



MAIL-IN BALLOT APPLICATION PROCESS

Mail-in Ballots are available to ALL eligible voters

Mail-in Ballot Applications must be received by the Returning Officer on or before 4:00 p.m. on: November 4th, 2024, if submitted electronically, or November 12th, 2024, if made in-person with the Returning Officer. Eligible voters will then receive a ballot package in the mail the last week of October.

To use the mail-in ballot option, you are required to complete the following:

- Voter Registration and Mail-in Ballot Application Form with declaration signed by voter and witness.
- Photocopy of one piece of government-issued identification that contains your photograph, your name and address endorsed with a witness signature OR two pieces of otherwise acceptable forms of identification endorsed with a witness signature.

An eligible witness is described as one of the following:

- a family member as defined in the attached Table, someone living at the same address or building, providing the witness is an eligible voter for the upcoming municipal election, and the witness has known the voter for at least two (2) years;
- an occupation-based professional who is registered and/or licensed to practice their profession within the Province of Saskatchewan and currently working in that field, namely: judge, dentist, doctor, pharmacist, lawyer, accountant, Commissioner for Oaths, Notary Public, teacher, social worker, and law enforcement officer; or
- any Saskatchewan Health Authority employee currently employed within the City of Swift Current at the Cypress Regional Hospital, a senior assisted-living facility, a long-term care facility or care home governed by or affiliated with the Saskatchewan Health Authority.

A photocopy of one piece of government-issued identification of the witness is also needed if the witness is not an 'occupation based professional' or 'Saskatchewan Health Authority' employee.

Submit your complete Mail-in Ballot Application along with your acceptable form of identification signed registration form and a copy of your photo ID endorsed with the witness signature one of the following ways:

MAIL – The Mail-In Ballot Application package can be printed, completed and mailed to the Election Office at Box 340, Swift Current SK S9H 3W1.

EMAIL - The Mail-In Ballot Application package can be printed, completed and e-mailed to the Election Office at election@swiftcurrent.ca.

NIGHT DEPOSIT BOX - Voters may drop off their Mail-In Ballot Application anytime in the Night Deposit Box located on the west-side of City Hall at 177 1st Avenue NE (next to bench).

IN-PERSON – Mail-In Ballot Application packages are available at the Election Office at 177 1st Avenue NE and completed forms can be returned to the Returning Officer during business hours.

All Mail-In Ballot Applications will be reviewed. If the application does not meet the identification requirements or is insufficient or illegible, applicants will be asked to submit their application in-person.

Eligible voters will then receive a ballot package in the mail in the last week of October which is to be completed and returned prior to 8:00 p.m. on Election Day (November 13, 2024).

***BALLOTS MUST BE RECEIVED BEFORE CLOSE OF POLLS
ON ELECTION DAY IN ORDER TO BE COUNTED.***

Acceptable Forms of Identification [Section 14 of the Local Government Election Regulations]

Information Showing Name	Information Showing Name & Address
Birth certificate	Any document bearing the person's name and address and issued by the Government of Canada, the Government of SK, a SK municipality, a school division or Indian Band in SK, the Métis Nation - SK, or an agency of one of these entities
Canadian Blood Services donor card	A Certification of Identity and Residence issued by a shelter, soup kitchen, student residence, senior residence, or long-term care facility
Canadian Passport	Letter of stay, admission form, statement of benefits, resident data sheet, Face Sheet, or similar document kept on record by a shelter, soup kitchen, student residence, senior residence, or long-term care facility
Certificate of Canadian Citizenship	Bank card statement issued by a bank or credit union
Certificate of Indian Status or Secure Certificate of Indian Status	Blank cheque bearing the person's name and address
Canadian National Institute for the Blind (CNIB) client card	Credit card statement issued by a bank or credit union
Credit card issued by a bank or credit	Certificate of Title
Debit card issued by a bank or credit union	Certificate of vehicle registration
ID issued by the Canada Border Services	Correspondence issued by a post-secondary institution
ID issued by Canadian Air Transport Security Agency (CATSA)	Declaration witnessed by a Notary Public or Commissioner of Oaths
ID card issued by the Canadian Forces	Document issued or certified by a court in Canada
Employee card issued by the Government of Canada, the Government of SK, a SK municipality, a school division or an Indian Band in SK, or an agency of one of these entities	Documents issued by a utility that supplies telephone, cable television, electricity, gas, or water services
Firearm Possession and Acquisition Licence or Possession Only Licence	Government cheque or cheque stub
Hunting, Angling, or Trapping Licence	Income Tax Assessment Notice
Hospital bracelet / hospital card	Insurance policy
Métis Nation Status Card issued by the Métis Nation - Saskatchewan	Letter from the Public Guardian and Trustee
Old Age Security Card	Pay cheque or pay receipt issued by an employer
Pleasure Craft Operator card	Pension plan Statement of Benefits, Contributions, or Participation
Parolee ID card or other ID card issued by an institution under the authority of the Commissioner of the Correctional Service of Canada	Property Tax Assessment Notice of a Tax Notice issued by a municipality
Radio operator Card or Certificate issued by Industry Canada	Residential Lease or Mortgage Statement
SK Driver's Licence	Statement of Crop Insurance
SK Health Services Card	Statement issued by the Worker's Compensation Board
SIN card	Statement of governments benefits (EI, OAS, social assistance, disability support, or child tax benefit)
Student ID card issued by a post-secondary institution regulated by a Saskatchewan Act	Voter ID card issued by a SK municipality that shows name and address
Union ID card	
Veterans Affairs Canada Health Card	
Wildlife Habitat Certificate	
Professional or trade certification or licence	
Any other piece of ID issued by the Government of Canada, the Government of SK, a SK municipality, a school division or an Indian Band in SK, the Métis Nation - SK, or an agency of one of these entities	

Table 2 (Vouching) [Subsection 17(2) of the Local Government Election Regulations]

• Spouse	• Father-in-law	• Daughter
• Father	• Mother-in-law	• Stepson
• Mother	• Brother	• Stepdaughter
• Grandfather	• Sister	• Son-in-law
• Grandmother	• Brother-in-law	• Daughter-in-law
• Stepfather	• Sister-in-law	• Grandson
• Stepmother	• Son	• Granddaughter



VOTER'S REGISTRATION FORM AND POLL BOOK/ DECLARATION OF PERSON REQUESTING MAIL-IN BALLOT

NAME: *(please print)* _____

ADDRESS: _____

Election held in:

**CITY OF SWIFT CURRENT, and
CHINOOK SCHOOL DIVISION NO. 211, SUBDIVISION NO. 8**

Complete the following by placing an “X” in the box to the left of each statement that is correct:

- I am a Canadian citizen.
- I am the full age of 18 years or will attain the full age of 18 years on or before election day.
- I have not already voted at this election.

School Division Voters (optional)

I wish to vote for the public school board trustees:

On the day of the election, I:

- (a) have resided for at least three consecutive months immediately preceding the day of the election in the **Chinook School Division No. 211, Subdivision 8**;
- (b) qualify as a voter of that school division; and
- (c) have resided in Saskatchewan for at least six consecutive months immediately preceding the day of the election.

Municipal Voters

On the day of the election, I: **(select one)**

- (a) I have resided for at least three consecutive months immediately preceding the day of the election in the City of Swift Current;
OR
 I have been the owner for at least three consecutive months immediately preceding the day of the election of assessable land situated in the municipality;
and
- (b) have resided in Saskatchewan for at least six consecutive months immediately preceding the day of the election.

DECLARATION OF PERSON REQUESTING MAIL-IN BALLOT

Declaration of Absentee Voter:

I request that a mail-in ballot be issued to me.

Address where the mail-in ballot is to be mailed: *(please print)*

Phone Number: _____ Email _____

I have included a copy of government-issued photo identification that contains my photograph, name and address endorsed with a witness signature OR two pieces of otherwise acceptable forms of identification endorsed with a witness signature.

I declare that I am eligible to vote and that the information given by me with respect to the foregoing statements is true in all respects.

Dated this _____ day of _____, 2024.

I have witnessed the signature of the person named above and I am satisfied the person's identity has been established pursuant to *The Local Government Election Act, 2015* and the regulations.

I make this solemn declaration conscientiously, believing it to be true and knowing that it is of the same force and effect as if made under oath/affirmation and by virtue of *The Canada Evidence Act*.

Witness Signature

Voter Signature

Witness Name (Printed) & Phone Number

WITNESS VERIFICATION INFORMATION:

Credentials/ Profession: _____

OR

Spouse, Family Member or Member residing in the same household or building that is 18 years old or older.

Relationship to elector: _____.

FOR ELECTION OFFICIALS USE ONLY

Regular Poll & Advance Poll Register

MAYOR		DECLARED (friend or interpreter)	
COUNCILLOR		REFUSED TO DECLARE (no ballot issued)	
PUBLIC SCHOOL		OBJECTED TO BY CANDIDATE	
SEPARATE		OTHER	

Mail-in Ballot Register

Initials

Date application accepted:	Ballot Accepted:	
Date Mail-In Ballot kit mailed/ provided:	Ballot Not Accepted:	
Date Mail Ballot received:	Ballot Spoiled:	

REMARKS:

Consecutive Number _____