



## PARKS & GREEN SPACES SPECIAL EVENT APPLICATION

Please complete and return the following application form to the Community Services Division by **4:30pm on February 14, 2023**. Please specify each location you will need as well as the time and dates you require. **Please complete the entire form.**

Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Primary Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Event Date(s): \_\_\_\_\_

Alternate Date(s): \_\_\_\_\_

Event Name: \_\_\_\_\_

Number of participants/teams: \_\_\_\_\_

MONTH: \_\_\_\_\_

DAY(S)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Set-up Time							
Start Time							
End Time & Clean-up Time							

\* Additional charges may be applied for set-up and clean-up time.

	<b>Parks</b>	<b>Washrooms</b>	<b>Concession</b>
	Saulteaux		N/A
	Highland		
	Riverside		N/A
	Riverdene		N/A
	ACT		N/A
	Kinsmen		N/A
	Chinook Parkway		N/A
	Windscape Kite Festival Site/Cricket Pitch	N/A	N/A
	Highland Coulee Trails (Mountain Bike Course)	N/A	N/A

Washroom Hours: 9am-8pm; May long weekend to September long weekend

*Note: If washrooms are required outside of these dates, a key will be required and can be signed out from the Community Services Division with a \$50.00 cash/cheque deposit.*

*If the event requires anything to be put into the ground (tent pegs, signage, aisle markers, etc.) locates are required. Please make arrangements prior to the event with Community Services (306-778-2787) to mark irrigation lines. Renters are required to contact Sask 1st Call for all other locates (1-866-828-4888).*

	<b>Soccer &amp; Football</b>	<b>Washrooms</b>	<b>Concession</b>
	Irwin	N/A	N/A
	Sundance	N/A	N/A
	Fairview	N/A	N/A
	Ashley Park	N/A	N/A
	Dickson	N/A	N/A
	Riverside		N/A
	Highland: choose		
	• Highland Field		
	• Perry Field		
	• Half Field		

*Please note: The City only rents out the soccer pitches and football fields. Should you require nets and lines, please contact Swift Current Soccer Association.*

<b>Ball Diamonds</b>									
	Kinsmen								Riverdene
	Kiwanis								Fairview
	Ford								City Recreation Complex Diamonds:
	Sharon Hogg (19 <sup>th</sup> NE – N)				1	2	3	4	5
	Mosquitos (19 <sup>th</sup> NE – S)				6	7	8	9	10

CITY OF SWIFT CURRENT  
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**Facility Equipment Available (additional charges may apply):**

Rectangle Tables	How many:	Chairs	How many:
Bleachers	How many:	Garbage Barrels	How many:
Picnic Tables	How many:	Power	

**Will your event be utilizing a sound system or public address system? If so, please provide additional information on how this will be used (announcements, music, etc.).**

**Yes**

**No**

**Will your event include livestock or other animals in the park? If so, please provide more information.**

Event Contact: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

***(Note: Event Contact is responsible for key pick up and return and for damage of equipment throughout the event.)***

**Comments:**

This form must be returned to the City of Swift Current Community Services Division by **4:30 PM** on **February 14, 2023** to be considered for the 2023/2024 season. If you have any questions or concerns, please contact Community Services at 306-778-2787.

Forms can be mailed to: City of Swift Current  
Community Services Division  
PO Box 340  
Swift Current, SK  
S9H 3W1

Or faxed to: (306) 778-2194 – c/o Community Services Division  
Or emailed to: [communityservices@swiftcurrent.ca](mailto:communityservices@swiftcurrent.ca)

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