest Paving	-	146,888.52
Speedy Creek Mechanical	-	23,997.84
Spray-on Solutions	-	28,609.14
Standard Motors	-	72,891.72
Stella-Jones	-	33,882.75
Stevenson Industrial Refrigeration	-	274,888.72
Stitch Master Inc	-	13,227.47
SUMA	-	22,531.12
Summit Valve & Controls Inc	27,221.64	27,221.64
Superior Infrastructure Restoration	-	17,760.00
Swift Current Agriculture & Exhibition	-	14,198.00
Swift Current Bronco Hockey Club	-	28,603.56
Swift Current Chamber of Commerce	-	19,537.00
Swift Current Downtown Heritage	-	20,000.00
Swift Current Lions Club	-	12,000.00
Teamviewer Inc	-	26,839.20
Texcan Cables Limited	20,182.43	59,386.48
Top Shot Concrete Inc	-	141,858.00
Tourism Swift Current	-	113,375.00
Trail Excavating	-	225,408.97
Trans Canada Contracting Ltd	-	813,833.64
Triways Disposal Services	106,204.49	1,276,486.53
Valmont West Coast Engineering	-	79,744.35
Vermeer Canada Inc	-	23,572.36

Vertiv Canada ULC	-	23,016.59
Vipond Inc	-	15,218.40
Wastequip LLC	-	40,228.27
Western Fitness Equipment	-	10,001.10
Western Underground Consulting	-	20,848.04
Westland Insurance Group Ltd	-	472,740.92
Wheatland Machine Shop Ltd	41,277.57	41,277.57
Wiebe Contracting Ltd	-	117,636.10
Wilf's Oilfield Service	-	35,952.90
Wolseley	-	38,611.25
WSP Canada Group Ltd	20,079.16	258,341.86
Xylem Water Solutions	-	93,643.68
627227 Sask Ltd	10,989.00	10,989.00
TOTAL	<u>\$ 3,517,989.41</u>	<u>\$ 74,183,710.79</u>

RECOMMENDATION:

I recommend that \$3,517,989.41 in disbursements be approved.

REPORT PREPARED BY:

Lisa Hagen, Accounts Payable Supervisor

SIGNATURE:



APPROVAL:



I concur with the recommendation



Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: January 12, 2023
To: Chief Administrative Officer
From: General Manager of Corporate Services
Subject: **Municipal Revenue Sharing Declaration of Eligibility**

BACKGROUND

The Ministry of Government Relations was directed to complete a review of the Municipal Revenue Sharing Grant program in 2018-2019. One of the main objectives of the review was to provide recommendations on how Municipal Revenue Sharing Grants can be used to encourage effective local governance.

DISCUSSION

To support this objective, Government Relations has implemented annual eligibility requirements for municipalities to receive their unconditional Municipal Revenue Sharing Grants. Municipalities must report compliance with the eligibility requirements to the Ministry of Government Relations by submitting the Declaration of Eligibility on an annual basis. There are six (6) eligibility requirements, which are:

- Submission of the 2021 Audited Annual Financial Statements to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required.

The deadline to submit the annual Declaration of Eligibility is January 31st of each year. If a municipality does not submit the declaration by the deadline, or is not in compliance with one or more of the eligibility requirements, their Municipal Revenue Sharing Grant may be withheld until compliance is achieved.

The City of Swift Current has met all eligibility requirements and a Council resolution is required to confirm the responses given in the Declaration of Eligibility.

RECOMMENDATION

THAT Council confirms the City of Swift Current meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Annual Financial Statements to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT Council understands that if any requirements are not met, the Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

THAT the City Clerk be authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.



Kari Cobler, General Manager of Corporate Services

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO



City of Swift Current

C.A.O. Report

Date: January 12, 2023
To: Chief Administrative Officer
From: General Manager of Corporate Services
Subject: **Risk Management & Insurance Brokerage Services**

BACKGROUND

The City of Swift Current carries insurance policies that are a means of financial protection in the event a potential loss incident occurs. As a policyholder, the City must renew its policies annually to ensure continued coverage for property and equipment, contents, fire fighting equipment, general liability, commercial auto, and municipal errors & omissions.

Westland Insurance Group Ltd. (formerly Dickson Agencies Ltd.) has provided risk management and insurance brokerage services to the City of Swift Current since 2003. Westland was awarded the contract again in 2007 when the City solicited local agencies for proposals.

DISCUSSION

In December 2022, a Request for Proposals (RFP) was posted on SaskTenders and the City website for Risk Management & Insurance Brokerage Services. The City received five (5) responses; two (2) from local brokerage agencies and three (3) from brokerage agencies located in other Saskatchewan cities.

All submissions were evaluated based on the following criteria:

- Response to Service Requirements, such as risk management, loss control services, claims management, insurance services, and general advisory services,
- Proposed Account Team,
- References & Past Performance,
- Company Profile,
- Transition or Implementation Plan,
- Cost, and
- Quality & Completeness of Proposal

Westland Insurance Ltd. (Westland) of Swift Current, SK ranked the highest according to the scoring criteria. Westland is a local brokerage agency, with a depth of experience in working on municipal insurance programs and a breadth of understanding of the risks inherent in municipal operations.

This experience, coupled with Westland's team of local insurance professionals available to assist the City with timely responses to insurance and advisory services, has resulted in Administration being very satisfied with the level of service received from Westland in the past.

Since the City does not have a dedicated risk management or insurance claims department, Westland's commitment to continuing to provide the City with an exceptional level of service is of great importance. Westland will continue to provide complete, end-to-end claims management services, including serving as an advocate to ensure resolution of claims related matters in the best interest of the City. Westland is also able to provide a full range of risk management, general advisory, and loss control services, including fire prevention and general liability.

There are no direct financial implications related to risk management & insurance brokerage services. As the broker, Westland will negotiate and place the City's insurance programs with an appropriate insurer on an annual basis. All brokerage fees are included in the annual insurance premiums paid by the City.

RECOMMENDATION

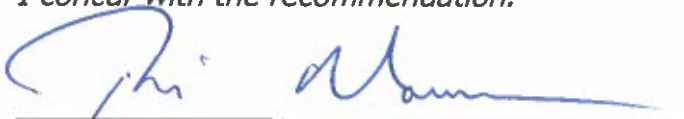
THAT Council awards Risk Management & Insurance Brokerage Services to Westland Insurance Group Ltd. for a three (3) year term, commencing on February 1, 2023 and terminating on January 31, 2026, with the option to renew for another three (3) year term.



Kari Cobler, General Manager of Corporate Services

CAO Recommendation:

I concur with the recommendation.

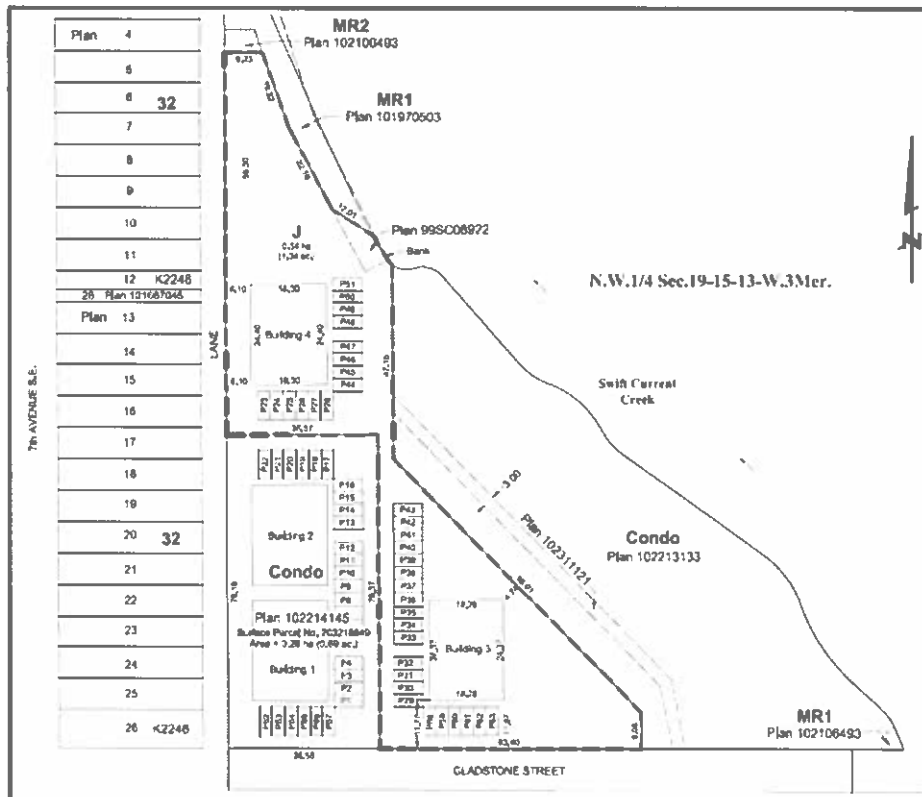


Tim Marcus, CAO

Date: January 11, 2023
To: Chief Administrative Officer
From: General Manager of Planning and Development
Subject: **Proposal to Condo Plan 102214145**
825 Gladstone Street E (Chinook Residency Condominiums)

BACKGROUND

In 2012, D3 Developers Inc. began construction of a phased multi-unit development on the south side near the Swift Current Creek. Phases 1 and 2 created four 8-plex apartment-style units as Chinook Residency Condominiums on a single parcel of land. Two (2) of the buildings are being purchased by Emerald Delta Limited Partnership. The Partnership plans to dissolve the condo status of their buildings and retain ownership of the sixteen units under a single fee simple title. The remaining two (2) buildings will continue their condo ownership.



DISCUSSION

The attached Plan of Proposed Subdivision will subdivide Condo Plan 102214145 to create two (2) parcels from the 2.0ac site. Buildings 1 and 2 will continue to be part of the original condo plan which will now be 0.7ac in size. Buildings 3 and 4 will be located within the new 1.3ac Parcel J and will be purchased by the Partnership.


This proposal was reviewed against the City’s Development Plan, Zoning Bylaw and Subdivision Bylaw, as well as other bylaws, policies and statutory requirements, and no issues were identified in this review. Shared use agreements for on-site utilities and access will be required between all affected parties.

This proposal was circulated to various agencies for review. Comments received are as follows:

Department of Highways	No objection.
SaskPower	
City of Swift Current	Existing facilities and easements to be maintained, relocated or terminated at Developer’s cost; new facilities and easements may be required under a servicing agreement with the Developer.
SaskTel	
Shaw Cable	
SaskEnergy	

RECOMMENDATION

THAT the proposed subdivision of Condo Plan 102214145 be approved and that the Mayor and City Clerk be authorized to sign the Certificate of Approval.



Marty Salberg, General Manager Planning and Development
MS/KD/Attachment

CAO Recommendation:

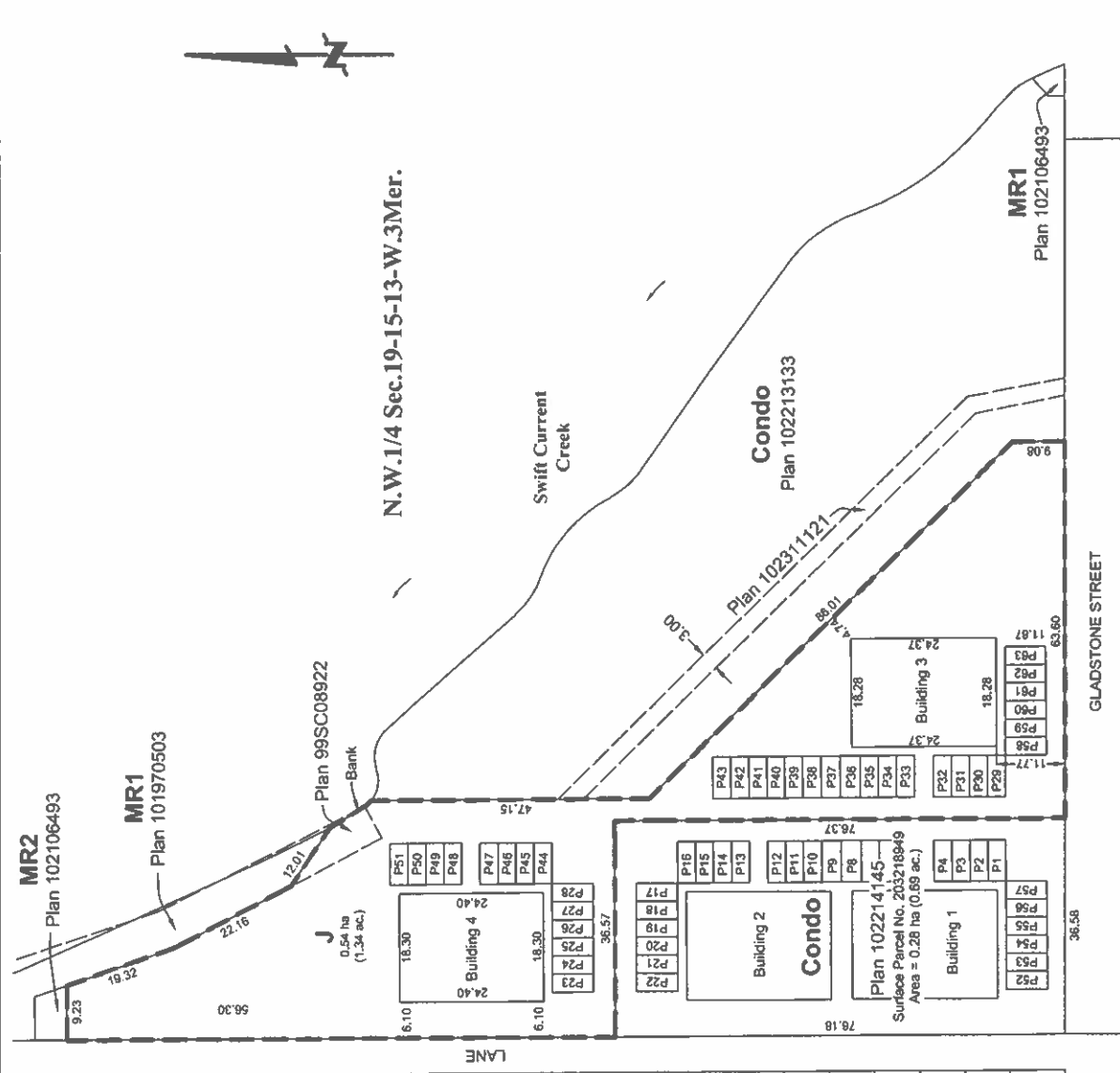
I concur with the recommendation.



Tim Marcus, CAO

Plan 4
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12 K2246
28 Plan 101867045
Plan 13
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26 K2246

7th Avenue S.E.



NOTES:

- Measurements are in metres and decimals thereof.
- Measurements are approximate and may vary by ±10m.
- Area to be approved is outlined in bold dashed line and contains 0.54 ha (1.34 acs).
- Survey date: December 5, 2022
- © 2022 GeoVerra Inc.. All rights reserved.

OWNER:
D3 Developers Inc.

CITY OF SWIFT CURRENT APPROVAL.
The Subdivision proposed herein outlined in the bold dashed line is approved under the provisions of Bylaw No. 57-1986 of the City of Swift Current.
Dated this _____ day of _____
Mayor _____
City Clerk _____

SASKATCHEWAN LAND SURVEYOR
Dated at Swift Current in the Province of Saskatchewan on December 14th, 2022.
Gerald Early Johnson
Gerald Early Johnson, S.L.S.



REV	REVISION	INITIALS	DATE
0	Issued	TB-AP-GJ	Dec. 14, 2022

Plan of Proposed
SUBDIVISION
of part of
Condo Plan 102214145
N.W.1/4 Section 19
Twp.15 - Rge.13 - W.3Mer.
City of Swift Current, Saskatchewan
Gerald Early Johnson, S.L.S.
Scale 1:750

GeoVerra
GeoVerra Inc.
Toll Free: 1-800-465-6233
www.geoverra.com
Project No.: 22-04619 Client File No.:
File: 22-04819-001-PSub_R0



City of Swift Current

C.A.O. Report

Date: January 12, 2023
To: Chief Administrative Officer
From: General Manager of Community Services
Subject: 2023 & 2024 Cemetery Fees

BACKGROUND

The City of Swift Current Cemetery Fees for 2021 and 2022 end on January 31st, 2023. These charges for the sale of cemetery plots (lots) and for burials (interment and disinterment) are approved by City Council.

In 2021, the City budgeted to recover \$186,893. As of December 31st, 2021, the City had collected \$212,180 or 113.5% of the said amount, the increase in revenue was partially due to the Covid restrictions from 2020 being withdrawn. In 2022, the City budgeted to recover \$192,500. As of December 31st, 2021, the City had collected \$126,066 or 65% of the said amount. Recovery fees over the past ten (10) years are attached in Appendix "A".

DISCUSSION

The total annual revenue is directly related to the number of interments the City completes in a year. The City of Swift Current cemetery revenue is generated from the following four (4) main sources:

Item	2022 Projected	2022 Actual
1. Sale of Lots/Plots	\$67,000	\$40,399
2. Burial Fees	\$92,500	\$65,050
3. Sale of Niches	\$28,000	\$17,102
4. Monument Permits	\$5,000	\$ 3,515

Municipal cemeteries which report higher recovery fees generally augment their operating revenues with earnings from a perpetual care fund and/or in the sale of items such as concrete foundations, vaults, liners, markers, columbaria inscriptions and urns.

The sale of cemetery items can bring in supplemental revenues but is more commonly offered by larger municipal and private cemeteries. Although this endeavour was considered by the

City in the past, it was avoided, so as not to be in direct competition with local private cemeteries, nor incur the associated costs for storage and additional equipment.

In relation to other urban Municipal Cemeteries in Saskatchewan (Appendix "B") and their fee structure, the City of Swift Current's fees are average or slightly below average in most specific areas. Upon review, Administration proposes several changes.

When comparing the City of Swift Current's existing fees for interments/disinterments, the City is among the highest in the province. We have put in a 0% increase for those fees.

Currently, the City's cremation lots allow only for the interment of a single cremation. Administration is recommending the introduction of a double Cremation lot fee; in future development(s), larger cremation lots would be created. This would allow two (2) cremation interments on a single lot.

The attached proposed two (2) year cemetery fees represent a 0% increase for interments and disinterments and a 4% increase for lots/niches effective February 1st, 2023, with an additional 0% increase for interments and disinterments and 4% increase for lots and niches to become effective as of February 1st, 2024.

This two (2) year plan will assist those who depend on the City's fees to prepare accordingly and to reduce the administration time involved in setting these fees annually.


RECOMMENDATION

THAT City Council approves the attached two (2) year Cemetery Fees (PST exempted, GST included) for the period of February 1st, 2023, to January 31st, 2025.

for: 
Jim Jones, General Manager of Community Services

CAO Recommendation:

I concur with the recommendation.



Tim Marcus, CAO

2022 CEMETERY FEES – APPENDIX “A”

Actual Recovery Rates

LOTS	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Resident	\$868	\$911	\$957	\$1,005	\$1,006	\$1,217	\$1,340	\$1,474	\$1,474	\$1,533	\$1,594
	104%	86%	98%	94%	123%	118%	88%	64%	113%	65%	95%
Non-Res	\$1,205	\$1,265	\$1,328	\$1,394	\$1,533	\$1,686	\$1,855	\$2,041	\$2,041	\$2,123	\$2,208
Child Res	\$371	\$390	\$409	\$430	\$473	\$520	\$572	\$629	\$629	\$654	\$680
Child Non	\$603	\$633	\$665	\$698	\$768	\$845	\$930	\$1,023	\$1,023	\$1,064	\$1,071
Crem Lot – (Res)	\$468	\$491	\$515	\$542	\$596	\$656	\$722	\$794	\$794	\$826	\$859
Crem Lot (Non-Res)	\$670	\$704	\$739	\$776	\$854	\$939	\$1,033	\$1,136	\$1,136	\$1,181	\$1,228
Crem Lot – Double (Res)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$1,200
Cremation Lot – Double (Non-Res)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$1,800
Single Niche	\$1,471	\$1,545	\$1,622	\$1,703	\$1,873	\$2,060	\$2,266	\$2,493	\$2,493	\$2,593	\$2,697
Single N – B2	\$1,338	\$1,405	\$1,475	\$1,549	\$1,704	\$1,874	\$2,061	\$2,267	\$2,267	\$2,358	\$2,452
Companion Niche	\$2,275	\$2,389	\$2,508	\$2,633	\$2,896	\$3,186	\$3,505	\$3,856	\$3,856	\$4,010	\$4,170
Companion Niche – B2	\$2,141	\$2,248	\$2,360	\$2,478	\$2,726	\$2,999	\$3,299	\$3,629	\$3,629	\$3,774	\$3,925
INTERMENT / DISINTERMENT											
Adult											
Weekdays	\$839	\$881	\$925	\$971	\$1,068	\$1,175	\$1,293	\$1,422	\$1,422	\$1,479	\$1,479
OT weekends/ holidays	\$1,237	\$1,299	\$1,364	\$1,432	\$1,575	\$1,733	\$1,906	\$2,097	\$2,097	\$2,181	\$2,181
Child											
Weekdays	\$484	\$508	\$533	\$560	\$616	\$678	\$746	\$821	\$821	\$854	\$854
OT/weekends/ holidays	\$883	\$927	\$973	\$1,022	\$1,124	\$1,236	\$1,360	\$1,496	\$1,496	\$1,556	\$1,556
Cremated Remains											
Weekdays	\$490	\$515	\$541	\$568	\$625	\$688	\$757	\$833	\$833	\$866	\$866
OT/weekends/ holidays	\$615	\$646	\$678	\$712	\$783	\$861	\$947	\$1,042	\$1,042	\$1,084	\$1,084
2 nd or 3 rd Inter on reg plot	\$615	\$646	\$678	\$712	\$783	\$861	\$947	\$1,042	\$1,042	\$1,084	\$1,084
Columbaria	\$130	\$137	\$144	\$151	\$166	\$183	\$201	\$221	\$221	\$230	\$230
Mon Instal Permit	\$50	\$55	\$60	\$65	\$70	\$75	\$80	\$85	\$85	\$95	\$95



CEMETERY FEES - APPENDIX "B"

2023 Comparable Municipal Cemetery Rates

LOTS (2023)	Average	Weyburn	Moose Jaw	North Battleford	Prince Albert	Yorkton	Swift Current Proposed 2023
Resident	\$1,702	\$885	\$1,840	\$1,494	\$1,840	\$2,450	\$ 1,594
Non-Resident	\$1,744	N/A	N/A	\$1,744	N/A	N/A	\$ 2,208
Child - Resident	\$856	\$615	\$920	\$747	\$920	\$1,080	\$ 680
Child Non-Resident	\$922	N/A	N/A	\$922	N/A	N/A	\$ 1,107
Cremation – Lot Res	\$873	\$460	\$1,012	\$747	\$920	\$1,225	\$ 859
Cremation – Lot Non	\$947	N/A	N/A	\$947	N/A	N/A	\$ 1,228
Cremation – Double Res	\$1,389	N/A	\$1,389	N/A	N/A	N/A	\$ 1,200
Cremation – Double non	N/A	N/A	N/A	N/A	N/A	N/A	\$ 1,800
Single Niche – Prem	\$2,254	\$550	\$3,245	\$1,800	\$2,575	\$3,100	\$ 2,697
Single Niche – Bottom 2	\$1,658	\$460	\$2,596	\$1,500	\$2,075	N/A	\$ 2,452
Comp Niche - Premium	\$2,374	\$550	\$3,245	\$2,400	\$2,575	\$3,100	\$ 4,170
Comp Niche – Bottom 2	\$1,858	\$460	\$2,596	\$2,300	\$2,075	N/A	\$ 3,925
INTERMENT / DISINTERMENT (2023)							
Adult	Average	Weyburn	Moose Jaw	North Battleford	Prince Albert	Yorkton	Swift Current Proposed 2023
Weekdays	\$1,200	\$660	\$1,196	\$1,461	\$1,035	\$1,650	\$ 1,479
Sat., Sun, & Stats	\$1,633	\$1,010	\$1,746	\$1,861	\$1,580	\$1,970	\$ 2,181
Child							
Weekdays	\$645	\$460	\$598	\$974	\$605	\$590	\$ 854
Sat, Sun, & Stats	\$1,036	\$610	\$1,148	\$1,374	\$1,150	\$900	\$ 1,556
Cremated Remains							
Weekdays	\$474	\$415	\$405	\$657	\$305	\$590	\$ 866
Sat, Sun, & Stats	\$780	\$440	\$655	\$1,057	\$850	\$900	\$ 1,084
2 nd & 3 rd Internment on Regular Plot	\$491	N/A	\$445	\$722	\$305	N/A	\$ 1,084
Columbaria	\$201	\$220	\$162	\$200	N/A	\$220	\$ 230
Monument Install Permit	\$110	\$60	\$54	N/A	\$110	\$215	\$ 95
Admin Fee	\$100	N/A	N/A	\$90	N/A	\$110	\$ 95



Cemetery Rates (Including GST)

For the period February 1st, 2023 – January 31st, 2025

LOTS	2023	2024
Resident	\$1,594	\$1,656
Non-Resident	\$2,208	\$2,293
Child - Resident	\$ 680	\$ 706
Child – Non-Resident	\$1,107	\$1,149
Cremation Lot – Single Resident	\$ 859	\$ 892
Cremation Lot – Single Non-Resident	\$1,228	\$1,275
Cremation Lot – Double Resident	\$1,200	\$1,248
Cremation Lot – Double Non-Resident	\$1,800	\$1,872
Single Niche - Premium	\$2,697	\$2,800
Single Niche – Bottom 2 Rows	\$2,452	\$2,547
Companion Niche – Premium	\$4,170	\$4,331
Companion Niche – Bottom 2 Rows	\$3,925	\$4,076
INTERMENT / DISINTERMENT		
Adult		
Weekdays	\$1,479	\$1,479
Sat, Sun, Stat holidays & Weekdays after business hrs	\$2,181	\$2,181
Child		
Weekdays	\$ 854	\$ 854
Sat, Sun & Stat Holidays & Weekdays after business hours	\$1,556	\$1,556
Cremated Remains		
Weekdays	\$ 966	\$ 966
Sat, Sun, & Stat Holidays & Weekdays after hours	\$1,084	\$1,084
2 nd & 3 rd Interment on a Regular Plot	\$1,084	\$1,084
Columbaria	\$ 230	\$ 230
Monument Installation Permit	\$ 95	\$ 95
Administration Fee	\$ 95	\$ 95



Regular Meeting Agenda
Wednesday, December 21st, 2022

1:00 pm

- I. Call to Order
- II. Adoption of Agenda
- III. Approval of Minutes from last meeting
 - a) November 23rd, 2022 Regular Meeting
- IV. Business Arising from Minutes
- V. Correspondence
 - a)
- VI. Management Report
 - a) Accounts
 - b) Income Statement as of December 20st, 2022
 - c) Balance Sheet as of December 20th, 2022
 - d) CEO Report
- VII. New Business
 - a) First Data debit/credit agreement
- VIII. Other
 - a) Pioneer Manor Resident Association- December, 2022
- IX. Adjournment



1. Call to Order
2. Minutes from October 3, 2022, Board Meeting (pages 2 to 4).
3. Financial Report
 - Profit and Loss (pages 5-6) and Balance Sheet (page 7) for period of December 1, 2021, to November 30, 2022
 - Cash Flow (pages 8-9) and Budget (page 10) for period April 1, 2021, to November 30, 2022
 - Cheques to be ratified October 2022 (page 11), November 2022 (page 13), and December 2022 (page 13)
4. Executive Director Report – Kevin Steinley (page 14)
5. SAW Representative Report – Bernie Lemire (page 15)
 - Interorganizational Agreement
6. New Business
 - Monitoring Project for summer of 2023?
 - Budget for Monitoring Project (pages 16-17)
 - Budget (pages 18-19) and Cash Flow (pages 20-21) for Period of April 1, 2023, to March 31, 2024
7. Next meeting
 - March 6, 2023
 - i. Board Meeting 10:00 AM
 - ii. AGM 1:00 PM
8. Adjourn



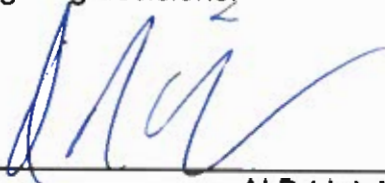
REQUEST FOR ITEM TO BE DISCUSSED 'EN CAMERA'

Date: January 17, 2023
Subject: Green and Inclusive Community Buildings Grant Program
Request from: Mayor Bridal

Local Authority Freedom of Information and Protection of Privacy Act Justification:

Section 16

Request Justification: Plans or positions relating to pending management, personnel, policy, or budgeting decisions.



Al Bridal, Mayor

Tim Marcus, CAO

MEETING REQUESTED TO BE HELD: immediately following the Council Meeting on January 23rd, 2023.

Staff Members to be in Attendance: General Manager of Corporate Services, General Manager of Infrastructure and Operations, General Manager of Community Services, City Clerk, and Director of Asset Management.