



GOVERNANCE & PRIORITIES COMMITTEE

January 16, 2024

Council Chambers, City Hall
1:30 p.m.

AGENDA

Pages

1. Call to Order

This meeting is for discussion and information gathering only. All decisions will occur during Council Meetings.

Reminder, all members of Council are obligated to declare a conflict of interest regarding any items on the Agenda.

2. Approval of Agenda

Recommendation: That the Agenda dated January 16th, 2024 be approved.

3. Approval of Minutes

Recommendation: That the Governance & Priorities Committee Minutes dated November 22nd, 2023 be approved.

4. Public Presentations

5. Administration Presentations

5.1 CAO update.

1

6. Strategic Plan

7. Governance and Priority Matters (Bylaws/ Policies/ Procedures)

8. Agencies/ Boards and Committees

9. Unfinished Business

9.1 Draft Animal Control Bylaw presented by Jackie Schlamp.

16

10. Council's Interest and Communications



GOVERNANCE & PRIORITIES COMMITTEE

January 16, 2024

Council Chambers, City Hall

1:30 p.m.

11. En Camera Requests

- 11.1 A request regarding Land Sales to be presented by the Development Officer, Planning. **19**

Recommendation: That the Governance & Priorities Committee go into a closed meeting immediately following the adjournment of this meeting to discuss the Development Officer's request.

12. Adjournment

Recommendation: That the Governance & Priorities Committee Meeting of January 16th, 2024 be adjourned.

Next Meeting February 14, 2024.



GOVERNANCE & PRIORITIES COMMITTEE

Information Report

Date: January 11, 2024
To: Governance & Priorities Committee
From: Chief Administrative Officer
Subject: **CAO Update**

One of the key items on each Governance & Priorities Committee (GPC) Agenda is a monthly report from my office setting out an overall organizational update.

Attached you will find reports for the following divisions:

- Community Services
- Corporate Services
- Infrastructure & Operations
- Planning & Growth Development
- Swift Current Fire Department

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Jones".

Jim Jones, CAO

COMMUNITY SERVICES DEC 2023 - MONTHLY CAO REPORT



Art Gallery New Ceiling and Lighting



Munch n' Move Christmas Program

Capital/Operating Projects:

- Canadian Summer Students Grant application was completed on December 18; SPRA Leadership Development Grant application was completed, requesting \$2,000 for Parks staff training.
- The Art Gallery application to the South Saskatchewan Community Foundation was successful – received \$30,000 that will be deferred to 2024 Capital Expenses.
- Wrap up meeting and follow up to the Tourism Saskatchewan's Marketing and Events Partnership Program funding completed.

Parks:

- Weather permitted for extra tree pruning and leaf clean-up.
- Staff responded to 646 inquiries from the public during 2023 (62% forestry, 31% parks general, 5% parks infrastructure, 1% irrigation, 1% cemetery).

Golf Course:

- Weather permitted the rental of a bucket lift to prune higher branches on large poplar trees.
- Reel maintenance is approximately ½ completed. With parts arriving quickly, repairs are proceeding on time.
- Completed diesel tank replacement and electrical upgrades to clubhouse and shop.

Facilities:

- InnovationPlex ice resurfer experienced a seized motor during a Legionnaire game; it is now inoperable, and parts have been ordered. Repair of toilet/urinal flush valves was completed during Bronco down time. Staff also thoroughly cleaned all dressing rooms and washed/disinfected walls and floors.
- S3 Arenas east main entrance automatic door openers were installed.
- Main hallway and east entrance lighting at Dickson Center was upgraded to LED.

- Art Gallery and Auditorium floors stripped and waxed over the Christmas break.

Aquatics:

- Due to the Main Pool pump failure, the Aquatic Centre was closed November 26 to December 13. During this time a cracked cup-link was discovered resulting in plumbing needing replacement, further delaying the reopening of the pool. Repair is now completed, and the pool reopened.

Kinetic Park:

- Racetrack lighting upgrade completed.
- The bottom portion of the Railway sign has been updated to LED; the top will be completed when the ballasts burn out as they are obsolete and cannot be replaced.
- Stockade floors were cleaned and waxed over the Christmas break.

Museum:

- Replaced seized heating fan motor in vestibule and thermostat in north emergency entrance.

Art Gallery:

- Drywalled ceiling and lighting installation completed.
- Chairs for classrooms at Dickson Centre were purchased with Living Sky Community Development Corporation Grant.

Programs/Rentals:

- *Welcome to Recreation* – December clinic was led by Swift Current Minor Football with 14 participants.
- A new program, *Welcome to Recreation: Families and Tots* began. This Program is in partnership with the Early Years Family Resource Centre and is being held in the evenings. Started on December 11 with families attending a cookie decorating event and on December 18 families enjoyed Christmas crafts and reindeer chow.
- *Active Play*, after school program at All Saints Catholic School concluded on December 14; students from grades 1 to 5 attended. *Open Gym* was enjoyed by 17 kids. *Munch N Move* for children ages 2-4 and their caregivers concluded on December 12.

Art Gallery:

- *People's Cup Workshop* attracted 7 participants. 2024 class registration opened.
- Art Supply Store gross sales \$1,126.10 (\$10,767.45 for the year). Art class registrations grossed \$1,792.81 (\$24,989.46 for the year) – 36 public art classes were offered in 2023 with 298 participants.

Museum:

- *Market at the Museum* was held on December 2, 9, and 16.

- Ted Knight Saskatchewan Hockey Hall of Fame opened for an extra day on December 10 to accommodate visitors attending the *Canadian Mixed Curling Championships*.

Golf Course:

- 2023 golf season recorded over 27,000 rounds played, generating record revenue.

Facilities:

- Swift Current Curling Club hosted the *Western Show Down*, December 5 to 10.
- InnovationPlex had 1 Auditorium booking and 5 Conference Room bookings.
- Broncos hosted 3 home games; Minor Hockey hosted U13 AA Tournaments at S3 Arenas; extra Public Skating sessions have been added over Christmas break to the indoor arenas due to no outdoor rinks.
- Space became vacant at Dickson Centre, as of December 31. Investigating if this space will fulfill the needs of one of the other long-time renters.

Kinetic Park:

- Swift Current Soccer Association held their first tournament of the season on December 2 attracting teams from all over Southern Saskatchewan.
- The Palliser Pavilion hosted rentals for Wildlife Federation’s Horn Scoring, Christmas parties, Dry Land training and Line Dancing.
- The Stampede Room saw bookings for a first aid course, regular group meetings and the Ag & Ex Christmas party.

Aquatics:

- *Toonie Swim* was held on December 23 and 30 for family, public, and lane swim as a thank you for being patient with the pool closure. Free swim passes were provided to regular swimming lesson participants. Swimmers were offered account credits or refunds for missed swim lessons.
- During December, \$10 combo swim passes were sold for Christmas gift ideas.

Program Statistics:

Facility/Program	Dec	2023	Facility/Program	Dec	2023
Museum Visits	423	8041	Walking for Wellness	218	2646
TKSHHOF	236	2834	Active Play	41	1440
AGSC	54	5189	Fun Days		350
AGSC -Membership Renewal	3	41	Welcome to Recreation	46	178
Safe Places Certifications	32	381	Pre & Post Pregnancy	4	29
Safe Places Recertifications	13	150	Munch N Move	11	280
Safe Places Codes	2	167	Tots Play	6	611
Swim Lessons	87	6338	Forever in Motion	65	710
General Swim	359	28795	Chair Yoga	42	130
Swim Clubs/Rentals	74	4601	Coffee Time	16	23
Fitness swim	96	4941	Drop in Pickleball	95	
			Total Swim Number		53,459

2023 Year End Program Overview		Participant Statistics		
Program Name	Program (weeks)	Participant Visits	Registered Participants	Sponsorship & Grant Dollars
TOTALS		10,337	1,223	\$111,325
Community Recreation Coordinator				
Families in the Park	7	664	Drop-in	\$9,000
Multi-Sport	7	851	161	\$5,025
Parks Play	7	1050	241	\$40,470
Nature Play - Spring	4	97	25	\$3,000
Nature Play - Fall	4	90	25	\$3,000
The ZONE - Summer	7	624	97	\$20,250
Welcome to Recreation	44	134	44	\$20,080
In Motion Community Facilitator				
Walking for Wellness	24	2646		\$500 CSG
Tots Play	24	609		\$500 CSG
Munch 'N Move	14	280	40	\$960 CSG
Drop-In Pickleball	24	801		\$0
Forever in Motion	24	701		\$700 CSG
Active Play	30	1440	240	\$12,000 CIF \$8,000 CSG
Fun Days	7	350	350	\$10,500

User/Rental/Community Connections:

- Community Christmas Dinner delivery took place on December 24 with 351 meals distributed to community members. Thanks to many community sponsors, the costs of the meal were covered, and the meal was provided free of charge. Thirty-one volunteers assisted in delivering the meals.
- On December 19, Tourism Swift Current vacated its space at the Museum to move to the Swift Current Mall. The vacated area will be rearranged to accommodate Museum needs.

CORPORATE SERVICES

DEC 2023 - MONTHLY CAO REPORT



Projects:

Information Technology:

- Continuation of **HR/Payroll** and **Financial** software implementation.
- Hardware Inventory Audit continued.

Assessment & Taxation:

- 2023 Roll Confirmation Report is being finalized.
- Preliminary revaluation numbers are to be submitted to Government Relations by April 1st, 2024.

Finance:

- Finalizing the 2024 Municipal Budget
- Performing year-end fiscal duties

Staffing:

Postings:

- **Seasonal Labourer (Rinks):** November 30 – December 7
- **Detachment Service Assistant/Police Clerk:** November 22 – December 6
- **Electrical Distribution Clerk:** December 11 – December 18

Filled:

- **Firefighter:** Permanent Full-Time (start date: December 1)
- **Seasonal Labourer (3):** Seasonal Part-Time (start date: December 11)
- **Curator, Tax Roll Clerk, Detachment Service Assistant/Police Clerk:** start dates in January and February 2024. Will be included in future monthly reports.

Customer Service/Community Connections:

- **Promotions and programming** – seasonal content high, Deck The House contest, and Holiday Train. Closures/holiday hours, various Christmas themed promotions.
- **Facebook Stats:** Facebook gained 68 new followers, surpassing 8,000 total followers. Facebook reach was up 46%. The top post was advising that the pool would be re-opened, reaching over 12,000 accounts.
- **Instagram Stats:** Instagram gained 25 followers. Reach was up 21%. The top post on this platform was a retirement video story from a Council meeting, reaching over 2,000 plays.
- **X Stats:** City X earned 313 impressions per day, for a total of 9.7K impressions, which is down from last month. The top performing post was advertising the Twinkle Tour map for the Deck the House promotion.

INFRASTRUCTURE & OPERATIONS

DEC 2023 - MONTHLY CAO REPORT



Transportation Services:

Streets and Roads Highlights:

- **Drainage**
 - Hydrovac truck has been busy cleaning out the inlet/outlets of culverts. Dug out the ditch west of the Department of Highways yard that runs from the South Service Road West to Chaplin Street West.
- **Potholes**
 - Filled in problem areas, using cold mix.
- **Catch Basins**
 - Catch basins have been getting checked over; grates getting cleaned off. Hydrovac is used if they are full of debris.
- **Sanding**
 - With the mild weather, the sanding trucks have only been out a few times.
- **Hydrovac**
 - Assisting Waterworks, Light & Power, Streets with breaks, locates, and post holes for street signs.
- **Jetting**
 - Cleaning sanitary, storm lines and culverts.
- **Gravel Roads**
 - Graders performed regular blading; back alley low spots topped up with gravel when needed.
- **Sign Truck**
 - Fixing damaged signs, posts and replacing street markers.

Fleet Services Highlights:

- **AP5 – Airport Snow Blower** – Remove, replace, and relocate transmission oil cooler.
- **J2 – Vac Truck** – Replace fuel pump on boiler.
- **R2 – Grader** – Seals replaced in blade lift and side shift hydraulic cylinders.
- **R9 – Grader** – Seals replaced in blade lift and side shift hydraulic cylinders.
- **R17 – Plow Attachment for Pay Loader**- Blade pivot pin repaired.
- **R32 – Skid Steer – Snow Blower Attachment** - Side extensions built to fit track width.
- **T4 – Gravel Truck** – Annual safety inspection. Perform necessary repairs. Unit passed.
- **T52 – Gravel Truck** – Replaced both front steer tires on unit.
- **T153 – Ability Bus** - Annual safety inspection. Perform necessary repairs. Unit passed.
- **W1 – Excavator – Jack Hammer Attachment** – Seals replaced in power cell.
- Held shop safety meetings on December 7 and 21.

Waterworks:

Water Distribution and Wastewater Collection

- Weekly BacTs on the Rural Waterline
- Rural locates.
- T2 had 17 appointments.
- T63 had 21 locates.
- Box and Rods- 2
- Sewer service camera jobs- 3
- Jetted sewer mains where Asset Management requested.
- Hydrant maintenance
- Weekly dead end hydrant flushing
- Install PRV chamber on Pelletier Drive.
- Replace 2 valves on Powell Crescent. since they failed when needed to isolate the PRV chamber area

Water Treatment Plant (WTP)

Capital Projects

- **PLC Replacement**
 - Electrical room PLC was replaced on December 5. WTP was shut down for 6 hours to accommodate install and programming. No issues were encountered, and project was completed.

Operations

- Annual instrument service of all online turbidimeters, chlorine monitors and lab equipment were conducted on site by manufacturer.
- Fourth quarter water samples were submitted to Saskatchewan Research Council. All sample results were below Maximum Acceptable Concentration limit.
- Actiflo coagulation mixer began leaking oil. Mixer was removed from service and sent away to be rebuilt. Expecting to receive rebuilt mixer in early January.
- Conducted site visit and tank inspection with new Sodium Hydroxide supplier. First delivery to be expected in mid-January.
- Solenoid valves on 2 building unit heaters failed. Replacement solenoids were installed, and unit heaters were returned to service.
- Annual testing of backflow preventors at all remote stations & WTP was conducted. Double Check Valve Assembly at 6th Ave booster station failed annual test. DCVA was rebuilt and returned to service. All other backflow preventors passed annual test.
- Received lab chemical reagent delivery.
- Received 40000 kgs of Alum.
- Received 3 tonnes (2721 kgs) of Chlorine.
- Received 16006 kgs of Sodium Hydroxide.

- Total treated water pumped in December: 178.40 ML
- All weekly bacteriological samples were submitted to the Provincial Water Lab, no coliforms detected.

Wastewater Treatment Plant (WWTP)

Operations

- December total of treated effluent WWTP – *122,139 m³*.
 - Approximately 88 % of all flow from Main lift station (138,373 m³).
 - Wasted approximately *1725 m³* of sludge to the lagoon.
- Final effluent results for December (average):
 - cBOD – **1.76** mg/L , removal rate of 98.9%. Permit level **10** mg/L
 - TSS - **2.90** mg/L, removal rate of 97.6%. Permit level **10** mg/L
 - Tphos – **0.13** mg/L, removal rate of 89.4%. Permit level **1.0** mg/L
 - NH₃ - **1.45** mg/L, removal rate of 95.2%. Permit level **3.0** mg/L
- Worked through air-blower issues which caused low dissolved oxygen levels and higher than normal ammonia levels in final effluent.
- Replace UPS units in headworks and administration buildings in case of power failure.

Lift Stations

- Adjusted float control in Lift Station #8.
- Calibrate all inline H₂S gas monitors at lift stations.
- Received new shipment of enzyme product for sanitary sewer system/lift stations.

Irrigation – Lagoon Operations:

- SaskPower discovered electrical issues at north irrigation pumphouse.
 - Contractor replaced splitter; SaskPower installed new CT units.
- Lagoon equalized level measured on Dec 5th – **35.8"**, up 4.3" from Nov 3.

Regulatory Issues:

- Covid-19 samples sent in November show a rise and fall of cases within the month.
 - Dec 2 results show **30.6** copies/mL (medium).
 - Dec 9 results show **10.2** copies/mL (low).
 - Dec 16 results show **13.5** copies/mL (low).
 - Dec 23 results show **6.9** copies/mL (low)
- Regular weekly testing of final effluent sent to Roy Romano laboratory.
- Swift Current Creek samples December 13.

Engineering:

- **North Hill Reservoir Pumphouse Upgrade** – project is scheduled to be completed in mid-April. Activities continued in December:
 - MMC (Motor Control Center) installation.

- Pump installation
- Electrical, instrumentation and process piping installation.
- **Work for Other Departments**
 - Provided Environmental Services with an overview of Transit operations.
 - Assisted various departments with mapping needs.
- **Design, Field Work, Administrative Projects**
 - Project Close-Outs were completed, which included a project debrief with the team to document successes and improvements for each project. As well, deficiencies and/or remaining work that will be carried over to 2024 were noted. A debrief with the surface works contractor was also conducted to discuss how the construction year went from the contractor’s point of view. Overall, both Administration and the Contractor were satisfied with the year with a few takeaways to improve in 2024.
 - The focus of December has been preparing for 2024 construction projects. This includes:
 - finalizing designs and drawings,
 - preparing permit applications,
 - developing specifications and procurement documents, and
 - preparing tentative procurement and construction schedules.

Light & Power:

Tenancy Changes:

Connects – 87
Disconnects – 83
Transfers – 13

Meter Changes:

Electrical – 0 commercial, 0 residential
Water - 2 installations, 8 meter changes

Line Locates:

Urban – 12
Rural – 6

Meter Reading:

Monthly billing cycles

Projects

- 27 Streetlight Repairs
- Install new streetlights at Munro Industrial Park
- Salvaged overhead materials between Central and 1st Ave NW in the 0 and 100 block.
- Winterization of equipment
- Installed fiber from 17th Ave NW to City buildings at 1900 North Railway St. W.
- Assisted with building move along the South Service Road W
- Preparation for CORE Audit in January
- Testing of all hotsticks and live line equipment.

Solid Waste & Diversion:

East Landfill

- Landfilled – 1,328 tonnes (excludes cover dirt and diversion materials - wood, yard waste, concrete, asphalt) – a 15% decrease from December 2022 (1,574 tonnes).
- Diversion materials – 486 tonnes – 350% tonnage increase from December 2022 (106 tonnes).

West Landfill

- Landfilled – 5,008 tonnes – 25% tonnage decrease from December 2022 (6,672 tonnes).

Recycle Depot

- December accommodated 2,205 visits – a 23% increase from 1,798 visits in December 2022.
 - 15 loads of cardboard, 4 loads of paper, 2 loads of plastics and 3 loads of tin cans.

PLANNING & GROWTH DEVELOPMENT DEC 2023 - MONTHLY CAO REPORT



Building, Planning & Economic Development:

A total of \$645,000 in building permits were issued consisting of (1) residential permit, (1) small commercial permit and (1) small residential permit.

→ Total overall Building Permit values in **2023** to the end of December = **\$16,782,817**
Last year, no building permits were issued during the month of December.

→ Total overall Building Permit values in **2022** to the end of December = **\$10,646,245**

Development permits

- (1) development permit was issued.

Business Development:

- Met with Mr. Lei Zhen - Hainan Zhanlu Industrial Co. from China, along with Bing Wang. His business is Organic Pesticides. Also discussed with Bing Wang potential retail businesses in Swift Current.
- Attended the virtual 'Go Digital' webinar through Community Futures.
- Attended the last virtual webinar in the Destination Business series. Collected a catalog of resources to provide local businesses with coaching if requested.
- Fielded several enquiries on the Existing Business Tax Incentive Policy.
- Met with the party interested in developing the Ashley Park lot.
- Met with Graphic Edge, Meek Blend, Ponderosa RV Park
- Data Benchmarking webinar.
- Confirmed the Business View Magazine article 'Communities On The Rise' – to be interviewed in January.
- Attended the Chamber On Tap event at Living Sky Casino to celebrate their 15th Anniversary.
- Finished 3rd Module of the Introduction to Economic Development Course.
- Followed up with SfTec on reasons for their decision to locate their manufacturing business in Regina.
- Virtual monthly Regional Economic Development meeting.

Tourism:

- Assisted with the painting of the new space for Tourism Swift Current in the Swift Current Mall.
- Branding Committee Meeting session with Pebble Creative.
- Monthly Tourism Board meeting.

Licences & Bylaw:

- The combined total of new and existing business licenses to 1372, with a total of \$151,255 in permit fee revenues.
- (493) Dog Licenses and (125) Cat Licenses sold to end of December.

To the end of December, the following bylaw files have been opened upon receipt of complaints for the following:

- 74 Animal Control Complaints (running at large, barking, etc.)
- 2 Business Complaints (advertising/operating without a business license)
- 28 Commercial Property Complaints
- 44 General Complaints (snow, garbage, trees, etc.)
- 176 Property Complaints (unsightly, untidy, etc.)
- 150 Traffic Complaints (unlicensed vehicles, unlawfully parked, etc.)

SWIFT CURRENT FIRE DEPARTMENT DEC 2023 - MONTHLY CAO REPORT



Report from Dec 1 – 31:

Type of call:	December	YTD totals
Fire	8	122
Medical	39	416
MVC	5	27
Rescue	1	16
Hazardous Condition	1	31
Other	2	48
Fire Pit Complaints	0	1
Total	56	661
Inspections	42	769

Career Development:

CAREER TRAINING (In-House – No cost):

Practical: Suppression Tactics in Single Family Homes
 Mutual: N/A
 Medical: N/A
 Online: Post Traumatic Stress Disorder (PTSD) Awareness

AUXILIARY TRAINING (In-House – No cost):

Theory: Fire Dynamics
 Practical: SCBA Drills

EDUCATION:

N/A \$ 0.00
Monthly Total \$ 0.00

BILL OUTS:

SGI (At Fault Dependant) \$ 4,145.36
Monthly Total \$ 4,145.36

Fire Calls:

There were 8 fire calls this month and 3 were false alarms due to home renovations that activated the alarm that included soldering or drywall dust. The remaining 5 fire calls were

all cooking fires that were contained to the appliance or extinguished by Swift Current Fire Department. Other than some damage to the cooking appliances, there were no damages extended to any portion of a home or building.

Photo description:

In December our EMO team made a presentation at the Newcomer Welcome Center. The presentation was delivered by Marlene Funk our Acting EMO Coordinator. The slide show was very well received by the group and many questions were asked. Some of the material presented was how to prepare for winter weather, winter driving tips, fireplace safety, home furnace operations that included how to install a new furnace filter, and smoke/carbon monoxide alarm information. Chief Hunter fielded the fire questions and Marlene answered the winter safety questions. There were several translators in attendance to aid with the question-and-answer period. It was very informative for the newcomers to learn about winter temperatures in Swift Current, how to operate and maintain a furnace in their home or how to prepare a vehicle for safe winter driving.



Date: January 11, 2024
To: Chief Administrative Officer
From: City Clerk
Subject: Animal Control Bylaw

Background: An updated Animal Control Bylaw was presented at the GPC meeting held November 22, 2023 for City Council’s review and comments. The purpose of the updated bylaw is to combine the current Animal Control Bylaw and Dangerous Animal Bylaw, and to provide a bylaw that mirrors Provincial Regulations, for the safety and comfort of all people and animals within the City of Swift Current.

Objective: Based on comments provided by Council, minor revisions were made to the updated Bylaw to include clearer, more defined descriptions. An additional section was added regarding vicious dogs that allows the City further authority to deem a dog vicious and enforce terms, conditions and fines without relying solely on the Provincial Court.

Additionally, licensing fees and fines have been updated to reflect rates comparable with other cities, to discourage contravention of the Bylaw and to cover administrative costs. Proposed increases to fines were presented to Council at the aforementioned meeting. The proposed increased licensing fees, as well as the increased fines previously proposed to Council, are attached hereto. The proposed increase to the licensing fees would have the potential to generate approximately \$12,000 in annual revenue, based on the number of animal licenses purchased in 2023.

Animal licensing is one of several responsibilities that the Bylaw division administers. When compared to the daily tasks involved with parking tickets, sign permits, business licenses, and overall complaints, the actual time spent by support staff on animal licensing is typically concentrated only on processing renewal forms at the start of each year. Revenue generated from animal licensing not only offsets our support staff’s minimal time, but more importantly assists in funding SPCA operations and supports the Swift Current Dog Park, by allocating \$2 from each dog license issued directly to the Park.

Research into Animal Control and Licensing Bylaw’s has confirmed that the majority of Saskatchewan municipalities have a licensing requirement regardless of population. Review of these bylaws included all Saskatchewan cities, small towns such as Herbert, Waldeck, Ponteix and Gull Lake, in addition to various Rural Municipalities.

Animal licensing allows the City a means of identifying and returning animals that have become lost or are at large and allows enforcement if an animal is in violation of the Bylaw. A discounted licensing rate for spayed or neutered and vaccinated animals provides incentive to pet owners that reduces the risk of overpopulation and disease.

Animal licensing creates a sense of accountability for the owner, promotes responsible pet ownership and can help prevent incidents related to neglect or mistreatment. If an animal is impounded, the Swift Current SPCA requires an animal to be licensed before release. These licensing fees are retained by the SPCA, contributing to continued funding for services such as animal control and maintenance of the animal shelter.

Options:

1. **That the Committee accept this report as information and that the item be brought forward to a future Regular Council meeting for decision;**
2. The Committee accepts the report as information; or
3. That the Committee request more information.

Alignment with Strategic Plan: The updates to the Animal Control Bylaw will enhance community safety and wellbeing.

Governance Implications: To ensure that the City has an up-to-date bylaw that meets legislative requirements, is applicable and enforceable.


Budget/ Financial Implications: Fees set out within each schedule shall be increased at a set rate as of the 1st day of January for each year.

Environmental Implications: N/A

Respectfully submitted,



Jackie Schlamp, City Clerk

 Reviewed and Approved on this 12th day of January, 2024.

ANNUAL LICENSE FEE FOR DOGS

All dogs 6 months old or over

	CURRENT	PROPOSED
License Fee for Dogs (six months +)	\$30	\$50
- Discount (spayed or neutered)	\$13	\$13
- Discount (rabies vaccination)	\$3	\$2
License Fee for Kennels		
- Canadian Kennel Club registrant	\$75	\$100
- Boarding or selling (not licensed with CKC)	\$100	\$125
Service Dog	No Fee	No Fee
Replacement Tag	\$2	\$5

ANNUAL LICENSE FEE FOR CATS

	CURRENT	PROPOSED
License Fee for Cats	\$10	\$30
- Discount (spayed or neutered)	\$5	\$10



GOVERNANCE & PRIORITIES COMMITTEE

REQUEST FOR ITEM TO BE DISCUSSED 'EN CAMERA'

Date: January 11, 2024
Subject: Land Sales
Request from: Development Officer, Planning

Local Authority Freedom of Information and Protection of Privacy Act Justification:

Section 16

Request Justification: **Advice, proposals or recommendations developed by or on behalf of the City.**

A blue ink signature of Kathy Dand.

Kathy Dand, Development Officer,
Planning

A blue ink signature of Jim Jones.

Jim Jones, CAO

MEETING REQUESTED TO BE HELD: immediately following the Governance & Priorities Committee Meeting on January 16, 2024.

Staff Members to be in Attendance: Chief Administrative Officer, General Manager of Corporate Services, Director of Light & Power, General Manager of Infrastructure, General Manager of Community Services, General Manager of Cultural & Aquatic Services, Fire Chief, City Clerk, City Assessor, Business Development and Tourism Officer, and Assistant to the City Clerk.