



## GOVERNANCE & PRIORITIES COMMITTEE

### Meeting Minutes

Within the Council Chambers, City Hall, a Governance & Priorities Committee meeting of the Council of the City of Swift Current was held on the 14<sup>th</sup> day of March, 2023.

Attendance: Mayor A. Bridal  
Councillor P. Friesen  
Councillor R. Plewis  
Councillor R. Switzer  
Councillor L. Tuntland-Wiebe  
Councillor J. Wall

Jim Jones, Interim CAO  
Kari Cobler, General Manager of Corporate Services  
Mitch Minken, General Manager of Infrastructure & Operations  
Greg Parsons, General Manager of Planning, Development & Asset Management  
Nicole Spenst, Acting General Manager of Community Services  
Jackie Schlamp, City Clerk  
Ryan Hunter, Fire Chief  
Rri Branconnier-Bye, Interim Communications & Stakeholder Relations Coordinator  
Chrissy Carter, Interim Communications & Stakeholder Relations Coordinator  
Sandra Kern, Administrative Assistant

Absent: Councillor T. Christiansen

#### 1. Call to Order

Mayor Bridal called the meeting of the Governance & Priorities Committee to order at 1:00 p.m.

Mayor Bridal reminded the public that the intention of this meeting is for Council to discuss the items as listed on the agenda without making a decision. All decisions will be made during regular Council meetings.

At the request of the City Clerk, the Agenda was amended to remove the Public Presentation, indicating it will be rescheduled at a future GPC meeting.

#### 2. Approval of the Agenda

GPC No. 1 – 2023      Moved by: Councillor Plewis.  
  Seconded by: Councillor Friesen.

“THAT the Agenda dated March 14<sup>th</sup>, 2023 be approved as amended.”

CARRIED.

**3. Approval of the Meeting Minutes**

GPC No. 2 – 2023

Moved by: Councillor Switzer.

Seconded by: Councillor Wall.

“THAT the Meeting Minutes from November 22<sup>nd</sup>, 2022 be approved.”

CARRIED.

**4. Public Presentation**

**5. Administration Presentations**

**5.1 CAO Update**

The Committee asked questions of Administration regarding the organizational update for the month of February 2023. The report was accepted as information.

**5.2 2023 – 2024 Saskatchewan Lotteries Community Grant Program.**

The Committee was provided with information for review and discussion regarding grant allocations. The Committee accepted this report as information and that this item be brought forward to a future Council meeting for decision.

Councillor Tuntland-Wiebe left meeting at 1:19 p.m. and returned at 1:23 p.m.

**6. Strategic Plan**

**7. Governance & Priority Matters (Bylaws/ Policies/ Procedures)**

**7.1 Bylaw and Policy Audit and Review**

The Committee was provided with details of the process for the upcoming bylaw and policy audit and review.

**7.2 Draft Template and Draft Maintenance of Council Policies and Bylaws.**

The Committee commented as to the number of policies and bylaws to review.

The Committee accepted the template, Draft Statement of Policy, and Maintenance of City Council Policies and Bylaws as presented.

**8. Agency / Boards and Committees**

**9. Unfinished Business**

**10. Council’s Interest and Communications**

**11. En Camera Requests**

**11.1 Budget**

GPC No. 3 – 2023      Moved by: Councillor Switzer.  
                                      Seconded by: Councillor Tuntland-Wiebe.

“THAT information regarding Budget, as requested by the General Manager of Corporate Services, be dealt with En Camera immediately following this Governance & Priorities Committee meeting.”

CARRIED.

**11.2 Personnel Update**

GPC No. 4 – 2023      Moved by: Mayor Bridal.  
                                      Seconded by: Councillor Friesen.

“THAT information regarding Personnel Update, as requested by the Mayor Bridal, be dealt with En Camera immediately following this Governance & Priorities Committee meeting.”

CARRIED.

**12. Adjournment**

GPC No. 5 – 2023      Moved by: Councillor Wall.  
                                      Seconded by: Councillor Switzer.

“THAT as of 1:34 p.m. this meeting of the Governance & Priorities Committee be adjourned.”

CARRIED.

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Mayor

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City Clerk